

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – January 9, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday January 9, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Bill Reid, Mickey Williams, Byron Christensen, Tom Walker, Gene Cavanaugh, Dave Pedersen

Absent: Mayor Gene Gettys

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Bill Reid called the meeting to order at 11:45 A.M.

Approve Agenda: Mickey Williams moved that the Agenda be approved as presented. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Tom Walker moved that the minutes of the Dec. 12, 2014 regular meeting be approved. Motion seconded by Bill Reid. Motion passed unanimously.

Bills were presented for payment: December 2014 bills were reviewed. Byron Christensen moved to approve the bills for payment as presented. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. Gym Floor is complete.
2. Gun Show had 970 people through doors. Bloodmobile 114 units were drawn. Food Pantry this Saturday. Advertising was done this time around. Hoping for a better crowd. Auctions and Sorensen Equipment events coming up in January and February.
3. Vandeburg wedding was cancelled. Rent will be refunded but deposit will be kept.
4. Need a replacement board member for Bill Reid because his term is up in March 2015.
5. New sign will be visited next meeting.
6. Not replacing gas line at this time just going to fix the leaks. All are working fine.
7. Ice machine bids are as follows Paul Kruse \$4500 and Buller Fixtures \$3015. See action below.
8. Tim went through is wish list.

Board Actions:

1. Motion was made by Mickey Williams to purchase ice machine from Buller Fixture bid. Tom Walker seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting February 13, 2015 at 11:30 A.M.

There being no further business, the meeting was adjourned at 12:45 P.M.

CHAIRMAN

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – February 13, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday February 13, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Bill Reid, Mickey Williams, Byron Christensen, Tom Walker, Gene Cavanaugh, Dave Pedersen

Absent: Mayor Gene Gettys

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Bill Reid called the meeting to order at 11:30 A.M.

Approve Agenda: Mickey Williams moved that the Agenda be approved as presented. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Bill Reid moved that the minutes of the January 9, 2015 regular meeting be approved. Motion seconded by Mickey Williams. Motion passed unanimously.

Bills were presented for payment: January 2015 bills were reviewed. Byron Christensen moved to approve the bills for payment as presented. Motion seconded by Mickey Williams. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. Food pantry provided a review of the service they provide and numbers they serve. Served 422 people on January 10, 2015.
2. Sign ordered, 6 to 8 weeks to delivery.
3. 2015 budget in good shape.
4. Used flag box full. Legion will bag and store at their building.
5. St. Michael's Church inquired about having quarterly dances here for their youth fundraiser. The board agreed to keep prices as normal per year with the first dance being \$200 and \$400 per dance after that.
6. Ice machine installed.
7. Looking at replacing lights in the office with LED fixtures.
8. Need to suspend liquor license for Home Show so Iowa Wines and More can use theirs. See action below.

Board Actions:

1. Motion was made by Mickey Williams to suspend our liquor license over the dates of March 28-29 for Home Show. Tom Walker seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting March 13, 2015 at 11:30 A.M.

There being no further business, the meeting was adjourned at 12:20 P.M.

CHAIRMAN

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – March 20, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday March 20, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Bill Reid, Mickey Williams, Tom Walker, Gene Cavanaugh, Bob Mahoney

Absent: Mayor Gene Gettys, Byron Christensen, Dave Pedersen

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Bill Reid called the meeting to order at 11:40 A.M.

Approve Agenda: Gene Cavanaugh moved that the Agenda be approved as presented. Motion seconded by Mickey Williams. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Bill Reid moved that the minutes of the February 13, 2015 regular meeting be approved. Motion seconded by Mickey Williams. Motion passed unanimously.

Bills were presented for payment: February 2015 bills were reviewed. Tom Walker moved to approve the bills for payment as presented. Motion seconded by Mickey Williams. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. New Sign ordered, anticipated install April 13. City will pay the remaining half of cost.
2. 2015/2016 budget approved.
3. Recommendation for new Veteran's board members Robert Mahoney & Chuck Buhman. Robert will replace Bill Reid and Chuck will replace Byron Christensen. See action below.
4. A snow policy for the Vet's was introduced as: If HCS has no school or a late start the Veteran's Memorial Auditorium will be closed for walking. Policy Attached. See action below.
5. Replaced bad light in the office with an LED fixture. Will replace lights as they go out with the same fixture.
6. Since ice machine installed in store room, there is no need for the chest freezer. Manager agreed to donate the chest freezer to the American Legion. The Legion will arranged for it to be picked up.
7. Discussed the need for a dehumidifier in the basement. Currently using a small home unit. Decided a commercial one was not needed. Will purchase another small unit if needed.
8. Manager commented that he did an assistant manager 6 month review. Stated that she is doing a good job and she is off the probation period.
9. Changed walking hours to 8am – Noon.
10. New base, painting and repairs needs to be done in lobbies and restrooms. See action below.
11. Elections for officers will be held next meeting April 10, 2015.
12. Mayor is changing his hours so he can once again attend Vet's board meetings.
13. Revenue/Expense reports will be available the Wednesday after the first City Council meeting of the month, therefore the reports may not be in the packet sent out to board members but available for the meetings.
14. Discussed Tiark's dance pictures and the increased rent amount. The board decided to stick with their decision of the increased rent.

Board Actions:

1. Motion was made by Mickey Williams to approve new board members Robert Mahoney & Chuck Buhman. Gene Cavanaugh seconded the motion. Motion passed unanimously.
2. Motion was made by Bill Reid to approve the new Snow Policy. Gene Cavanaugh seconded the motion. Motion passed unanimously.
3. Tom Walker made a motion that \$1500 can be spent on paint, base and other products needed to clean up and repair lobbies and restrooms. Bill Reid seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting April 10, 2015 at 11:30 A.M.

There being no further business, the meeting was adjourned at 12:35 P.M.

CHAIRMAN

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – April 10, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday April 10, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Bill Reid, Mickey Williams, Tom Walker, Gene Cavanaugh, Bob Mahoney, Chuck Buhman, Mayor Gene Gettys

Absent:, Byron Christensen, Dave Pedersen

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Bill Reid called the meeting to order at 11:50 A.M.

Approve Agenda: Mickey Williams moved that the Agenda be approved as presented. Motion seconded by Tom Walker. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Gene Cavanaugh moved that the minutes with corrections of the March 20, 2015 regular meeting be approved. Motion seconded by Bill Reid. Motion passed unanimously.

Bills were presented for payment: March 2015 bills were reviewed. Mickey Williams moved to approve the bills for payment as presented. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Chuck Buhman and Bob Mahoney were officially introduced and welcomed as Veteran's Memorial Auditorium Commission Members.

Bill Reid was recognized for his contribution to and thanked for his service for the Veteran's Memorial Auditorium Commission Board.

Manager's Report: Manager Tim Miller reported the following:

1. New Sign should be installed before next meeting (May 8). City will pay the remaining half of cost.
2. Discussed with Tiark's the increased rent amount. They are undecided about using facility next year.
3. Went through Event Revenue past year compared to the current year and Event numbers for the past several years for comparison.
4. Wedding decorations are being set up for the wedding year.
5. Southwest front glass door has broken bottom hinge. Manager called Carroll Glass to fix. The two sets of North doors needs an easier way to take out center divide. Omaha glass will come to install key quick release.
6. Had to call plumber to auger women's restroom sink. Tim had tried twice before to unclogged.
7. Snow policies were handed out to install in Vet's commission members operation policy folders as well as new operation policies were given to new members Bob Mahoney and Chuck Buhman.
8. Manager informed board of a phone call from a friend of a veteran who drove truck and had an emergency where he needed a place to park his semi. Tim informed him that the vet could not park his truck at the Veteran's Memorial Auditorium parking lot but Tim did help him find a place where he could.

Board Actions:

1. Motion was made by Bill Reid to approve the election of new officers Mickey Williams as chairperson and Tom Walker as secretary. Gene Cavanaugh seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting May 8, 2015 at 11:30 A.M.

There being no further business, the meeting was adjourned at 12:50 P.M.

CHAIRPERSON

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – May 8, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday May 8, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Mickey Williams, Tom Walker, Gene Cavanaugh, Bob Mahoney, Chuck Buhman, Byron Christensen, Dave Pedersen *Terry Cox arrived at 12:00 pm

Absent: Mayor Gene Gettys

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Mickey Williams called the meeting to order at 11:40 A.M.

Approve Agenda: Gene Cavanaugh moved that the Agenda be approved as presented. Motion seconded by Chuck Buhman. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Mickey Williams approved minutes as printed for the April 10, 2015 regular meeting.

Bills were presented for payment: April 2015 bills were reviewed. Gene Cavanaugh moved to approve the bills for payment as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Byron Christensen was recognized for his contribution to and thanked for his service for the Veteran's Memorial Auditorium Commission Board.

Manager's Report: Manager Tim Miller reported the following:

1. New Sign installed May 7th. City will pay the remaining half of cost.
2. Southwest front glass door broken bottom hinge replaced by Carroll Glass. Omaha glass installed key quick release.
3. Circus wanted to hold event here but could not work out an available date. Terry Cox suggested talk to the high school about holding the circus there.
4. Trim and walls in restrooms painted.
5. Discussed the issue with DJ at Gessert Nielsen Wedding.
6. Kelli address the food left on the floor after VFW meetings and concern about bug problems.
7. Gene Cavanaugh asked about more LED lights being installed and the board discussed the need of purchasing all the fixtures for the lobbies to eliminate any change in fixture because of discontinuation. See board action below.

Board Actions:

1. Motion was made by Gene Cavanaugh to purchase 10 more LED light fixtures to finish the office and lobbies. Tom Walker seconded the motion. Motion passed unanimously.

There being no further business, Gene Cavanaugh made the motion to for date of next meeting to be June 12, 2015 at 11:30 A.M and to adjourn meeting and Chuck Buhman seconded the motion. Meeting was adjourned at 12:21 P.M.

CHAIRPERSON

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – June 12, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday June 12, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Mickey Williams, Tom Walker, Gene Cavanaugh, Bob Mahoney, Chuck Buhman, Mayor Gene Gettys

Absent: Dave Pedersen

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Mickey Williams called the meeting to order at 11:45 A.M.

Approve Agenda: Tom Walker moved that the Agenda be approved as presented. Motion seconded by Chuck Buhman. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Gene Cavanaugh moved that the minutes of the May 8, 2015 regular meeting be approved. Motion seconded by Chuck Buhman. Motion passed unanimously.

Bills were presented for payment: May 2015 bills were reviewed. Gene Cavanaugh moved to approve the bills for payment as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. New Sign installed. General public noticing. City related and Generic School related functions okay to post. Football included because games are held here.
2. Weddings have run smoothly so far.
3. With the upcoming marriage of the Manager and Assistant manager's daughter, they had to block off some dates in the future.
4. Shelby County Chamber of Commerce spokesperson Todd Valline approached the board about holding an International Beer Fest in October. See action below.
5. Score Board in gym is not working properly. Looking at option of fixing or replacing.
6. New portable bars are needed for bar functions. See action below.
7. Looking more into providing an ATM machine for function attendees to use.
8. Boiler (water heater in basement) was inspected and it is running normal.

Board Actions:

1. Motion was made by Bob Mahoney to hold the Chamber of Commerce International Beer Fest here. Gene Cavanaugh seconded the motion. Motion passed unanimously.
2. Motion was made by Gene Cavanaugh to allow manager to purchase 2 new portable bars for up to \$6000. Chuck Buhman seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting July 10, 2015 at 11:30 A.M.

There being no further business, the meeting was adjourned at 12:55 P.M.

CHAIRPERSON

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – July 9, 2015

The Veterans Memorial Auditorium Commission met in regular session on Thursday July 9, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Mickey Williams, Tom Walker, Gene Cavanaugh, Bob Mahoney, Chuck Buhman, Mayor Gene Gettys, Dave Pedersen

Absent: None

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Mickey Williams called the meeting to order at 11:45 A.M.

Approve Agenda: Gene Cavanaugh moved that the Agenda be approved as presented. Motion seconded by Chuck Buhman. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Gene Cavanaugh moved that the minutes of the June 12, 2015 regular meeting be approved. Motion seconded by Bob Mahoney. Motion passed unanimously.

Bills were presented for payment: June 2015 bills were reviewed. Tom Walker moved to approve the bills for payment as presented. Motion seconded by Chuck Buhman. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. Yearend review of expenses, revenue, capital account and vet's equipment fund. Compared revenue to previous years.
2. Discuss previous wedding and issues of underage drinking, glass breaking, and kitchen leak. Led to discussion of underage drinking and possibly having a uniformed police presence at all weddings. No action taken at this time.
3. HMU held customer appreciation event and helped staff set up and tear down tables and chairs.
4. Gas line leak could not be fixed and must be replaced. Received bid to replace gas line and ancient water heater with a tank-less on demand water heater from Alpha & Omega for \$11,500 by August 15, 2015. See board action below.
5. Score board in gym needs a new battery (\$150) at the minimum to work properly. It is also missing several lights so the numbers are not easily read. Tim will research the price to fix and the price of a new board and bring up next meeting.
6. Vet's previously charged for bags of ice, but since ice machine was installed the question came up about charging to use ice machine. The board decided not to charge for the use of ice by patrons.
7. ATM on hold for now since they have not got back to Kelli about references.

Board Actions:

1. Motion was made by Gene Cavanaugh to allow Alpha & Omega to replace gas line and install on demand hot water fixture for \$11,500. Bob Mahoney seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting August 14, 2015 at 11:30 A.M.

There being no further business, the meeting was adjourned at 12:55 P.M.

CHAIRPERSON

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – August 14, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday August 14, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Mickey Williams, Tom Walker, Gene Cavanaugh, Bob Mahoney, Dave Pedersen

Absent: Chuck Buhman, Mayor Gene Gettys

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Mickey Williams called the meeting to order at 11:22 A.M.

Approve Agenda: Bob Mahoney moved that the Agenda be approved as presented. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Tom Walker moved that the minutes of the July 9, 2015 regular meeting be approved. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Bills were presented for payment: July 2015 bills were reviewed. Gene Cavanaugh moved to approve the bills for payment as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. After the final fiscal year reports completed, there is a \$32,232.63 surplus to be added to Vet's capital account.
2. Portable bars will be ordered this month.
3. Ries Amusements supplied references which were contacted with positive comments. Owner of ATM machine coming in this next week to look at installing and securing machine in main lobby. Discussed security and possibly installing video camera. Tim will check into cameras as a security measure. See action below.
4. Gas line has started to be replaced today.
5. New gym floor surface to super tacky that is it difficult to run a dust mop over it or to get rid of black marks left by dress shoes. Tim suggested CID (cleaning supply company) to sand and resurface with a less tacky finish for around \$2000. See action below.
6. Baby changing station purchased to be installed in men's restroom.
7. Fence by dumpster was backed into and needed repairing. Klein fence was called to repair for around \$400.
8. Bat problem to be discussed with Cyclone Pest Control.
9. Scoreboard in gym has a bad battery and lights out in the numbers. To fix old sign would be \$3065 and purchase new board with corded controller from Fair-Play (previous score board supplier) would be \$3805, from Electro Mech \$3000 and a bid from Daktronis was still being processed. See action below.

Board Actions:

1. Motion was made by Tom Walker to allow Ries Amusements to provide, install and maintain ATM in main lobby. Gene Cavanaugh seconded the motion. Motion passed unanimously.
2. Motion was made by Gene Cavanaugh for CID to resurface gym floor for \$2000. Bob Mahoney seconded the motion. Motion passed unanimously.
3. Motion was made by Mickey Williams to purchase new scoreboard with red and amber numbers from Fair-Play for \$3805. Tom Walker seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting Sept. 11, 2015 at 11:30 A.M.

There being no further business, the meeting was adjourned at 12:45 P.M.

CHAIRPERSON

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – September 11, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday September 11, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Mickey Williams, Tom Walker, Gene Cavanaugh, Bob Mahoney, Dave Pedersen, Chuck Buhman, Mayor Gene Gettys

Absent: None

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Mickey Williams called the meeting to order at 11:40 A.M.

Approve Agenda: Gene Cavanaugh moved that the Agenda be approved as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Chuck Buhman moved that the minutes of the August 14th, 2015 regular meeting be approved. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Bills were presented for payment: August 2015 bills were reviewed. Tom Walker moved to approve the bills for payment as presented. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. Gas line complete. Tankless water heater installed and running. ATM machine installed. Portable bars ordered and to be shipped 9/18/15. New score board ordered expected delivery around 9/29/15.
2. Resurfacing of gym floor scheduled for 9/29/15.
3. LED lights and switches replaced in office and lobby. Kitchen lights to be replaced with LED. A couple outdoor lights against the building will be replaced with LED fixtures as well.
4. Bleacher removal was discussed again but since there is no issue with the bleachers as they are, there is not real reason to remove them. Any removal put on hold.
5. Looking into an estimate for a new 3 compartment sink for the kitchen because the present one is too deep for practicality.
6. There is a need to replace some of the wood table because of damage. Looking at 9 to 10 new plastic ones. See action below.
7. Discussed next year's 50th Anniversary for the Veteran's Memorial Auditorium and having the celebration in coordination with Veteran's Day. Also discussed contacting previous members of the board and managers and creating a committee with celebration ideas.
8. Gene Getty's inquired about update wood fence in parking lot by the ravine. Tim will look into it.

Board Actions:

1. Motion was made by Gene Cavanaugh to buy as many new plastic tables as can be purchased for \$2000. Chuck Buhman seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting Oct. 9, 2015 at 11:30 A.M.

There being no further business, the meeting was adjourned at 12:55 P.M.

CHAIRPERSON

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – October 9, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday October 9, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Mickey Williams, Gene Cavanaugh, Bob Mahoney, Dave Pedersen, Chuck Buhman, Mayor Gene Gettys

Absent: Tom Walker

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Mickey Williams called the meeting to order at 11:44 A.M.

Approve Agenda: Gene Cavanaugh moved that the Agenda be approved as presented. Motion seconded by Chuck Buhman. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Gene Cavanaugh moved that the minutes of the September 11th, 2015 regular meeting with changes be approved. Motion seconded by Bob Mahoney. Motion passed unanimously.

Bills were not presented because reports were not given to Manager.

Manager's Report: Manager Tim Miller reported the following:

1. Manager thanked the Legion and Veterans for assisting with flag on football games. Referees are happy with the water flow and stamina in showers. Stairs are not showing any wear from football cleats but carpet in doorway is. A rug will be placed in that area.
2. VFW liaison Mickey Williams and Legion liaison Chuck Buhman volunteered to head the 50 year celebration committee. Assistant manager Kelli Miller also agreed to help.
3. Because a bulge in the gym floor appeared, the gym floor resurface was postponed. Glasscock looked at the issue and determined it is a water issue, either humidity or water under the floor. The area needs to be tore up and determine what is happening. Glasscock gave a bid of \$7300 to pull up area, seal and/or repair concrete, and resurface whole floor. Because of the unknown condition of the underlayment of the gym floor and possible continuing issues the board decided just to fix the bulge issue only and see what the floor does in the future. See action below.
4. Because of the wireless usage of patrons and DJ's using computers, there is a need to consider provided a stronger WIFI service to the whole building. Tim did get bids from Heartland Technologies but with the floor issue the board decided to wait on this for now. Will maybe put in the budget for next fiscal year.
5. The office computer has been stalling in the middle of programs and is slow. Heartland Technologies came to look at the computer and determined the hard drive is damaged. Received a bid for a good, better and best computer from Heartland and FSC. Heartland was cheaper on all computers. See action below.
6. LED lights are in for the kitchen but yet to be installed.
7. Received bids from Bonsall's for video cameras at all entrances in the building as well as three up front in lobbies for security with the new ATM machine. The board decided to table the discussion and get a bid for an alarm system as well and compare.
8. Tim reached out to Klein fence to look at solutions to wood fence by ravine in parking lot. Have not heard back yet from them.
9. The old police chief truck is going to be sold and Tim is interested in purchasing it for the Vet's and Turk building to share. The value is determined to be around \$5000. See action below.

10. There is a need for new rugs throughout the building. See action below.

Board Actions:

1. Motion was made by Chuck Buhman to accept bid from Glasscock to fix the bulge in the gym floor for \$2000. Gene Cavanaugh seconded the motion. Motion passed unanimously.
2. Motion was made by Gene Cavanaugh to purchase a good computer at Heartland Technologies for \$780. Bob Mahoney seconded the motion. Motion passed unanimously.
3. Motion was made by Gene Cavanaugh to purchase the old police truck for \$5000 splitting the cost between the Vet's and Turk Center. Chuck Buhman seconded the motion. Motion passed unanimously.
4. Motion was made by Chuck Buhman to spend \$1500 on new rugs. Bob Mahoney seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting Nov. 13, 2015 at 11:30 A.M.

There being no further business, the meeting was adjourned at 1:13 P.M.

CHAIRPERSON

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – November 13, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday November 13, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Mickey Williams, Tom Walker, Gene Cavanaugh, Bob Mahoney, Dave Pedersen, Chuck Buhman, Mayor Gene Gettys

Absent: None

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Mickey Williams called the meeting to order at 11:40 A.M.

Approve Agenda: Gene Cavanaugh moved that the Agenda be approved as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Tom Walker moved that the minutes of the October 9th, 2015 regular meeting be approved. Motion seconded by Chuck Buhman. Motion passed unanimously.

Bills were presented for payment: September and October 2015 bills were reviewed. Gene Cavanaugh moved to approve the bills for payment as presented. Motion seconded by Chuck Buhman. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. Gym floor scheduled to be repaired November 30th.
2. Talked about replacing white fence by culvert. Klein fence estimate stated the fence would only come in black. Concerns about safety during the night and with a blacktop parking lot. Tim will contact Klein fence for more options.
3. New scoreboard had a couple issues but Tim resolved them and it is working properly now.
4. Joey Petsche will be getting Tim an estimate to replace/upgrade electrical panel in the men's restroom.
5. Have 5 volleyball teams signed up for winter league. The board decided to still have volleyball with the lower numbers. See action below.
6. Because of the storm, Tim needed a better TV to watch radar. He purchased one from Bruce's Appliance for \$350.
7. City Council approved the old police truck to be used at Veteran's Memorial Auditorium and CG Therkildsen Activity Center.

Board Actions:

1. Motion was made by Gene Cavanaugh to have volleyball with a smaller number league. Bob Mahoney seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting Dec. 11, 2015 at 11:30 A.M.

There being no further business, the meeting was adjourned at 12:40 P.M.

CHAIRPERSON

SECRETARY

COMMISSION/BOARD MINUTES

VETERANS MEMORIAL AUDITORIUM COMMISSION – December 18, 2015

The Veterans Memorial Auditorium Commission met in regular session on Friday December 18, 2015, at 11:30 A.M. in the board room at the Veterans Memorial Auditorium pursuant to the rules and regulations of the Commission.

Present: Mickey Williams, Tom Walker, Gene Cavanaugh, Bob Mahoney, Dave Pedersen, Mayor Gene Gettys, Terry Cox

Absent: Chuck Buhman

Staff Present: Manager Tim Miller, Asst. Manager Kelli Miller

Call to order: Mickey Williams called the meeting to order at 11:45 A.M.

Approve Agenda: Gene Cavanaugh moved that the Agenda be approved as presented. Motion seconded by Tom Walker. Motion passed unanimously.

Conflicts of Interest: None stated.

Approve Minutes: Mickey Williams moved that the minutes of the November 13th, 2015 regular meeting be approved. Motion seconded by Gene Cavanaugh. Motion passed unanimously.

Bills were presented for payment: November 2015 bills were reviewed. Tom Walker moved to approve the bills for payment as presented. Motion seconded by Bob Mahoney. Motion passed unanimously.

Manager's Report: Manager Tim Miller reported the following:

1. Volleyball has started with 9 teams.
2. Bubble in gym floor was screwed down for \$775 instead of removing and regluing for \$2000. If screwing the floor down doesn't work then a complete repair of cement below and new floor will be needed. Complete new floor only estimates between \$58,000 to \$82,000.
3. Klein fencing has not returned calls on replacing fence in lot. To investigate other fencing companies.
4. Furnaces in front lobbies were not working. Alpha and Omega got them going again. Not sure if water is in the gas line again causing problems.
5. Roof leaked in west lobby in front of west set of doors. Tim caulked around furnace on roof for west lobby. Has not leaked since.
6. Water has leaked from an electrical panel in basement. Caulked cracks by last down spout on west side of building and spray foamed in the conduit coming in the building. Will monitor to see if successful in stopping water.
7. Old portable bars have not sold yet. Lowering the price. Also putting the old scoreboard on local swap site.
8. Budget was discussed and adjusted. Adding \$5000 to budget for 50 year celebration and an increase in phone budget to cover Kelli's cell phone. See action below.
9. Wish list for 2016: new electrical panel in men's restroom, LED lights in gym, tables, replace glass front doors, concrete in NW corner, commercial dehumidifier, replace paneling in lobby, bleachers.

Board Actions:

1. Motion was made by Gene Cavanaugh to approve amended budget for 2016-2017. Tom Walker seconded the motion. Motion passed unanimously.

Set/Approve Date for Next Board Meeting – the next regular meeting Jan. 8, 2016 at 11:30 A.M.

There being no further business, the meeting was adjourned at 1:20 P.M.

CHAIRPERSON

SECRETARY