

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 5th day of April 2022. The meeting was called to order by Sharon Kroger, Mayor Pro Tem in the Chair, and the following Council members were:

PRESENT: Troy Schaben, Sharon Kroger, Richard Petersen, Jay Christensen, Jeanna Rudolph

PRESENT ELECTRONICALLY: Greg Bladt

ABSENT: None

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Petersen to approve the agenda. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Christensen, Rudolph. NAYS: None. Motion carried.

The Mayor Pro Tem asked Council members to state any conflicts of interest, as applicable. Council member Christensen stated he will abstain from items 2 A & B.

It was moved by Schaben and seconded by Rudolph to accept the resignation of Jay Christensen, Council Member Ward 1, effective April 5, 2022. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Petersen to appoint Jay Christensen as Mayor, to fill the mayor vacancy through December 31, 2023. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried.

The Oath of Office was administered to Christensen by Jane Smith, City Clerk/Finance Director. Mayor Christensen presided over the remainder of the council meeting.

It was moved by Kroger and seconded by Schaben to fill the council seat vacancy in Ward 1 by appointment and to publish a notice of intent to appoint. Any Harlan resident that is an eligible elector, resides in Ward 1 of Harlan city limits and is interested in filling this vacancy, may complete a form for consideration which will be available on the city website or in City Hall. Forms should be returned to City Hall by Monday, May 9, 2022. The appointment will be made at the May 17, 2022, council meeting. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried.

It was moved by Rudolph and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the March 15, 2022, Council meeting
- B. Claims List No. 1263 in the amount of \$159,303.44
- C. Renewal Application Old West Side Lounge LTD, Class C Liquor License, Outside Service, Sunday Service
- D. Renewal Application Gussied Up Cocktail Lounge LLC, Class C Liquor License, Sunday Service

Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph.
NAYS: None. Motion carried, and Consent Agenda items were approved and adopted.

Council Member Petersen introduced **Resolution No. 2483** – Resolution to Authorize Preparation of Plans, Specifications and Bid Documents and set Public Hearing for Tuesday, April 19, 2022, at 5:15 PM in the City Hall Council Chambers for the 2022 City Hall Parking Lot Improvement Project. Schaben seconded the motion. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried and resolution was duly adopted.

It was moved by Kroger and seconded by Rudolph to receive and file minutes from the 3/30/2022 Airport Commission meeting and review the two bids (base bid plus alternate bid) received for the 2022 Airport Taxilane Improvement Project.

Precision Concrete, Atlantic, IA	\$542,662.50	DBE – 2.45%
Bluffs Paving, Crescent, IA	\$551,901.63	DBE – 4.54%

Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None.
Motion carried.

Council Member Schaben introduced **Resolution No. 2484** - Resolution Making Award of Contract to Bluffs Paving and Utility for \$551,901.63 with a DBE of 4.54%, for the 2022 Airport Taxilane Improvement Project #3-19-0042-016-2022. Petersen seconded the motion. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried and resolution was duly adopted.

It was moved by Kroger and seconded by Petersen to receive and file the minutes of the 2/25/2022 Harlan Historical Preservation Commission meeting. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried.

It was moved by Rudolph and seconded by Schaben to approve recommendation from the Harlan Historical Preservation Commission for the approval of six applications for the Downtown Façade and Upper Story grants. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried.

Council Member Kroger introduced **Resolution No. 2485** - Resolution of Local Support for the Community Garden program. 18 plots are available. Schaben seconded the motion. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried and resolution was duly adopted.

Council Member Kroger introduced **Resolution No. 2486** - Resolution to Set Public Hearing for Tuesday, April 19, 2022, at 5:15 PM in the City Hall Council Chambers for the application with USDA Rural Development for Financial Assistance for Veteran’s Auditorium Façade Improvements. Schaben seconded the motion. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried and resolution was duly adopted.

Council Member Kroger introduced **Resolution No. 2487** - Resolution to Apply for Financial Assistance with USDA Rural Development for Veteran’s Auditorium Façade Improvements. Rudolph seconded the motion. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried and resolution was duly adopted.

It was moved by Kroger and seconded by Petersen to approve the street closing application for the Shelby County Historical Museum event on Sunday, June 5, 2022, from 9 a.m. to 5:00 p.m. for Log Cabin Day. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried.

Council Member Petersen introduced **Resolution No. 2488** - Resolution to Authorize the Signing of City of Harlan Warrants. Schaben seconded the motion. Roll call vote: AYES: Schaben, Kroger, Bladt, Petersen, Rudolph. NAYS: None. Motion carried and resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting was adjourned.

Sharon Kroger, Mayor Pro Tem

Jay Christensen, Mayor

Jane Smith, City Clerk

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”