

**The public was offered to participate by Zoom audio internet connection or by phone.**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 7th day of June 2022. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Troy Schaben, Sharon Kroger, Greg Bladt, Richard Petersen, Kyle Lindberg

ABSENT: Jeanna Rudolph

The City Clerk presented the agenda. It was moved by Kroger and seconded by Petersen to approve the agenda. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable. None stated.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects. It was moved by Kroger and seconded by Schaben that the following items on the Consent Agenda be approved and adopted:

- A. Minutes of the May 17, 2022, Council meeting
- B. Claims List No. 1257 in the amount of \$1,500,870.26
- C. Renewal Application for Shelby County Fair Corporation, Class B Beer Permit

Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg.  
NAYS: None. Motion carried.

C.J. Petersen, Communications Coordinator and Dwayne Hemminger, Transit Driver with Southwest Iowa Transit Agency (SWITA) were present as Mayor Christensen read a Proclamation designating June 13-17, 2022, as "Ride Transit Week." Mayor Christensen thanked SWITA for providing safe, reliable public transportation for the citizens of Harlan and Shelby County.

Jerry Henscheid, owner of 601 Court Street, was present to request a 4-month extension of the Iowa Catalyst Grant Project. The deadline is currently June 30, 2022, and would extend to October 31, 2022. It was moved by Petersen and seconded by Schaben to grant the extension deadline with work to be completed by October 31, 2022. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Lindberg to approve the minutes of the Harlan Historical Preservation Committee (HHPC) meeting from June 6, 2022. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried.

It was moved by Lindberg and seconded by Petersen to approve payments to the four remaining applicants for the Harlan Historical Preservation Commission (HHPC) Downtown Façade and Upper Story Grant from FY21/22, in the amount of \$19,147.32. The four payments are as follows:

- |                   |                                    |            |
|-------------------|------------------------------------|------------|
| • Thomas Caha     | 1001 7 <sup>th</sup> St.           | \$3,342.00 |
| • Jerry Henscheid | 1018 6 <sup>th</sup> St., Apt. 201 | \$8,753.32 |
| • TJC Rentals LLC | 1017 7 <sup>th</sup> St.           | \$1,561.00 |
| • TJC Rentals LLC | 1023 7 <sup>th</sup> St.           | \$5,491.00 |

Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried.

Council Member Bladt introduced **Resolution No. 2498**, Approving FY21/22 Project Transfers from completed 2018 Bond Projects to ongoing 2018 Bond Projects and moved its adoption. Transfer out: Dog Park Project \$22,331.03.

Transfer in: JJ Jensen Project \$13,715.54

Transfer in: River Access Project \$ 8,615.49

Council Member Lindberg seconded the motion. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried and the Resolution was duly adopted.

Council Member Kroger introduced **Resolution No. 2499**, Approving Designation of Coronavirus State and Local Fiscal Recovery Funds (SLFRF) for the City of Harlan and moved its adoption. Council Member Bladt seconded the motion. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried and the Resolution was duly adopted.

It was moved by Petersen and seconded by Lindberg to approve the 2022 City Hall Parking Lot Improvements Change Order #2 from Ten Point Construction for \$1,389.75. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried.

It was moved by Lindberg and seconded by Kroger to approve the 2022 City Hall Parking Lot Improvements Pay App #1 from Ten Point Construction for \$94,252.67 and Pay App #2 from Ten Point Construction for \$4,960.67. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried.

It was moved by Bladt and seconded by Petersen to approve the Engineer's Certificate of Completion for the 2022 City Hall Parking Lot Improvements. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried.

Council Member Petersen introduced **Resolution No. 2500**, Accepting Final Completion of the 2022 City Hall Parking Lot Improvements and moved its adoption. Council Member Kroger seconded the motion. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried and the Resolution was duly adopted.

Council Member Kroger introduced **Resolution No. 2501**, Authorizing Competitive Bids for the Entrance Signs and moved its adoption. Council Member Petersen seconded the motion. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried and the Resolution was duly adopted.

It was moved by Kroger and seconded by Bladt to approve the Harlan Municipal Airport Monetary Donation and Gifts Policy. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Petersen and seconded by Lindberg to reappoint Ron Buck to the Tree Advisory/Environmental Commission for a 3-year term to expire 5/16/2025. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried.

It was moved by Kroger and seconded by Schaben to reappoint Kay Bensen to the Veteran's Memorial Auditorium Commission for a 3-year term to expire on 4/19/2025. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried.

It was moved by Kroger and seconded by Schaben to reappoint Ruthanne Grimsley to the Board of Adjustment for a 5-year term to expire on 7/01/2027. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried.

It was moved by Lindberg and seconded by Bladt to reappoint Lori Stitz, Mary Johnson and Russ Blenkinsop to the Planning & Zoning Commission for a 4-year term to expire on 7/01/2026. Roll Call Vote: AYES: Schaben, Kroger, Bladt, Petersen, Lindberg. NAYS: None. Motion Carried.

There being no further business, the meeting was adjourned.

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Jane Smith, City Clerk

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Jay Christensen, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*