

Personnel & Finance Committee of the City of Harlan, Iowa January 5, 2017

The Personnel & Finance Committee met on Thursday, January 5, 2017 at 7:30 a.m. in the City Council Chambers, 711 Durant Street, Harlan, Iowa, for the purpose of hearing budget requests for FY17/18.

Present: Chairperson Dave Miller, Dave Miller, and Sharon Kroger  
Absent: None

Also Present: Mayor Kate Kohorst, City Administrator Gene Gettys, City Clerk Jane Smith, Council Members Dave Pedersen, Greg Bladt, and Jay Christensen

Chairman Miller called the meeting to order.

It was moved by Kroger and seconded by Pedersen to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

Budget requests were made by:

- Superintendent Ron Buck, for the Street Department and RUT
- Veteran's Memorial Auditorium/C.G. Therkildsen Activity Center Manager Tim Miller, for Vet's and the Activity Center
- Superintendent Steve Kenkel, for the Sanitation Department
- Library Director Amanda Brewer, for the Library
- Police Chief Frank Clark, for the Police Department
- Fire Chief Roger Bissen, for the Fire Department
- City Facilities Superintendent Kevin (Hoss) Krohn, for the City Facilities, Parks and Recreation, Pool and Animal Control
- City Administrator Gene Gettys and City Clerk Jane Smith for the following:
  1. Airport
  2. Ambulance
  3. Communications Center
  4. Landfill
  5. Band
  6. Cemetery
  7. Roar into Harlan
  8. General Government
  9. City Administrator
  10. City Clerk
  11. Mayor/Council
  12. Urban Renewal
    - a. SCCI/Chamber & Industry
    - b. Community Economic Development
    - c. Upper Story/Façade
    - d. H.C.C.E.

- e. G.H. Christiansen
- f. J.J. Jensen
- 13. CDBG
- 14. LOST
- 15. Debt Service

The P&F hearing continued 1/18/17 at 4:30 p.m.:

Present: Chairperson Dave Miller, Mike Kolbe, and Sharon Kroger  
Absent: None  
Also Present: Mayor Kate Kohorst, City Administrator Gene Gettys, City Clerk Jane Smith,  
Council members Dave Pedersen and Greg Bladt

Chairman Miller called the meeting to order.

It was moved by Kroger, seconded by Kolbe to approve the agenda. Motion carried unanimously.

Purpose of meeting was to continue budget hearings from 1/5/17.

An increase of \$2,500 will be given to SCCI in FY17/18 for a total of \$27,500 and another \$2,500 in FY18/19 for a total of \$30,000.

For FY17/18, \$25,000 will not be budgeted in the Downtown Upper Story/Façade fund. Those funds will instead be used towards the city match in the CBDG Downtown Rehabilitation fund.

If there's a balance in the Downtown Upper Story/Façade at the end of FY16/17, that balance will be transferred into a capital account for future use.

The P&F hearing continued to 2/5/17 at 11:00 A.M.:

Present: Chairperson Dave Miller, Mike Kolbe, and Sharon Kroger  
Absent: None  
Also Present: Mayor Kate Kohorst, City Administrator Gene Gettys, City Clerk Jane Smith,  
Dave Pedersen, Jay Christensen and Greg Bladt

Chairperson Miller called the meeting to order.

Purpose of the meeting was to continue budget hearings from 1/18/17.

It was moved by Kroger and seconded by Kolbe to approve the agenda. Motion carried unanimously.

It was moved by Kolbe and seconded by Kroger to accept the budget numbers as presented. Motion carried unanimously.

Other Discussion Items:

- Future Comprehensive Planning
- Firetruck replacement
- Current landfill ordinance
- Hansen House, LLC
- Removal of shed on the south edge of the City Hall parking lot.
- Possible alternative energy ordinance
- Emergency shelter
- Possible drone ordinance
- Mowing alternatives

There being no further discussion, the Committee adjourned.

Jane Smith  
City Clerk