

**“Due to the COVID-19 crisis and social distancing recommendations, the public was offered to participate by Zoom audio internet connection or by phone.”**

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 6<sup>th</sup> day of April 2021. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Sharon Kroger, Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Kroger to approve the agenda, removing item 4.B.2.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Christensen that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 03/16/2021 Council meeting
- B. Claims List No. 1239 in the amount of \$328,096.97
- C. Renewal Application from Gussied Up Cocktail Lounge, 1022 6<sup>th</sup> St., Class C Liquor License (LC) (Commercial) Outdoor Service Sunday Sales
- D. Renewal Application from Mi Casa, 512 Market St., Class C Liquor License (LC) (Commercial), Sunday Sales

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

It was moved by Schaben and seconded by Petersen authorizing staff to file an IEDA Downtown Rehabilitation Catalyst Grant extension on behalf of Jerry Henscheid for his 601 Court St. property.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

Council Member Rudolph introduced **Resolution No. 2437 – RESOLUTION FOR CITY OF HARLAN LOGO CLOTHING POLICY** for Mayor, Council and Administrative Staff and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Kroger introduced **Resolution No. 2438 – ADOPTING FINAL PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE HARLAN AIRPORT APRON REHAB PROJECT, FAA AIP #3-19-0042-013, HARLAN, IOWA** and moved its adoption. Council Member Schaben seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Christensen introduced **Resolution No. 2439 – RESOLUTION APPROVING BUDGETED TRANSFERS FOR FY20-21** and moved its adoption. Council Member Petersen seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Bladt introduced **Resolution No. 2440 – RESOLUTION AGREEING TO APPLY FOR FINANCIAL ASSISTANCE WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT** and moved its adoption. Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Petersen introduced **Resolution No. 2441 – RESOLUTION OF LOCAL SUPPORT FOR THE COMMUNITY GARDEN PROGRAM BY THE CITY OF HARLAN, IOWA** and moved its adoption.

Council Member Kroger seconded the motion.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Rudolph and seconded by Kroger to approve Harlan Police Department personnel policy update – Mobile Data Computer/NCIC Terminals.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Schaben to approve Airport Hangar #6 Door Replacement & Rehab bid from Leinen Construction in the amount of: Base bid - \$63,739.02 and Alternate #3 bid of \$5,601.17 for a total bid of \$69,340.19.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Christensen to approve JJ Jensen Use Agreement with Harlan Community School.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Petersen and seconded by Schaben to review and accept the Bill of Sale for the 7<sup>th</sup> Street Bridge components, trusses, and miscellaneous personal property associated with the bridge, to the Shelby County Trail Board for \$11,000.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Kroger and seconded by Schaben to review and approve Change Order #1 for the 7<sup>th</sup> Street Bridge Demolition for \$11,000. It also allows four days to be added to the construction project, if necessary.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Petersen to Receive & File the Public Property Committee minutes from 03/25/2021.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Petersen and seconded by Rudolph to review the recommendation by the Public Property Committee to continue with the city yard waste site.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Schaben and seconded by Petersen to review the recommendation by the Public Property Committee to accept proposals for the redevelopment of city property, 811 Willow St., “as is” until 4/30//21 with a minimum bid of \$5,000.

A roll call vote was had which was as follows:

Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben

Nays: None

The motion carried.

It was moved by Rudolph and seconded by Kroger to Receive & File the Insurance Committee minutes from 03/31/2021 and 04/01/2021.

A roll call vote was had which was as follows:  
Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben  
Nays: None  
The motion carried.

It was moved by Kroger and seconded by Petersen to renew the Property/Casualty Insurance & Workers Compensation Insurance with EMC Insurance effective April 1, 2021.

A roll call vote was had which was as follows:  
Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben  
Nays: None  
The motion carried.

It was moved by Rudolph and seconded by Bladt to renew the Health Insurance & Dental Insurance effective July 1, 2021 at a zero percent increase, reducing the partial self-fund balance.

A roll call vote was had which was as follows:  
Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben  
Nays: None  
The motion carried.

The City Administrator presented his report.

The Mayor presented his report.

It was moved by Rudolph and seconded by Bladt to re-appoint Charles Parkhurst to Veteran's Memorial Auditorium Commission for a term to expire 04/19/2024.

A roll call vote was had which was as follows:  
Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben  
Nays: None  
The motion carried.

It was moved by Petersen and seconded by Schaben to appoint Reid Mosher to Veteran's Memorial Auditorium Commission for a term to expire 04/19/2024.

A roll call vote was had which was as follows:  
Ayes: Kroger, Bladt, Petersen, Christensen, Rudolph, Schaben  
Nays: None  
The motion carried.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."*