

CITY OF HARLAN – HARLAN, IOWA – November 15, 2016

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session in the Council Chambers in City Hall at 5:15 o'clock P.M. the 15th day of November, 2016. The meeting was called to order by Kate Kohorst, Mayor in the Chair, and the following Council members were:

PRESENT: Dave Pedersen, Sharon Kroger, Greg Bladt, Dave Miller, Jay Christensen, and Mike Kolbe
ABSENT: None

The City Clerk presented the agenda. It was moved by Pedersen and seconded by Kroger to approve the agenda. The motion carried unanimously.

The Mayor asked the Council members to state any conflicts of interest, as applicable. None were stated.

It was moved by Kolbe and seconded by Bladt that the following items contained in the Consent Agenda be approved and adopted:

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- Minutes of the 11/01/16 Council meeting
- Abstract No. 1133 in the amount of \$216,630.72
- Expenditure and revenue reports for October, 2016
- Police statistical report for the month of October, 2016
- Approve Annual TIF Indebtedness Certification 2016

A roll call vote was had which was as follows:

Ayes: Pedersen, Kroger, Bladt, Miller, Christensen, Kolbe
Nays: None

The motion carried and the Consent Agenda items were approved and adopted.

The Mayor announced that this was the time, place, and date for public hearings regarding the following items:

- Proposed sale of City-owned property at 1409 Sixth Street to Jim Bieker in the amount of \$1,255.

No oral or written objections were filed.

It was moved by Miller and seconded by Christensen to close the hearing. The motion carried unanimously.

- Council member Miller introduced Resolution No. 2252, entitled "RESOLUTION APPROVING EXECUTION AND DELIVERY OF QUIT CLAIM DEED CONVEYING CITY-OWNED PROPERTY, 1409 SIXTH STREET, LEGALLY DESCRIBED AS LOT 12 AND THE EAST 38 FEET OF LOT 11 IN BLOCK 70 IN LONG'S ADDITION TO THE CITY OF HARLAN, IOWA" and moved its adoption. Council member Kroger seconded the motion. A roll call vote was had which was as follows:

Ayes: Pedersen, Kroger, Bladt, Miller, Christensen, Kolbe
Nays: None

The motion carried and the resolution was duly adopted.

- Housing Rehabilitation – 2016 CDBG application
No oral or written objections were filed.
It was moved by Pedersen and seconded by Christensen to close the hearing.
The motion carried unanimously.
- Council member Miller introduced Resolution No. 2253, entitled “RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO MAKE AN APPLICATION TO THE CDBG HOUSING FUND PROGRAM FOR ASSISTANCE TO A HOUSING REHABILITATION PROGRAM” and moved its adoption. Council member Kroger seconded the motion. A roll call vote was had which was as follows:

Ayes: Pedersen, Kroger, Bladt, Miller, Christensen

Abstain: Kolbe

Nays: None

The motion carried and the resolution was duly adopted.

- It was moved by Bladt and seconded by Kroger to adopt the Administrative Plan for CDBG Housing Rehabilitation Program.

Ayes: Pedersen, Kroger, Bladt, Miller and Christensen.

Abstain: Kolbe.

The motion carried.

It was moved by Kolbe and seconded by Christensen to receive and file the Personnel and Finance Committee 11-08-16 report. The motion carried unanimously.

It was moved by Miller and seconded by Kroger to approve tree removal reimbursement in the amount of \$1,070.00 to Sari McLaren at 907 Broadway. The motion carried unanimously.

It was approved by Pedersen and seconded by Miller to make a sales commission payment to Ouren Real Estate for the sale of Lot 48, G.H. Christiansen Subdivision in the amount of \$2,925.00. The motion carried unanimously.

It was moved by Kolbe and seconded by Kroger to begin process of selling vacated First Street along Exchange Street and adjoining tract of land, located in Long’s Second Addition. The motion carried unanimously.

It was moved by Kroger and seconded by Bladt to add a second signature on checks for amounts of \$2,500 or more. The motion carried unanimously.

The City Administrator presented a report.

Airport Runway 15/33 Pavement Rehabilitation project. It was moved by Miller and seconded by Pedersen to accept the Engineer’s Statement of Completion, for the work completed by Godbersen Smith Construction Co. The motion carried unanimously.

Council member Pedersen introduced Resolution No. 2254, entitled “RESOLUTION ACCEPTING THE WORK FOR THE AIRPORT RUNWAY 15/33 PAVEMENT REHABILITATION PROJECT” and moved its adoption. Council member Miller seconded the motion. A roll call vote was had which was as follows:

Ayes: Pedersen, Kroger, Bladt, Miller, Christensen, Kolbe

Nays: None

The motion carried and the resolution was duly adopted.

The City Clerk presented a report.

The Mayor presented a report.

It was moved by Miller and seconded by Pedersen to approve the Mayor’s appointment of Connie Wees to Harlan Municipal Utilities Board for a six-year term effective 11/21/16. The motion carried unanimously.

It was moved by Pedersen and seconded by Kolbe that Ordinance No. 2016-08, entitled “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLAN, IOWA (2006) CHAPTER 165 ZONING REGULATIONS, §165.02, DEFINITIONS, §165.02.39 “HOME OCCUPATION” be read for the second time. A roll call vote was had which was as follows:

Ayes: Pedersen, Kroger, Bladt, Miller, Christensen, Kolbe

Nays: None

The motion carried.

It was moved by Miller and seconded by Christensen that the third reading of Ordinance No. 2016-08 be dispensed and that it be placed upon its final adoption. A roll call vote was had which was as follows:

Ayes: Pedersen, Kroger, Bladt, Miller, Christensen, Kolbe

Nays: None

The motion carried and the ordinance was duly adopted.

There being no further business, the meeting on motion adjourned.

Jane Smith, City Clerk

Kathleen Kohorst, Mayor