

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 5TH day of January 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph

PRESENT ELECTRONICALLY: Troy Schaben

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Petersen and seconded by Christensen to approve the amended agenda.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12/15/2020 Council meeting and 12/17/2020 Budget Workshop
- B. Claims List No. 1233 in the amount of \$202,195.01
- C. Fire Department Officers and Members 2021
- D. Council Committees and Liaisons for 2021
- E. Renewal Application by The Buck Snort, 3002 23rd St., Class C Liquor License (LC) Commercial, Sunday Sales

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, place, and date for public hearing regarding the sale of city-owned property, Lots 26-28, in G.H. Christiansen Subdivision in the City of Harlan, Iowa to William Reid and Dan Reid for \$1,000 per lot, \$3,000 total.

The public hearing was opened at 5:18 p.m.

No oral or written objections were filed.

It was moved by Bladt and seconded by Kroger to close the hearing.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council member Rudolph introduced **Resolution No. 2432 – SALE OF LOTS 26-28, G.H. CHRISTIANSEN SUBDIVISION TO WILLIAM REID AND DAN REID, FOR THE PRICE OF \$1,000 PER LOT, \$3,000 TOTAL.** Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Resolution was duly adopted.

JEO Consulting Group, Inc. engineers, Cody Forch and Danny Sturm, were present electronically to discuss the 7th Street Bridge Replacement Project. The bid letting was held 12/15/2020 through the DOT for the City. The two bids received are as follows:

Dixon Construction Co.	\$451,022.50
Murphy Heavy Contracting Corp.	\$553,159.00

Council Member Petersen introduced **RESOLUTION No. 2430 AWARD OF CONSTRUCTION CONTRACT AND APPROVING CONSTRUCTION CONTRACT AND BOND FOR THE 7th STREET BRIDGE REPLACEMENT PROJECT TO DIXON CONSTRUCTION CO., CORRECTIONVILLE, IOWA, IN THE AMOUNT OF \$451,022.50.** Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried and the resolution was duly adopted.

Council Member Rudolph introduced **RESOLUTION No. 2431 TRAVEL REIMBURSEMENT POLICY UPDATE.** Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried and the resolution was duly adopted.

It was moved by Christensen and seconded by Petersen to approve extending the Families First Coronavirus Response Act (“FFCRA”) Leave Guide through March 31, 2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Rudolph and seconded by Kroger to approve the re-appointment of Sharon Lucke to the Hotel/Motel Tax Committee for another two-year term to expire 12/31/2022.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Petersen and seconded by Kroger to approve the appointment of Al Hazelton to the Veteran’s Memorial Auditorium Commission to fulfill a term to expire 04/19/2023.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 19TH day of January 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Petersen and seconded by Christensen to approve the amended agenda.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 01/05/2021 Council meeting and 01/14/2021 Work Session
- B. Claims List No. 1234 in the amount of \$71,964.20
- C. Salaries paid in 2020 and instruct Clerk to publish the same.
- D. Expenditure & revenue reports for the month of December 2020
- E. Police statistical report for the month of December 2020
- F. Renewal Application by Cyclone Lanes, Inc., 912 Chatburn Ave., Class C Liquor License (LC) (Commercial), Sunday Sales

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Schaben and seconded by Bladt to approve the change to the Employee Handbook regarding clarification of Sick leave to Vacation Conversion upon retirement.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

Mayor Kolbe recommended the appointment Derrick Yamada as Police Chief, effective February 1, 2021. It was moved by Petersen and seconded by Kroger to appoint Derrick Yamada as Police Chief, effective February 1, 2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 2nd day of February 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Troy Schaben

PRESENT ELECTRONICALLY: Jeanna Rudolph

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Bladt to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 01/19/2021 Council meeting

B. Claims List No. 1235 in the amount of \$139,599.60

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Jani Sorfonden & Katie Sandquist with the Shelby County Wellness Alliance were present to discuss the Food Box Distribution to Shelby County residents and thanked the City for their ongoing partnership.

Council Member Kroger introduced **RESOLUTION No. 2433 A RESOLUTION SETTING TIME AND PLACE OF FEBRUARY 16, 2021 AT 5:15 P.M. IN THE CITY COUNCIL CHAMBERS FOR A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE MAXIMUM TAX DOLLARS FROM CERTAIN LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2021-2022 BUDGET.** Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 16th day of February 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben

ABSENT: Richard Petersen

The City Clerk presented the agenda. It was moved by Bladt and seconded by Schaben to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Christensen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 02/02/2021 Council meeting
- B. Claims List No. 1236 in the amount of \$123,508.25
- C. Expenditure & Revenue reports for the month of January 2021
- D. Police statistical report for the month of January 2021
- E. Renewal Application by Dollar General, 1102 Chatburn Ave., Class B Wine Permit, Class C Beer Permit (BC), Sunday Sales

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Pam Bormann with the State Auditor's Office was present via Zoom to review the 2019-2020 Fiscal Year Audit with the Council.

It was moved by Schaben and seconded by Bladt to receive and file the 2019-2020 Fiscal Year Audit.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor announced this is the time and place for the public hearing regarding Proposed FY21/22 Annual Budget Total Maximum Property Tax Dollars.

The Public Hearing was opened at 5:44 p.m.

No oral or written objections were stated or filed.

It was moved by Kroger and seconded by Rudolph to close the hearing.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council Member Christensen introduced **Resolution No. 2434 – Resolution Approving the Maximum Property Tax Dollars for Budget Year July 1, 2021 to June 30, 2022** and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Kroger introduced **Resolution No. 2435 – RESOLUTION AUTHORIZING RETIREMENT COMPENSATION** and moved its adoption. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

The Council reviewed two bids received for concrete replacement at City Hall, for the front entrance and sidewalk. The two bids are:

Leinen Construction \$10,420

Baxter Contracting \$14,130

It was moved by Rudolph and seconded by Kroger to approve the low bid from Leinen Construction for City Hall entrance and sidewalk concrete replacement.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Schaben and seconded by Bladt to approve agreements with Snyder & Associates for two engineering review studies.

- 6th Street Storm Water Preliminary Engineering Review - \$5,000
- Exchange Street Streambank Preliminary Review - \$7,500.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 2nd day of March 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph

ABSENT: Troy Schaben

The City Clerk presented the agenda. It was moved by Petersen and seconded by Rudolph to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 02/16/2021 Council meeting
- B. Claims List No. 1237 in the amount of \$110,146.20
- C. New Fire Department Member Alex Blum
- D. Renewal Application for Yesway #1009, 618 Durant St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Rudolph and seconded by Petersen to approve the permit for the Roar into Harlan summer events to be held on the following Thursdays: May 20, June 17, July 15, August 19 and September 16, 2021 from 6:00–9:00 p.m.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried.

It was moved by Bladt and seconded by Kroger to approve the permit for the Shelby County Fair parade to be held on July 15, 2021 at 6:00 p.m.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried.

It was moved by Petersen and seconded by Kroger to set the public hearing date of 3/16/2021 at 5:15 p.m. for the proposed FY21/22 Annual Budget.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried.

It was moved by Kroger and seconded by Bladt to approve the Memorandum of Understanding (MOU) agreement between The City of Harlan and Shelby County Agricultural Extension District for the Community Garden. Garden plot sign-up will start March 22, 2021 on a first come, first served basis.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Christensen to an Extension of Licensing Agreement with Prairie Fire for Lots 43 & 44 through April 30, 2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried.

It was moved by Kroger and seconded by Petersen to receive and file the Park & Recreation minutes from 02/16/2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried.

It was moved by Petersen and seconded by Rudolph to approve the donation and installation of a memorial bench at Beebe Park by the Ernst Family.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried.

It was moved by Petersen and seconded by Bladt to approve the purchase of JJ Jensen fencing red safety cap with donations.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Bladt to re-appoint Rick Dotzler to the Airport Commission for another term to expire 04/01/2027.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 16th day of March 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Petersen and seconded by Schaben to approve the amended agenda. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None
The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Christensen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/02/2021 Council meeting
- B. Claims List No. 1238 in the amount of \$89,871.70
- C. Expenditure & Revenue reports for the month of February 2021
- D. Police statistical report for the month of February 2021
- E. Renewal Application by Veterans Memorial Auditorium, 1104 Morning View Dr., Class C Liquor License (LC) (Commercial)
- F. Renewal Application by Shelby Co. Speedway, 314 4th St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales
- G. Renewal Application by HyVee Wine and Spirits, 1808 23rd St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt A-F, Petersen, Christensen, Rudolph, Schaben
Abstain: Bladt abstained from item G due to conflict of interest.
Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced this is the time and place for the public hearing regarding the proposed FY21/22 Annual Budget.

The Public Hearing was opened at 5:19 p.m.
No oral or written objections were filed.

It was moved by Kroger and seconded by Bladt to close the hearing.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None

The motion carried.

Council Member Petersen introduced **Resolution No. 2436 A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2022** and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Rudolph and seconded by Schaben to approve extending the Families First Coronavirus Response Act (“FFCRA”) Leave through May 31, 2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None

The motion carried.

The Council reviewed the 2021 Street Maintenance bids.

Mill and Overlay:

Western Engineering, Harlan, IA	\$206,745.22
Grimes Asphalt & Paving, Grimes, IA	\$238,695.85

Crack Seal:

Sta-Bilt Construction, Harlan, IA	\$21,516.06
Ft. Dodge Asphalt, Ft. Dodge, IA	\$38,099.40

Transverse Joint Level:

Ft. Dodge Asphalt, Ft. Dodge, IA	\$15,100.00
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It was moved by Christensen and seconded by Petersen to approve the following bids for the 2021 Street Maintenance: Mill and Overlay – Western Engineering for \$206,745.22; Crack Seal – Sta-Bilt Construction for \$21,516.06; Transverse Joint Level – Ft. Dodge Asphalt for \$15,100.00.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Schaben to approve the Airport Manager agreement with Scott Pigsley through June 30, 2022.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Petersen to approve the permit for alley closing by the Harlan Community Library on 05/27/2021 from 3:00 – 8:00 p.m.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Rudolph to receive and file the minutes of the 02/22/2021 Historical Preservation Commission meeting.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Christensen to approve the recommendation from the Harlan Historical Preservation Commission to approve ten applications for the Downtown Façade and Upper Story Grants to: The Flower Barn, Thomas Caha, TJC Rentals (5), Patriots Choice, Shane Schechinger and Jerry Henscheid.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 6th day of April 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Kroger to approve the agenda, removing item 4.B.2.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Christensen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/16/2021 Council meeting
- B. Claims List No. 1239 in the amount of \$328,096.97
- C. Renewal Application from Gussied Up Cocktail Lounge, 1022 6th St., Class C Liquor License (LC) (Commercial) Outdoor Service Sunday Sales
- D. Renewal Application from Mi Casa, 512 Market St., Class C Liquor License (LC) (Commercial), Sunday Sales

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Schaben and seconded by Petersen authorizing staff to file an IEDA Downtown Rehabilitation Catalyst Grant extension on behalf of Jerry Henscheid for his 601 Court St. property.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council Member Rudolph introduced **Resolution No. 2437 – RESOLUTION FOR CITY OF HARLAN LOGO CLOTHING POLICY** for Mayor, Council and Administrative Staff and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Kroger introduced **Resolution No. 2438 – ADOPTING FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE HARLAN AIRPORT APRON REHAB PROJECT, FAA AIP #3-19-0042-013, HARLAN, IOWA** and moved its adoption. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Christensen introduced **Resolution No. 2439 – RESOLUTION APPROVING BUDGETED TRANSFERS FOR FY20-21** and moved its adoption. Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Bladt introduced **Resolution No. 2440 – RESOLUTION AGREEING TO APPLY FOR FINANCIAL ASSISTANCE WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT** and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Petersen introduced **Resolution No. 2441 – RESOLUTION OF LOCAL SUPPORT FOR THE COMMUNITY GARDEN PROGRAM BY THE CITY OF HARLAN, IOWA** and moved its adoption.

Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Rudolph and seconded by Kroger to approve Harlan Police Department personnel policy update – Mobile Data Computer/NCIC Terminals.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Schaben to approve Airport Hangar #6 Door Replacement & Rehab bid from Leinen Construction in the amount of: Base bid - \$63,739.02 and Alternate #3 bid of \$5,601.17 for a total bid of \$69,340.19.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Christensen to approve JJ Jensen Use Agreement with Harlan Community School.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Petersen and seconded by Schaben to review and accept the Bill of Sale for the 7th Street Bridge components, trusses, and miscellaneous personal property associated with the bridge, to the Shelby County Trail Board for \$11,000.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Schaben to review and approve Change Order #1 for the 7th Street Bridge Demolition for \$11,000. It also allows four days to be added to the construction project, if necessary.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Petersen to Receive & File the Public Property Committee minutes from 03/25/2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Petersen and seconded by Rudolph to review the recommendation by the Public Property Committee to continue with the city yard waste site.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Schaben and seconded by Petersen to review the recommendation by the Public Property Committee to accept proposals for the redevelopment of city property, 811 Willow St., “as is” until 4/30//21 with a minimum bid of \$5,000.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Kroger to Receive & File the Insurance Committee minutes from 03/31/2021 and 04/01/2021.

A roll call vote was had which was as follows:
Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None
The motion carried.

It was moved by Kroger and seconded by Petersen to renew the Property/Casualty Insurance & Workers Compensation Insurance with EMC Insurance effective April 1, 2021.

A roll call vote was had which was as follows:
Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None
The motion carried.

It was moved by Rudolph and seconded by Bladt to renew the Health Insurance & Dental Insurance effective July 1, 2021 at a zero percent increase, reducing the partial self-fund balance.

A roll call vote was had which was as follows:
Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None
The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Rudolph and seconded by Bladt to re-appoint Charles Parkhurst to Veteran's Memorial Auditorium Commission for a term to expire 04/19/2024.

A roll call vote was had which was as follows:
Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None
The motion carried.

It was moved by Petersen and seconded by Schaben to appoint Reid Mosher to Veteran's Memorial Auditorium Commission for a term to expire 04/19/2024.

A roll call vote was had which was as follows:
Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None
The motion carried.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 20th day of April 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

PRESENT ELECTRONICALLY: None

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Christensen to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 04/06/2021 Council meeting
- B. Claims List No. 1240 in the amount of \$94,009.83
- C. Expenditure & Revenue reports for the month of March 2021
- D. Police statistical report for the month of March 2021

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Mayor Kolbe introduced **Ordinance 2021-01 – AN ORDINANCE AMENDING CHAPTERS 165 and 166 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO THE PLANNING AND ZONING COMMISSION, BY AMENDING SECTION 165.30 BOARD OF ADJUSTMENT APPLICATION FEE TO \$150.00 AND THE HOME BUSINESS PERMIT FEE, WHICH SHALL BE \$75.00, AND BY AMENDING SECTION 166.03, CHANGING THE PLAT FEE TO \$150.00.**

It was moved by Petersen and seconded by Schaben that Ordinance No. 2021-01 now be read for the first time.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried and the first reading passed.

Council Member Rudolph introduced **Resolution No. 2442 – Resolution amending the Planning and Zoning Bylaws by changing the fees charged in Section V, Subsection 5.01(C) From \$50.00 To \$150.00** and moved its adoption. Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Christensen introduced **Resolution No. 2443 – Resolution to adopt an Employee Retirement Compensation Provision for inclusion in the City of Harlan personnel rules and regulations handbook** and moved its adoption. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

The walk bridge at 4th & Tarkington was replaced by the street department. It was moved by Petersen and seconded by Schaben to dispose of the old walk bridge at 4th and Tarkington for \$2.00.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report. An Arbor Day Proclamation was read.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in special session, in the Council Chambers at 11:55 o'clock A.M. the 22nd day of April 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt

PRESENT ELECTRONICALLY: Sharon Kroger, Jeanna Rudolph, Troy Schaben

ABSENT: Richard Petersen, Jay Christiansen

The Deputy City Clerk presented the agenda. It was moved by Bladt and seconded by Rudolph to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Renewal Application from Rocking Chair, 1014 6th St., Class C Liquor License

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

There being no further business, the meeting on motion adjourned.

Renee Hansen, Deputy City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 4th day of May 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

PRESENT ELECTRONICALLY: Greg Bladt

ABSENT: None

The City Clerk presented the agenda. It was moved by Schaben and seconded by Petersen to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Rudolph that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 04/20/2021 Council meeting

B. Claims List No. 1241 in the amount of \$378,514.91

C. Renewal Application from Hy-Vee Food Store, 2003 Chatburn Ave.,
Class C Beer Permit

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt-A & B, Petersen, Christensen, Rudolph, Schaben

Abstain: Bladt on item C, due to conflict of interest

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Mayor Kolbe introduced **Ordinance 2021-01 – AN ORDINANCE AMENDING CHAPTERS 165 and 166 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO THE PLANNING AND ZONING COMMISSION, BY AMENDING SECTION 165.30 BOARD OF ADJUSTMENT APPLICATION FEE TO \$150.00 AND THE HOME BUSINESS PERMIT FEE, WHICH SHALL BE \$75.00, AND BY AMENDING SECTION 166.03, CHANGING THE PLAT FEE TO \$150.00.**

It was moved by Rudolph and seconded by Petersen that Ordinance No. 2021-01 now be read for the second time.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried and the second reading passed.

It was moved by Petersen and seconded by Schaben to approve the disposal of miscellaneous City property through sealed bids.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council Member Kroger introduced **Resolution No. 2444 – A RESOLUTION MAKING AWARD OF CONTRACT FOR THE “2021 AIRPORT APRON REHABILITATION PROJECT #3-19-0042-013”** and moved its adoption. Council Member Rudolph seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Kroger and seconded by Christensen to receive and file the Airport Minutes from 04/30/2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council Member Kroger introduced **Resolution No. 2445 - A RESOLUTION AUTHORIZING THE SUBMISSION OF APPLICATION FOR AIRPORT DEVELOPMENT/MAINTENANCE PROGRAM AND CERTIFYING ELIGIBILITY REQUIREMENTS** and moved its adoption. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Kroger and seconded by Christensen to approve the CRRSAA Application for Airport Federal Assistance in the amount of \$13,000.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Petersen to receive and file the Personnel and Finance Minutes from 04/28/2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Schaben and seconded by Bladt to approve the Harlan Police Department Firearm Usage policy.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council Member Rudolph introduced **Resolution No. 2446 – A RESOLUTION IN SUPPORT OF PROPOSED TERMS TO BE INCLUDED IN AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN THE CITY OF HARLAN AND HARLAN SENIOR COTTAGES GP, LLC** and moved its adoption. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Schaben and seconded by Christensen to authorize publication and set public hearing date of May 18, 2021 at 5:15 p.m. for FY20/21 Budget Amendment.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council Member Petersen introduced **Resolution No. 2447 – A RESOLUTION APPROVING PROJECT TRANSFERS FOR FY20/21** and moved its adoption. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 18th day of May 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Christensen to approve the agenda.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Bladt and seconded by Rudolph that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 05/04/2021 Council meeting
- B. Claims List No. 1242 in the amount of \$197,909.70
- C. Expenditure & Revenue reports for the month of April 2021
- D. Police statistical report for the month of April 2021
- E. Renewal Application by The Lounge, 1005 Chatburn Ave., Class C Liquor License, Outdoor Service, Sunday Sales
- F. Renewal Application by Harlan Golf and Country Club, 2503 12th St., Class C Liquor License, Outdoor Service, Sunday Sales

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, date, and place for a public hearing regarding the Amendment of FY20/21 City Budget:

The Public Hearing was opened at 5:19 p.m.

No oral or written objections were filed.

It was moved by Rudolph and seconded by Kroger to close the hearing.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council member Petersen introduced **Resolution No. 2448 - “A RESOLUTION AMENDING THE FY20/21 ANNUAL BUDGET BY ADOPTING BUDGET AMENDMENT #1”** and moved its adoption. Council member Schaben seconded the motion to adopt.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried and the Resolution was adopted.

Mayor Kolbe introduced **Ordinance 2021-01 – AN ORDINANCE AMENDING CHAPTERS 165 and 166 OF THE CODE OF ORDINANCES FOR THE CITY OF HARLAN, IOWA PERTAINING TO THE PLANNING AND ZONING COMMISSION, BY AMENDING SECTON 165.30 BOARD OF ADJUSTMENT APPLICATION FEE TO \$150.00 AND THE HOME BUSINESS PERMIT FEE, WHICH SHALL BE \$75.00, AND BY AMENDING SECTION 166.03, CHANGING THE PLAT FEE TO \$150.00.**

It was moved by Kroger and seconded by Petersen that Ordinance No. 2021-01 now be read for the third time.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried and the Ordinance passed.

It was moved by Christensen and seconded by Petersen to receive and file the Public Property minutes from 05/04/2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Petersen to award the 811 Willow Street high bid of \$12,500 to 811 Willow Harlan, LLC, subject to conditions by the City, and following the disposal of public property process to enter into a real estate contract with same.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council Member Rudolph introduced **Resolution No. 2449 - SETTING PUBLIC HEARING DATE OF 6/1/21 AT 5:15 P.M., ON PROPOSED SALE OF CITY PROPERTY, 811 WILLOW STREET** and moved its adoption. Council Member Bladt seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Schaben and seconded by Petersen to approve the permit for the American Legion Post 150 City of Harlan fireworks display for July 4, 2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

This meeting was open to the public for in-person attendance. Also, due to COVID-19, the meeting was available electronically utilizing Zoom.com

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the City Council Chambers at 5:15 o'clock P.M. the 15th day of June 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Richard Petersen, Jay Christensen, Troy Schaben

ABSENT: Jeanna Rudolph, Greg Bladt

The City Clerk presented the amended agenda. It was moved by Kroger and seconded by Petersen to approve the amended agenda.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 06/01/2021 Council meeting
- B. Claims List No. 1244 in the amount of \$155,812.79
- C. Expenditure & Revenue reports for the month of May 2021
- D. Police statistical report for the month of May 2021
- E. Approval of 21/22 Cigarette/Tobacco/Nicotine/Vapor Permits for Yesway, Casey's, Dollar General, Fareway, Hy-Vee Foods, Hy-Vee Wine & Spirits, Taylor Quik-Pik
- F. Renewal Application Shelby County Fair, 314 4th St., Class B Beer Permit, Outdoor Service.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, date, and place for a public hearing regarding the proposed sale of city owned property located at 811 Willow St. in Harlan, Iowa to 811 Willow St. LLC for the price of \$12,500.

The Public Hearing was opened at 5:18 p.m.

No oral or written objections were filed.

It was moved by Kroger and seconded by Schaben to close the hearing.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried.

Council member Petersen introduced **Resolution No. 2452 - RESOLUTION FOR THE SALE OF THE CITY INTEREST IN REAL ESTATE – 811 WILLOW STREET TO 811 WILLOW STREET, LLC FOR THE PRICE OF \$12,500** and moved its adoption. Council member Christensen seconded the motion to adopt.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried, and the resolution was duly adopted.

Mayor Kolbe introduced **Ordinance 2021-02 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA, BY AMENDING SUBSECTION 69.03 PERTAINING TO ANGLE PARKING IN ITS ENTIRETY.** There were citizens in attendance who voiced their concerns. It was moved by Petersen and seconded by Schaben that Ordinance No. 2021-02 now be read for the second time.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Schaben

Nays: Christensen

The motion failed, and the second reading did not pass.

Council Member Kroger introduced **Resolution 2453 - RESOLUTION AUTHORIZING COMPETITIVE BIDS FOR TWO ENTRANCE SIGNS IN THE CITY OF HARLAN, IA** and moved its adoption. Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried, and the resolution was duly adopted.

Council Member Kroger introduced **Resolution 2454 RESOLUTION ADOPTING THE HARRISON AND SHELBY COUNTY JOINT MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR THE CITY OF HARLAN, IOWA** and moved its adoption. Council Member Christensen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried, and the resolution was duly adopted.

Council Member Christensen introduced **Resolution 2455 A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF HARLAN FOR THE YEAR 2021/22** and moved its adoption. Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried, and the resolution was duly adopted.

It was moved by Kroger and seconded by Schaben to approve the Joint Participation Agreement between the City of Harlan and SWIPCO for SWITA service 7/01/2021 through 6/30/2022.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried.

It was moved by Christensen and seconded by Kroger to approve the permit from the Shelby County Fair, for a fireworks display on 07/16/2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried.

It was moved by Petersen and seconded by Kroger to approve the V & K Engineering proposal for Cyclone Avenue Flood Elevation Review not to exceed \$7,500.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried.

Council Member Kroger introduced **Resolution 2456 – A RESOLUTION AUTHORIZING THE SUBMISSION OF GRANT AGREEMENT (3-19-0042-013-2021) FOR AIRPORT IMPROVEMENT PROGRAM (AIP) AND CERTIFYING ELIGIBILITY REQUIREMENTS TO RECONSTRUCT AND REHABILITATE TERMINAL APRON** and moved its adoption. Council Member Christensen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried, and the resolution was duly adopted.

Council Member Kroger introduced **Resolution 2457 – A RESOLUTION AUTHORIZING THE SUBMISSION OF GRANT AGREEMENT (3-19-0042-014-2021) FOR AIRPORT CORONAVIRUS RELIEF GRANT PROGRAM (ACRGP) AND CERTIFYING ELIGIBILITY REQUIREMENTS** and moved its adoption. Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried, and the resolution was duly adopted.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Christensen to reappoint Mike Christensen to the Board of Adjustment for a 5-yr term to end 07/01/2026.

A roll call vote was had which was as follows:

Ayes: Kroger, Petersen, Christensen, Schaben

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

CITY OF HARLAN – HARLAN, IOWA – JULY 6, 2021

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 6th day of July 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Troy Schaben

PRESENT ELECTRONICALLY: Jeanna Rudolph

ABSENT: None

The City Clerk presented the agenda. It was moved by Kroger and seconded by Bladt to approve the agenda. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 06/15/2021 Council meeting

B. Claims List No. 1245 in the amount of \$519,412.99

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Rudolph to receive and file the Parks and Recreation minutes from 06/17/2021 meeting.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Schaben and seconded by Kroger to approve the recommendation from the Parks and Recreation Board to allow the Jim Swenson family to install a memorial bench on the north side of the Pioneer Park pond.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Christensen to approve the permit from the Shelby County Speedway, for a noise variance on 07/13/2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council Member Petersen introduced Resolution No. 2458 - A Resolution Approving the Revised Job Description of The Deputy City Clerk and Full Time Administrative Assistant for the City of Harlan and moved its adoption. Council Member Bladt seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the resolution was duly adopted.

Council Member Schaben introduced Resolution No. 2459 – A Resolution to Authorize Signing of City Warrants and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the resolution was duly adopted.

The Council discussed reducing the speed limit on 12th Street, south of Hawkeye Avenue and directed staff to prepare an Ordinance, to be placed on the agenda at the next Council meeting.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Kroger and seconded by Schaben to reappoint Sarah Poepsel to the Parks and Recreation Board for a 4-yr term to end 07/01/2025.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Christensen and seconded by Petersen to reappoint Bill Early and Tanya Bruck to the Library Board for 4-yr terms to end 07/01/2025.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 20th day of July 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Troy Schaben

PRESENT ELECTRONICALLY: Sharon Kroger

ABSENT: Jeanna Rudolph

The City Clerk presented the agenda. It was moved by Petersen and seconded by Christensen to approve the agenda. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Schaben

Nays: None

The motion carried.

Mayor Kolbe asked the Council members to state any conflicts of interest, as applicable.

It was moved by Bladt and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 07/06/2021 Council meeting

B. Claims List No. 1246 in the amount of \$94,623.23

C. Expenditure & Revenue reports for the month of June 2021

D. Police statistical report for the month of June 2021

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Tony Carter, 1101 5th St., Harlan, IA was present to be heard and would like to see more inspections being done on all remodel projects being done in the City of Harlan.

It was moved by Petersen and seconded by Bladt to approve the Hansen House performance agreement and authorize a second payment of \$19,250.00. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Schaben

Nays: None

The motion carried.

Mayor Kolbe introduced **Ordinance No. 2021-03 - An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Chapter 63 pertaining to Speed Regulations on 12th Street.** It was moved by Christensen and seconded by Petersen that Ordinance No. 2021-03 now be read for the first time. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Schaben

Nays: None

The motion carried and the first reading passed.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Bladt and seconded by Schaben to enter into closed session at 5:51 p.m., pursuant to Iowa Code 21.5(1)(c) - To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Schaben

Nays: None

The motion carried.

Councilmember Kroger lost electronic connection at 6:12 p.m.

It was moved by Petersen and seconded by Bladt to end closed session at 6:16 p.m. and resume open session. A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Schaben

Nays: None

The motion carried.

No action was taken in closed session.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."

CITY OF HARLAN – HARLAN, IOWA – AUGUST 3, 2021

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 3rd day of August 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jeanna Rudolph

ABSENT: Jay Christensen, Troy Schaben

The City Clerk presented the amended agenda. It was moved by Rudolph and seconded by Petersen to approve the amended agenda. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Rudolph

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Bladt and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 07/20/2021 Council meeting
- B. Claims List No. 1247 in the amount of \$431,004.95
- C. Renewal Application by Old Westside Lounge, 1019-1021 7th Street., Class C Liquor License, Outdoor Service, Sunday Sales
- D. Renewal Application by Cyclone Lanes, 912 Chatburn Ave., Class C Liquor License, Outdoor Service, Sunday Sales

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Rudolph

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Mayor Kolbe introduced **Ordinance No. 2021-03 - An Ordinance Amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Chapter 63 pertaining to Speed Regulations on 12th Street.** It was moved by Rudolph and seconded by Kroger that Ordinance No. 2021-03 be read for the second time. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Rudolph

Nays: None

The motion carried, and the second reading passed.

Council reviewed an ARGP Grant Application for Airport Federal Assistance in the amount of \$32,000. It was moved by Kroger and seconded by Petersen to submit the grant application. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Rudolph

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

- A. It was moved by Kroger and seconded by Petersen to appoint Alison Manz to the Tree Commission for a 3-year term to expire 5/16/2024. A roll call vote was had which was as follows:
Ayes: Kroger, Bladt, Petersen, Rudolph
Nays: None
The motion carried.

B. It was moved by Rudolph and seconded by Bladt to re-appoint Chance Goddard to the Tree Commission for a 2-year term to expire 5/16/2023. This reappointment will be for 2 years to achieve a stagger for the future. A roll call vote was had which was as follows:
Ayes: Kroger, Bladt, Petersen, Rudolph
Nays: None
The motion carried.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 17th day of August 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

ABSENT: None

The City Clerk presented the amended agenda. It was moved by Petersen and seconded by Schaben to approve the amended agenda, removing item 5, B, 1.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Rudolph that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 08/03/2021 Council meeting
- B. Claims List No. 1248 in the amount of \$221,144.44
- C. Expenditure & Revenue reports for the month of July 2021
- D. Police statistical report for the month of July 2021
- E. Renewal Application for Casey's General Store #2914, 1006 Chatburn Ave., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE), Sunday Sales.
- F. Renewal Application for Taylor Quik Pik, 2111 23rd St., Class C Beer Permit, Class B Wine Permit, Sunday Service. A roll call vote was had which was as follows:
 - Ayes: Kroger, Bladt, Petersen, Christianson, Rudolph, Schaben
 - Nays: NoneThe motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, date, and place for a public hearing regarding the Community Development Block Grant (CDBG) project for owner-occupied housing rehabilitation.

The Public Hearing was opened at 5:19

No oral or written objections were filed.

Matthew Lee with Southwest Iowa Planning Council (SWIPCO), was present to discuss the CDBG Housing Project status. Four of the six projects have been awarded. As of today, \$169,000 of the \$249,000 Grant has been assigned, with \$40,000 being partially paid.

It was moved by Kroger and seconded by Petersen to close the hearing. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Steve Nadel, Ahlers & Cooney, P.C., legal counsel for HMU, was present electronically to summarize the sequence of events leading to the call for a special election regarding the authorization to discontinue and dispose of the municipal communications utility by sale and the required procedures HMU has complied with.

Council Member Bladt introduced **Resolution No. 2460 - Calling a Special City Election to Authorize to Discontinue and Dispose of the Municipal Communications Utility by Sale** and moved its adoption. Council Member Petersen seconded the motion to adopt. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Mayor Kolbe introduced **Ordinance No. 2021-03 - An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa, by Amending Chapter 63 pertaining to Speed Regulations on 12th Street.** It was moved by Rudolph and seconded by Christensen that Ordinance No. 2021-03 be read for the third and final time. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Ordinance was adopted.

It was moved by Kroger and seconded by Petersen to approve the FY 2022-FY2024 Disadvantaged Business Enterprise (DBE) Program for Harlan Municipal Airport. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Rudolph to approve the street closing permit for the Roar into Harlan fall events, adding a car show, to be held on the two following Thursdays: August 19 and September 16, 2021, from 5:00-9:00 p.m. The car show will be on the north side of the square on Market Street, between 6th and 7th. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council Member Petersen introduced **Resolution No. 2461 - Resolution Regarding the Disposal and Conveyance of City Owned Property, Described as part of 3rd Street in Block 14 of Longs 2nd Addition, part of an Alley in Block 14 of Longs 2nd Addition, and part of Right-Of-Way (ROW) on Exchange Street College Heights Addition, also known as Parcel J, in the City of Harlan, Shelby County, Iowa, to Michael D. and Donna R. Schmidt.** Council Member Schaben seconded the motion to adopt. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

CITY OF HARLAN – HARLAN, IOWA – SEPTEMBER 7, 2021

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 7th day of September 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Rudolph to approve the agenda. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 08/17/2021 Council meeting and the 8/20/2021 Special Council meeting
- B. Claims List No. 1249 in the amount of \$139,706.75
- C. New Fire Department members Aaron Brooks, who joined the department on 7/19/2021 and Andy Morris, who joined the department on 8/16/2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried and the consent agenda was items were approved and adopted.

As September is Suicide Prevention Awareness Month, Cheryl and Greg Gregersen were present to advocate for suicide prevention and read a Suicide Prevention Proclamation that promotes mental health awareness.

Council Member Bladt introduced **RESOLUTION NO. 2462** Resolution approving purchase agreement concept for conveying city-owned property in G.H. Christiansen subdivision for \$1,000 per lot, effective until September 30, 2022, and moved its adoption. Council member Petersen seconded the motion to adopt. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried and the resolution was duly adopted.

It was moved by Rudolph and seconded by Kroger to approve the permit application from ISU Extension & Outreach to close off five parking spaces in front of their building on September 10, 2021, from 9 a.m. to 2 p.m. for a CyDay Friday Lunch and Cornhole event. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Rudolph to approve the Completion & Award Requests for TJC Rentals properties of 524 Market Street for \$4,952.20, 1005 7th Street for \$3,475.56 and 713 Court Street for \$2,547.60, as part of the Downtown Upper Story & Façade Grant. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Bladt and seconded by Christensen to receive and file the Parks & Recreation minutes from 8/18/2021. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Council reviewed and discussed a proposal from an interested party to construct a baseball/softball batting facility on city property, at JJ Jensen Park.

Following discussion, it was moved by Bladt and seconded by Petersen to authorize the interested party to move forward with the project, pending approval of a building permit and an agreement drawn up by the City Attorney, between the interested party and the City of Harlan. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The City Administrator presented his report.

The Mayor presented his report and read a suicide prevention proclamation.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 21ST day of September 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

ABSENT: None

The Deputy City Clerk presented the agenda. It was moved by Rudolph and seconded by Kroger to approve the agenda. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 09/07/2021 Council meeting

B. Claims List No. 1250 in the amount of \$81,276.87

C. Expenditure & Revenue reports for the month of August 2021

D. Police statistical report for the month of August 2021

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Petersen and seconded by Kroger to approve the permit from the Shelby County Speedway for a noise variance on September 24, 2021. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Schaben to approve the street closing permit from the HCHS Student Council for the Homecoming Parade on September 24, 2021. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Christensen to receive and file the Planning and Zoning minutes from September 13, 2021 with the change of adding Jay Christensen as present. A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Mayor Kolbe introduced **Resolution #2463, a Resolution to set a date for Public Hearing regarding the proposal to amend the City of Harlan Zoning Ordinances by including a provision to sections 165.20, 165.21 and 165.22 allowing for churches, chapels, daycares, and schools to be included as permitted principal uses in areas Zoned B-1, B-2, and B-3.** It was moved by Kroger and seconded by Bladt to set the public hearing for October 5, 2021. A roll call vote was had which was as follows: Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None
The motion carried

Mayor Kolbe introduced **Resolution #2464, a Resolution to set a date for Public Hearing regarding the proposal to vacate an extension of 2nd Street south of Exchange Street in the city of Harlan, Iowa.** It was moved by Bladt and seconded by Petersen to set the public hearing for October 5, 2021. A roll call vote was had which was as follows: Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None
The motion carried

Mayor Kolbe introduced **Resolution #2465, a Resolution to set a date for Public Hearing regarding the proposal to lease city property to Little Cyclone Baseball, Inc., at JJ Jensen Park in the City of Harlan, Iowa.** It was moved by Petersen and seconded by Christensen to set the public hearing for October 5, 2021. A roll call vote was had which was as follows: Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None
The motion carried

The Council reviewed the sale of the city owned 1993 Smeal Fire Engine. It was moved by Petersen and seconded by Rudolph to move forward with the sale. Sealed Bids will be accepted until October 29, 2021, with a set minimum bid of \$25,000. A roll call vote was had which was as follows: Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben
Nays: None
The motion carried

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

Ashley Schleis, Deputy City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 5th day of October 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben.

ABSENT: Richard Petersen

The City Clerk presented the agenda. It was moved by Kroger and seconded by Schaben to approve the agenda. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Christensen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 09/21/2021 Council meeting

B. Claims List No. 1251 in the amount of \$179,329.35

Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben.

NAYS: None. The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, date, and place for a public hearing regarding an Ordinance Amending City of Harlan Zoning Ordinances by including a provision to Sections 165.20, 165.21 and 165.22 allowing for churches, chapels, daycares and schools to be included as permitted principal uses in areas zoned B-1, B-2 and B-3.

The Public Hearing was opened at 5:17 p.m. No oral or written objections were filed.

It was moved by Kroger and seconded by Christensen to close the hearing. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben NAYS: None. The motion carried.

Mayor Kolbe introduced **Ordinance 2021-04** - An Ordinance Amending City of Harlan Zoning Ordinances by including a provision to Sections 165.20, 165.21 and 165.22 allowing for churches, chapels, daycares and schools to be included as permitted principal uses in areas zoned B-1, B-2 and B-3. It was moved by Schaben and seconded by Rudolph that Ordinance No. 2021-04 now be read for the first time. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben NAYS: None. The motion carried and the first reading passed.

The Mayor announced that this was the time, date, and place for a public hearing regarding a proposal to vacate an extension of 2nd Street south of Exchange Street in the City of Harlan, Iowa, and conveyance of same.

The Public Hearing was opened at 5:22 p.m. There were objections stated from several community members present.

It was moved by Rudolph and seconded by Bladt to close the hearing. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben NAYS: None. The motion carried.

No action was taken on **Resolution 2466**, voiding it.

The Mayor announced that this was the time, date, and place for a public hearing regarding a Resolution to approve the Lease of City property to Little Cyclone Baseball, Inc., at JJ Jensen Park in the City of Harlan, Iowa.

The Public Hearing was opened at 5:40 p.m. No oral or written objections were filed. Council Member Schaben would like to see no parking on either side of Cyclone Avenue for safety reasons. This will be addressed at a Streets & Alleys Meeting.

It was moved by Rudolph and seconded by Kroger to close the hearing. Roll call vote. AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

Council Member Schaben introduced **Resolution 2467** – To Approve the Lease of City Property to Little Cyclone Baseball, Inc., at JJ Jensen Park in the City of Harlan, Iowa for 35 years at \$100 per year, starting January 1, 2022. Council Member Kroger seconded the motion. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried and the resolution was duly adopted.

The Council reviewed the Professional Services Agreement with Snyder & Associates for a Preliminary Engineering Report for a USDA Steet Repair Project Grant Application. It was moved by Schaben and seconded by Rudolph to approve the Professional Services Agreement. Roll call vote. AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

Council Member Christensen introduced **Resolution 2468** Approving the USDA Street Repair Project Grant Signature Authorization. Council member Kroger seconded the motion. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried and the resolution was duly adopted.

Council member Rudolph introduced **Resolution 2469** To Set a Date of October 19, 2021, for Public Hearing regarding Application with USDA Rural Development for Financial Assistance for Street Repairs in the City of Harlan, Iowa. Council Member Bladt seconded the motion. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried and the resolution was duly adopted.

Council Member Bladt introduced **Resolution 2470** Approving the 2021 Street Financial Report. Council Member Christensen seconded the motion. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried and the resolution was duly adopted.

It was moved by Kroger and seconded by Bladt to approve the updated Library Youth Services Clerk and Circulation Clerk 1 job descriptions. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Kroger and seconded by Schaben to approve the application from Harlan First United Methodist Church for a street closing on 10/31/2021 from 3 PM to 9 PM for an outdoor Halloween festival (Trunk or Treat) in conjunction with HCSD student council. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Kroger and seconded by Bladt to approve the application from Shelby County Chamber of Commerce for a parade and street closing on 10/23/2021 from 8:30 AM to 1:00 PM for the Historic Harlan Downtown Square Harvest Fest. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Bladt and seconded by Schaben to approve the amended City of Harlan Police Rifle Policy. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Rudolph and seconded by Kroger to approve the proposal from Snyder & Associates, Inc. for Dream Playground Planning Services. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Schaben and seconded by Rudolph to appoint Jeff Moser to the Parks & Recreation Board for a 4-year term to expire 7/01/2025. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Rudolph and seconded by Christensen to enter into closed session at 6:45 p.m., pursuant to Iowa Code 21.5(1)(j) – To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Rudolph and seconded by Kroger to end closed session at 7:25 p.m. and resume open session. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

No Action was taken in closed session.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 19th day of October 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

PRESENT ELECTRONICALLY: Sharon Kroger

ABSENT: Greg Bladt

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Christensen to approve the agenda. A roll call vote was had which was as follows: Ayes: Kroger, Petersen, Christensen, Rudolph, Schaben. Nays: None. The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 10/5/2021 Council meeting
- B. Claims List No. 1252 in the amount of \$55,759.20
- C. Expenditure & Revenue reports for the month of September 2021.
- D. Police statistical report for the month of September 2021.

A roll call vote: AYES: Kroger, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, date, and place for a public hearing regarding application with USDA Rural Development for Financial Assistance for Street Improvements in the City of Harlan, Iowa.

The Public Hearing was opened at 5:19 PM. No oral or written objections were filed.

It was moved by Christensen and seconded by Schaben to close the hearing. Roll call vote: AYES: Kroger, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

The Council reviewed the Snyder & Associates Preliminary Engineering Report (PER) for proposed 2022 USDA Street Project Grant.

Motion was made by Schaben and seconded by Petersen to approve the Snyder & Associates Preliminary Engineering Report. AYES: Kroger, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

Mayor Kolbe introduced **Ordinance No. 2021-04** - An Ordinance amending City of Harlan Zoning Ordinances by including a provision to Sections 165.20, 165.21 and 165.22 allowing for churches, chapels, daycares, and schools to be included as permitted principal uses in areas zoned B-1, B-2 and B-3. It was moved by Rudolph and seconded by Schaben that Ordinance No. 2021-04 now be read for the second time. Roll call vote: AYES: Kroger, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried and the second reading was adopted.

It was moved by Rudolph and seconded by Christensen to dispense of the third reading of **Ordinance No. 2021-04**, and place it upon its final adoption. Roll call vote: AYES: Kroger, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried and the ordinance was duly adopted.

It was moved by Christensen and seconded by Petersen to approve the 2021 Annual TIF Indebtedness Certification. Roll call vote: AYES: Kroger, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Christensen and seconded by Rudolph to receive and file the Personnel and Finance Committee minutes from October 5, 2021. Roll call vote: AYES: Kroger, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Petersen and seconded by Schaben to approve the 601 Court Street Catalyst Grant Development Agreement with Jerry Henscheid, Completion Timeline, and release of the first \$20,000. Roll call vote: AYES: Kroger, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Petersen and seconded by Christensen to approve the Downtown Upper Story & Façade Grant Completion & Award Request for Patriot's Choice at 506 Market Street for \$9,680.00. Roll call vote: AYES: Kroger, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Rudolph and seconded by Schaben to approve the Downtown Upper Story & Façade Grant Completion & Award Request for Shane Schechinger at 502 and 504 Market Street for \$4,038.53. Roll call vote: AYES: Kroger, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

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“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 2nd day of November 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben.

PRESENT ELECTRONICALLY: Richard Petersen

ABSENT: None

The City Clerk presented the agenda. It was moved by Kroger and seconded by Rudolph to approve the agenda. Roll call vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

Council Member Petersen lost electronic connection.

It was moved by Christensen and seconded by Schaben that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 10/19/2021 Council meeting

B. Claims List No. 1253 in the amount of \$146,553.72

Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben.

NAYS: None. The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Bladt to approve the Downtown Upper Story and Façade Grant Completion and Award Request for Barry Deuel, The Flower Barn, at 624 Market Street for \$1,730.19. Roll call vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried

Council Member Bladt introduced Resolution No. 2471 setting a public hearing date of November 16, 2021 at 5:15 p.m., to consider the Proposed Sale of City Owned Real Estate located at 1901 Hawkeye Avenue, to Iowa Western Community College for One Dollar (\$1.00), subject to conditions outlined in the proposed purchase agreement. It was seconded by Schaben. Roll Call Vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

Council Member Rudolph moved and Schaben seconded to receive and file the Airport Commission meeting minutes from 10/27/2021. Roll Call Vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

Council Member Kroger introduced Resolution No. 2472 approving the Professional Engineering Services of Kirkham, Michael & Associates, Inc., for the 2022 Airport Taxilane Improvement Project, for a fee of \$119,000.28. It was seconded by Christensen. Roll Call Vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Bladt and seconded by Christensen to repost the 1993 Smeal Fire Engine for Bid, as no formal bids were received by October 29, 2021. Sealed bids will now be accepted through Monday, November 29, 2021, with a set minimum bid of \$10,000. Roll Call Vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Rudolph and seconded by Schaben to appoint Jim Shelton to the Harlan Municipal Utilities Board for a 6-year term to end 11/21/2027. Roll Call Vote: AYES: Kroger, Bladt, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

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“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 16th day of November 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Jay Christensen, Jeanna Rudolph, Troy Schaben.

PRESENT ELECTRONICALLY: Richard Petersen

ABSENT: None

The City Clerk presented the agenda with a change of title to 4.D. to read FY20/21 Annual Urban Renewal Report. It was moved by Rudolph and seconded by Kroger to approve the agenda. Roll call vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Petersen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 11-2-2021 Council meeting

B. Claims List No. 1254 in the amount of \$210,680.42

C. Expenditure & Revenue reports for the month of October 2021.

D. Police statistical report for the month of October 2021.

Roll call vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben.

NAYS: None. The motion carried, and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time and place for a public hearing regarding the sale of the north half of city owned property (Parcel B), located at 1901 Hawkeye Avenue in Harlan, Iowa for the sum of \$1.00 to Iowa Western Community College. Iowa Western Community College will enter into a rent and utility free lease with Shelby County Chamber of Commerce and Industry, so they continue to reside in their present location in Parcel “B” of Lot 25 in Replat of 1 of 6. This sale is expressly contingent upon the BUYER entering into an Option and Right to Buy with SELLER, wherein SELLER has the Option to purchase Parcel A and Parcel B of Lot 25 in Replat 1 of 6 – Harlan Plaza, City of Harlan, Iowa as described by Plat of Survey recorded as Instrument No. 2009-2276 in the office of the Shelby County Recorder, or either of them, for \$1.00 for each Parcel, should BUYER ever desire to lease, sell or abandon the above properties.

The Public Hearing was opened at 5:17p.m. No oral or written objections were filed.

It was moved by Kroger and seconded by Schaben to close the hearing. Roll call vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried

Council Member Bladt introduced Resolution No. 2473 – Sale of north half of City Owned Real Estate (Parcel B) located at 1901 Hawkeye Avenue for the sum of \$1.00 to Iowa Western Community College, enter into a Purchase Agreement with same and execute and deliver a Quit Claim Deed to Iowa Western Community College. Council Member Rudolph seconded the motion. Roll call vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried and the resolution was duly adopted.

It was moved by Christensen and seconded by Bladt to approve the Licensing Agreement between City of Harlan and HDC Development Companies, LLC for the purpose of staging lumber, trusses, construction materials, equipment, and storage containers. The term for Lot 22 is November 17, 2021 thru March 31, 2022 and the term for Lot 23 is November 17, 2022 thru May 15, 2023. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Shaben. NAYS: None. The motion carried.

Council Member Rudolph introduced Resolution No. 2474 for the Retirement of Uncollected Debts and to void an inaccurate invoice. Council Member Schaben seconded the motion. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried and the resolution was duly adopted.

It was moved by Kroger and seconded by Bladt to approve the 7th Street Bridge Change Order #2 for \$15,786.82. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Shaben. NAYS: None. The motion carried.

It was moved by Christensen and seconded by Rudolph to approve the FY20/21 Annual Urban Renewal Report. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

It was moved by Kroger and seconded by Schaben to approve the FY20/21 Annual Financial Report. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Shaben. NAYS: None. The motion carried.

It was moved by Kroger and seconded by Rudolph to receive and file the Parks & Recreation Minutes from 11-09-2021. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Shaben. NAYS: None. The motion carried.

It was moved by Schaben and seconded by Christensen to approve the proposed 60' x 200' off-street parking plan at JJ Jensen Park, that will accommodate 44 parking spaces. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Shaben. NAYS: None. The motion carried.

It was moved by Bladt and seconded by Schaben to approve the closure of the 4th Street Bridge through April 15, 2022. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Shaben. NAYS: None. The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

City Council of the City of Harlan, Iowa November 30, 2021

The City Council met at 5:00 p.m. for the purpose of discussing the FY22/23 Budget, Capital, and Project planning.

Present: Mike Kolbe, Jeanna Rudolph, Sharon Kroger, Greg Bladt,
Jay Christensen, Richard Petersen

Absent: Troy Schaben

Also Present: City Administrator Gene Gettys, City Clerk Jane Smith

Mayor Kolbe called the Budget and Capital Project discussion to order.

General discussion was held on budget items as well as essential and future Capital and Project planning.

There being no further discussion, the Capital and Project discussion adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

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“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 7th day of December 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben
ABSENT: None.

The City Clerk presented the agenda. It was moved by Petersen and seconded by Christensen to approve the agenda. Roll call vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 11/16/2021 Council meeting and Minutes of the 11/30/2021 FY22/23 Budget Workshop, Capital, and Project Planning meetings.
- B. Claims List No. 1255 in the amount of \$163,998.25
- C. Renewal Application for C. G. Therkildsen Activity Center, 706 Victoria Street, Class C Liquor License (LC) Commercial.

Roll call vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried, and the Consent Agenda items were approved and adopted.

Pam Borkowski, Poultry Superintendent with Shelby County Fair, was present to discuss the possibility of allowing poultry in city limits during a 6-week period from June 1 through July 15th to allow 4-H, Clover Kid, and FFA members an opportunity to raise and show broiler chickens at the fair. Donations of poultry are also made to the Shelby County Food Pantry.

Danny Sturm with JEO, was present electronically to recommend to Council, the statement of completion and final acceptance of the North 7th Street Bridge Project. Council Member Petersen introduced Resolution No. 2475 to approve the Statement of Completion and Final Acceptance of work for the North 7th Street Bridge Project (Iowa DOT Project Number BROS-SWAP-3275(604)—SE-83). Council Member Kroger seconded the motion. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. Motion Carried and the resolution was duly adopted.

It was moved by Schaben and seconded by Kroger to approve the FAA annual filing of the Airport Five-Year Capital Improvement Plan (CIP), which includes the Apron Expansion Pre-Application, Airport Improvement Program (AIP). Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. Motion Carried.

The City Administrator presented his report.

The Mayor presented his report.

Council Member Rudolph introduced Resolution No. 2476 Resolution of Appreciation – Employee Years of Service.

- Ashley Schleis – 10 years of service (\$50)
- Derrick Yamada - 10 years of service (\$50)
- Marvin Travis – 15 years of service (\$75)
- Doug Kloewer – 25 years of service (\$125)

Council Member Schaben seconded the motion. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. Motion Carried and the resolution was duly adopted.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

City Council of the City of Harlan, Iowa December 8, 2021

The City Council met on Wednesday, December 8, 2021, at 7:00 AM, in the City Council Chambers, 711 Durant Street, Harlan, Iowa, for a budget work session and for the purpose of hearing budget requests from department heads for FY22/23.

Present: Mike Kolbe, Jeanna Rudolph, Sharon Kroger, Greg Bladt, Jay Christensen, Richard Petersen & Troy Schaben

Absent: None

Also Present: City Administrator Gene Gettys, City Clerk/Finance Director Jane Smith & Deputy City Clerk Ashley Schleis

Mayor Kolbe called the Budget Work Session to order.

Budget requests were made by:

- Police Chief Derrick Yamada, for the Police Department
- Wastewater Treatment Plant Superintendent Tim Gessert was scheduled to be out of the office, so the WWTP budget was requested by City Administrator Gene Gettys and City Clerk/Finance Director Jane Smith
- Library Director Amanda Brewer, for the Library
- Superintendent Tim Miller for the City Facilities, Parks and Recreation, Pool and Animal Control
- Fire Chief Roger Bissen, for the Fire Department
- Street Superintendent Jeff Musich, for the Street Department and Road Use Tax
- Superintendent Kelli Miller, for Veteran's Memorial Auditorium and C.G. Therkildsen Activity Center
- City Administrator Gene Gettys and City Clerk/Finance Director Jane Smith for the following departments:
 - Communication Center
 - Ambulance
 - Landfill
 - Cemetery
 - Community Economic Development
 - SCCC Economic Development
 - Clerk
 - Legal

There being no further discussion, the Work Session adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”

“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 21st Day of December, 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Christensen to approve the agenda. Roll call vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben. NAYS: None. The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Christensen and seconded by Rudolph that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

A. Minutes of the 12/7/2021 Council meeting & 12/8/2021 Work Session

B. Claims List No. 1256 in the amount of \$153,403.89

C. Expenditure & Revenue reports for the month of November 2021.

D. Police statistical report for the month of November 2021.

Roll call vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben.

NAYS: None. The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Petersen and seconded by Bladt to approve the Professional Engineering Services Agreement with Veenstra & Kimm for Nutrient Reduction Strategy Report. Roll Call Vote: AYES: Kroger, Bladt, Petersen, Christensen, Rudolph. NAYS: None. ABSTAIN: Schaben. Motion Carried.

It was moved by Schaben and seconded by Rudolph to approve the 2022 Solid Waste and Recyclables Hauler Licenses. Roll Call Vote: AYES: Bladt, Petersen, Christensen, Rudolph, Shaben. NAYS: None. ABSTAIN: Kroger. Motion Carried.

The City Administrator presented his report.

The Mayor presented his report.

There being no further business, the meeting was adjourned.

Ashley Schleis, Deputy City Clerk

Mike Kolbe, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”