

CITY OF HARLAN – HARLAN, IOWA – MAY 7, 2019

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 7th day of May 2019. The meeting was called to order by Mike Kolbe, Mayor in the Chair, and the following Council members were:

PRESENT: Dave Miller, Jay Christensen, Jeanna Rudolph, Troy Schaben, Sharon Kroger, Greg Bladt

ABSENT: None

The City Clerk presented the agenda. It was moved by Kroger and seconded by Rudolph to approve the agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

It was moved by Rudolph and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 04/23/2019 Council meeting
- B. Claims List No. 1193 in the amount of \$271,145.49
- C. Renewal Application from The Lounge LLC. 1005 Chatburn Ave., Class C Liquor License (LC) (Commercial), Outdoor Service & Sunday Sales
- D. Renewal Application from Yesway #1009 618 Durant St., Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License (LE) & Sunday Sales
- E. Renewal Application from Shelby County Fair Corp. 314 4th St., Class B Beer (BB) (Includes Wine Coolers), Outdoor Service & Sunday Sales

A roll call vote was had which was as follows:

AYES: Miller, Christensen, Rudolph, Schaben, Kroger, Bladt

NAYS: None

The motion carried, and the Consent Agenda items were approved and adopted.

Corey Williams, Public Information Officer with the Small Business Association, was present to discuss disaster assistance that is available for individuals, businesses and non-profits.

It was moved by Kroger and seconded by Christensen to approve the Shelby County Fair Board permit for the Fair Parade to be held on July 11, 2019 at 6:00 p.m. The motion carried unanimously.

It was moved by Miller and seconded by Schaben to approve the Shelby County Fair Board permit for a Fire Works Display to be held on July 12, 2019 at dusk. A rain date has been scheduled for July 14, 2019. The motion carried unanimously.

It was moved by Bladt and seconded by Kroger to approve the Shelby County Historical Society permit for a street closing (1805 Morse Avenue) and noise ordinance variance for June 2, 2019, in conjunction with the Annual Log Cabin Day events. The motion carried unanimously.

It was moved by Rudolph and seconded by Schaben to receive and file the Insurance Committee Minutes from 04/08/2018. The motion carried unanimously.

It was moved by Miller and seconded by Schaben to approve the 4.62% Health Insurance renewal and the 0% Dental Insurance renewal with the pass through to employees. The motion carried unanimously.

Council Member Miller introduced RESOLUTION NO. 2370 – RESOLUTION APPROVING A PROCUREMENT POLICY and moved its adoption. Council Member Bladt seconded the motion. A roll call vote was had which was as follows:

AYES: Miller, Christensen, Rudolph, Schaben, Kroger, Bladt  
NAYS: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Christensen introduced RESOLUTION NO. 2371 – RESOLUTION APPROVING A FRAUD REPORTING POLICY and moved its adoption. Council Member Kroger seconded the motion. A roll call vote was had which was as follows:

AYES: Miller, Christensen, Rudolph, Schaben, Kroger, Bladt  
NAYS: None

The motion carried unanimously, and the resolution was duly adopted.

Council Member Rudolph introduced RESOLUTION NO. 2372 – RESOLUTION APPROVING A CONFLICT OF INTEREST POLICY and moved its adoption. Council Member Kroger seconded the motion. A roll call vote was had which was as follows:

AYES: Miller, Christensen, Rudolph, Schaben, Kroger, Bladt  
NAYS: None

The motion carried unanimously, and the resolution was duly adopted.

It was moved by Kroger and seconded by Schaben to authorize publication and set a public hearing for the FY18/19 Budget Amendment for May 21<sup>st</sup>, 2019 at 5:15 p.m. The motion carried unanimously.

Two bids were received for the FY19/20 Street Maintenance project.

Henningsen Construction, Atlantic	\$355,696.07
Western Engineering, Harlan	\$293,042.60

It was moved by Miller and seconded by Schaben to approve the FY 2019/20 Street Maintenance low bid of \$293,042.60 and award the project to Western Engineering of Harlan. The motion carried unanimously.

The City Administrator presented his report.

Kendal Esteves, with Lutheran Services of Iowa, was present to increase public awareness of the needs of children in foster care. Mayor Kolbe read a proclamation, proclaiming May 2019 as Foster Care Month in Harlan.

The Mayor presented his report.

There being no further business, the meeting on motion adjourned.

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Jane Smith, City Clerk

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Mike Kolbe, Mayor

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*