

## COMMISSION/BOARD MINUTES

### VETERANS MEMORIAL AUDITORIUM COMMISSION – May 12, 2017

The Veterans Memorial Auditorium Commission met in regular session on Friday May 12, 2017, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Gene Cavanaugh, Bob Mahoney, Dave Pedersen, Doug D'Arcy, LaVern Holtmyer, City Administrator Gene Gettys

Absent: Mayor Kate Kohorst, Chuck Buhman

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Gene Cavanaugh called the meeting to order at 11:37 A.M.

Tim Miller welcomed new commission member LaVern Holtmyer and thanked him for volunteering for commission.

Approve Agenda: Bob Mahoney moved that the Agenda be approved as presented. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Doug D'Arcy moved that the minutes of the April 14th, 2017 regular meeting be approved. Motion seconded by Bob Mahoney. Motion passed unanimously.

Bills were presented for payment: April 2017 bills were reviewed. Bob Mahoney moved to approve the bills for payment as presented. Motion seconded by Doug D'Arcy. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. The Legion will be holding the Memorial Day service here at Vets and is responsible for set up and tear down.
2. The city council accepted the sharing agreement where Tim Miller will be working for Harlan Community Schools as the activity director for 8 hrs a week. This change will take effect on July 1<sup>st</sup> 2017.
3. The main lobby will be professionally stripped and waxed on May 19<sup>th</sup> for \$300.
4. Discussion was held about broadcasting events that happen at Merrill Field on our sign. See action below.
5. Vets was approached about holding basketball lessons here. The commission decided that anyone wanting to use the vets for lessons or practice will be charged the same amount as the school practices which is a \$25 fee.
6. Still had a battery life display issue with the scrubber since new batteries were purchased. Tried a new indicator part and that seemed to do the trick. Will monitor further.
7. The commission discussed further updates with regards to faucets and vanity lights in the restrooms, new sink in the kitchen and more plastic tables. See action below.

Board Actions:

1. Motion was made by Doug D'Arcy to broadcast events happening at Merrill Field on our sign. Bob Mahoney seconded the motion. Motion passed unanimously.
2. Motion was made by Bob Mahoney to purchase and install new bathroom faucets and vanity lights in the restrooms for \$1500. Gene Cavanaugh seconded the motion. Motion passed unanimously.
3. Motion was made by Bob Mahoney to purchase and install new sink in the kitchen for \$1800. Doug D'Arcy seconded the motion. Motion passed unanimously.
4. Motion was made by Doug D'Arcy to purchase nine more plastic tables \$1350. Bob Mahoney seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting June 9, 2017 at 11:30 A.M.

There being no further business, the meeting was adjourned at 1:19 P.M.

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CHAIRPERSON

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SECRETARY