

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – February 8, 2019

The Veterans Memorial Auditorium Commission met in regular session on Friday, February 8, 2019 at 10:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Dave Miller, Doug D’Arcy, LaVern Holtmyer, Gene Cavanaugh, Charlie Parkhurst, Bob Mahoney, Kay Benson (potential commission member)

Absent:

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 10:35 A.M.

Approve Agenda: Charlie Parkhurst moved that the Agenda be approved as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Gene Cavanaugh moved that the minutes of the Jan. 18th, 2019 regular meeting be approved. Motion seconded by Charlie Parkhurst. Motion passed unanimously.

Bills were presented for payment: January 2019 bills were reviewed. Doug D’Arcy moved to approve the bills for payment as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Manager’s Report: Manager Tim Miller reported the following:

1. In March two children’s events were added through the extension office and library.
2. Two bids, one from Leinen Construction and Omaha Door Company, came back from the requested RFP for new lobby doors. The commission went through the details of bids and made a decision. See action below.
3. With the attempt to convert to all LED bulbs in the building, 2 shop light fixtures in the west lobby were replaced with a LED flood light in the existing can fixture. The commission was asked their preference. See action below.
4. Dave Miller reviewed the City of Harlan audit. Expressed proper policies and procedures.

Board Actions:

1. Motion was made by Charlie Parkhurst to purchase 2 sets of doors for the west lobby from Leinen Construction. The replacement will include one handicap opener, tinted glass and keyed panic bars and center mullions. This project will not exceed \$19,000. Doug D’Arcy seconded the motion. Motion passed unanimously.
2. Motion was made by Bob Mahoney to replace shop lights in west and east lobbies with LED flood lights. Doug D’Arcy seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting March 8th, 2019 at 10:30 A.M.

There being no further business, the meeting was adjourned at 11:45 A.M.

CHAIRPERSON

SECRETARY