

CITY OF HARLAN – HARLAN, IOWA – JANUARY 21, 2020

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 21st day of January 2020. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Greg Bladt, Richard Petersen, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger

ABSENT: None

The City Clerk presented the agenda. It was moved by Petersen and seconded by Bladt to approve the agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Kroger that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 1/7/2019 Council meeting and the 12/4/19, 1/9/20 and 1/16/20 Council work sessions
- B. Claims List No. 1210 in the amount of \$165,858.68
- C. Expenditure & revenue reports for the month of December 2019
- D. Police statistical report for the month of December 2019
- E. Salaries paid in 2019 and instruct Clerk to publish the same
- F. New application from The Buck Snort, 3002 23rd St., Class C Liquor License (LC) (Commercial), Sunday Sales (under new ownership)
- G. Renewal application from Dollar General Store #2377, 1102 Chatburn Ave., Class B Wine Permit, Class C Beer Permit (BC), Sunday Sales

A roll call vote was had which was as follows:

Ayes: Bladt, Petersen, Christensen, Rudolph, Schaben, Kroger

Nays: None

The motion carried, and the Consent Agenda items were approved and adopted.

Alexsis Fleener with SWIPCO was present to discuss the Comprehensive Plan Proposal for 2020. It was moved by Kroger and seconded by Schaben to approve the 2020 Comprehensive Plan proposal at a cost of \$18,000. The motion carried unanimously.

It was moved by Christensen and seconded by Petersen to receive and file the Personnel & Finance Committee minutes from 01/10/2020. The motion carried unanimously.

It was moved by Rudolph and seconded by Petersen to approve the recommendation from the Personnel & Finance Committee to approve the updated Employee Handbook. The motion carried unanimously.

It was moved by Christensen and seconded by Petersen to approve the Municipal Software (CIVIC) Conversion Services Proposal to upgrade from Clarity to Connect at a cost of \$7,975. The motion carried unanimously.

It was moved by Schaben and seconded by Kroger to approve the disposal of City property, the Little League maintenance shed at JJ Jensen Park, with sealed bids due to Harlan City Hall by Friday, January 31 at noon with no minimum bid. The motion carried unanimously.

It was moved by Rudolph and seconded by Kroger to approve the Completion & Award Requests for Salvo, Deren, Schenck, Gross, Swain & Argotsinger, PC in the amount of \$9,620.58 and for Milk & Honey in the amount of \$2,068.75 for the Downtown Upper Story & Façade Grant. The motion carried unanimously.

It was moved by Christensen and seconded by Bladt to approve the Completion & Award Request for Holly Rihner in the amount of \$1,900.00 for the Downtown Upper Story & Façade Grant. The motion carried unanimously.

City Administrator's Report

Mayor's Report

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Mike Kolbe, Mayor

"These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting."