

Personnel & Finance Committee of the City of Harlan, Iowa May 5, 2016

The Personnel & Finance Committee met on Thursday, May 5, 2016 at 12:00 noon in the City Council Chambers, 711 Durant Street, Harlan, Iowa, for the purpose of hearing budget requests for FY16/17.

Present: Chairperson Mike Kolbe, Dave Miller, and Sharon Kroger

Absent: None

Also Present: Mayor Gettys, City Clerk Jane Smith, Council Members Dave Pedersen, Greg Bladt, Jay Christensen, Ken Weber, Bob Bjoin, Keith Schroeder, Donna Deuel and Sandy Roenfeld.

Chairman Kolbe called the meeting to order.

It was moved by Miller and seconded by Kroger to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

Discussion was held on the Downtown Sound System. Friends of Downtown felt the City should own the sound system due to ongoing costs for insurance, license and upkeep. Ken Weber will research costs involved with rebroadcasting. The committee would like the Friends of Downtown to make financial requests to other entities.

Discussion was held on the interest of the Harlan Fire Department in forming a non-profit corporation. It was moved by Miller and seconded by Kroger to take the request to the City Council for approval in obtaining 501 (c) (3) status. The motion carried unanimously.

It was moved by Miller and seconded by Kroger to increase Ashley's hours as needed through June 30, 2016 and re-evaluate at that time, but continue to classify her as part-time; and to purchase an additional user license from Civic Systems for Ashley's computer. The motion carried unanimously.

Discussed typing an additional condensed version of minutes in an effort to save publishing costs. Committee advised publishing original minutes.

Committee stated Terry Cox, City Administrator, will be on paid administrative leave through June 30, 2016, but will be available by phone for supervisor questions, if needed.

Kolbe would like to see an audit take place. Committee will discuss further.

There being no further discussion, it was moved by Miller and seconded by Kroger to adjourn the Committee meeting. The motion carried unanimously.

Jane Smith
Recording Secretary