

City Council of the City of Harlan, Iowa January 4, 2018

The City Council met on Thursday, January 4, 2018 at 7:30 a.m. in the City Council Chambers, 711 Durant Street, Harlan, Iowa, for a budget work session and for the purpose of hearing budget requests from department heads for FY18/19.

Present: Mike Kolbe, Jay Christensen, Jeanna Rudolph, Dave Pedersen, Sharon Kroger, Greg Bladt, Dave Miller

Absent: None

Also Present: City Administrator Gene Gettys, City Clerk Jane Smith

Mayor Kolbe called the work session to order.

Budget requests were made by:

- Police Chief Frank Clark, for the Police Department
- Fire Chief Roger Bissen, for the Fire Department
- Street Superintendent Ron Buck, for the Street Department and RUT
- Superintendent Steve Kenkel, for the Sanitation Department
- Veteran's Memorial Auditorium/C.G. Therkildsen Activity Center Manager Tim Miller, for Vet's and the Activity Center
- Library Director Amanda Brewer, for the Library
- City Facilities Superintendent Kevin (Hoss) Krohn, for the City Facilities, Parks and Recreation, Pool and Animal Control
- City Administrator Gene Gettys and City Clerk Jane Smith for the following:
 1. Communication Center
 2. Ambulance
 3. Airport
 4. Landfill
 5. Band
 6. Cemetery
 7. Community Economic Development
 8. SCCC Economic Development
 9. Mayor/Council
 10. City Clerk
 11. Legal

The budget work session will continue January 10, 2018 at 4:30 p.m.

The City Council Budget Work Session continued 1/10/18 at 4:30 p.m.:

Present: Mike Kolbe, Jay Christensen, Jeanna Rudolph, Sharon Kroger, Greg Bladt, Dave Miller

Absent: Dave Pedersen

Also Present: City Administrator Gene Gettys, City Clerk Jane Smith

Mayor Kolbe called the work session to order.

Purpose of the work session was to continue budget review from 1/4/18.

Budget discussion included the review of:

General Government expenses

L.O.S.T.

Urban Renewal/TIF

Downtown Façade – Upper Story

- \$50,000 will be budgeted in the Downtown Upper Story/Façade fund for FY18/19. Mayor Kolbe would like the Council to consider making the funds available to other businesses in Urban Renewal Areas, in which reimbursement could be captured through TIF certification.

Debt Service/Bonds

Projects:

JJ Jensen Park

GH Christiansen Subdivision

CDBG Downtown Rehabilitation

Downtown Sound System

Harlan Plaza and H.C.C.E.

Street Lighting Project

Welcome Sign Project

Little George Lake Park Project

Employee Benefits

The budget work session will continue February 12, 2018 at 11:30 a.m.

The budget work session was rescheduled until February 20, 2018 at 5:15 p.m.

The City Council Budget Work Session continued to 2/20/18 at 5:15 P.M.:

Present: Mike Kolbe, Jay Christensen, Jeanna Rudolph, Dave Pedersen, Sharon Kroger,
Greg Bladt, Dave Miller

Absent: None

Also Present: City Administrator Gene Gettys, City Clerk Jane Smith

Mayor Kolbe called the work session to order.

Purpose of the work session was to continue budget review from 1/10/18.

Discussion Items Included:

- Review of Budget Estimates
- Property Valuation and Total Levy Comparisons by Fiscal Year
- Revenue and Expense Analysis
- General Fund Expense Percentages by Department
- 5-Year CIP Plan and Financing Options
- Long Term Debt Schedule

There being no further discussion, the Work Session adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”