

## **Meeting Night 01/15/2018**

Meeting was called to order by President Tim Pederson. Minutes were read from the December 18<sup>th</sup>, 2017 meeting. Motion to approve the minutes was given by Justin Schechinger and 2<sup>nd</sup> by Mike Butler.

### **Applications & Resignations**

There were no new member applications to report. There was one resignation from Doug Fahn. Motion to accept the resignation was given by Jordon Sanders and 2<sup>nd</sup> by Mike Butler.

### **Officer's Report**

President Tim Pederson:

The new lunch committees and special committees have been posted. Make sure that you clean if you are on lunch committee.

We need to set up a date to do some cleaning of the station. Next Monday night at 7:00 we will meet to clean up the station.

Chief Roger Bissen:

Water Rescue Class will be on February 17<sup>th</sup> at 9:00. Aimes Fire School is February 24<sup>th</sup> and 25<sup>th</sup>. Please let Roger know if you would like to attend.

Make sure you get your physical done if you are due for one.

1<sup>st</sup> Assistant Tom Butler:

Nothing to report.

1<sup>st</sup> Captain Chad Butler:

We received 3 new ice rescue suits. They are on the top of unit 33. Also, we received 3 new harnesses for confined space and a transfer pump.

2<sup>nd</sup> Captain JR Campbell, 1<sup>st</sup> Lieutenant Jordon Sanders, & 2<sup>nd</sup> Lieutenant Mike Butler:

Nothing to report.

Submitted by,  
Kristi Pederson  
Secretary

## Meeting Night 02/18/2018

Meeting was called to order by President Tim Pederson. Minutes were read from the January 15<sup>th</sup>, 2018 meeting. Motion to approve the minutes was given by Chad Kroger and 2<sup>nd</sup> by Justin Schechinger.

### Officer's Reports

Chief Roger Bissen:

Please get your physical done if you are due for one.

The Drone Pilot Class will be March 12<sup>th</sup>, 15<sup>th</sup>, and 21<sup>st</sup> at Iowa Western in Council Bluffs. Aimes Fire School is February 24<sup>th</sup> and 25<sup>th</sup>.

We need a voting delegate for Midyear. Bruce Blum made a motion to nominate Roger Bissen as the voting delegate for Midyear. Tom Butler 2<sup>nd</sup> this motion. The Honor Guard is going to present the colors at Midyear.

There is an IFA rewards app that gives you points for shopping online.

The Interior Fire Attack Simulator will be here March 2<sup>nd</sup> through the 6<sup>th</sup>. NWIA regional fire school is March 10<sup>th</sup>.

1<sup>st</sup> Assistant Tom Butler, 2<sup>nd</sup> Assistant Bruce Blum, 1<sup>st</sup> Captain Chad Butler, 2<sup>nd</sup> Captain JR Campbell, 1<sup>st</sup> Lieutenant Mike Butler:

Nothing to report.

Submitted by,  
Kristi Pederson  
Secretary

## Meeting Night 03/19/2018

Meeting was called to order by President Tim Pederson. Minutes were read from the February 19<sup>th</sup>, 2018 meeting. Motion to approve the minutes was given by Tom Butler and 2<sup>nd</sup> by Chad Kroger.

### Officer's Reports

Chief Roger Bissen:

Next week is severe weather awareness week. There will be a city wide tornado drill February 21<sup>st</sup> at 10:00.

The Haz Mat tech class in April has been postponed.

1<sup>st</sup> Assistant Tom Butler, 2<sup>nd</sup> Assistant Bruce Blum:

Nothing to report.

1<sup>st</sup> Captain Chad Butler:

The Autism Awareness group is doing a walk/run on April 15<sup>th</sup> and would like firefighters there in fire gear.

2<sup>nd</sup> Captain JR Campbell:

Nothing to report.

1<sup>st</sup> Lieutenant Jordon Sanders, 2<sup>nd</sup> Lieutenant Mike Butler, & 3<sup>rd</sup> Lieutenant Ryne Nelsen:

Nothing to report.

Submitted by,  
Kristi Pederson  
Secretary

## Meeting Night 04/16/2018

Meeting was called to order by President Tim Pederson. Minutes were read from the March 19<sup>th</sup>, 2018 meeting. Motion to approve the minutes was given by Tom Butler and 2<sup>nd</sup> by Chad Kroger.

### Officer's Reports

Chief Roger Bissen:

Let Roger know if you need turn out gear. Also, let Roger know if you need new black nomex gear for the races.

There have been some policy changes to the SOP's and Bylaws. New copies of the SOP's and bylaws were handed out to members and the department will vote to approve the changes at the next monthly meeting.

Conservation Day is May 16<sup>th</sup> at 8:00 until noon. Please let Roger know if you can help.

There are new email accounts for the EMS and the secretary for the fire department.

1<sup>st</sup> Assistant Tom Butler:

The gas detector on unit 33 is in for repair.

2<sup>nd</sup> Assistant Bruce:

Nothing to report.

1<sup>st</sup> Captain Chad Butler:

Thanks to everyone who came to the Autism 5K. They did piggyback onto the Lion's Club 501C3.

2<sup>nd</sup> Captain JR Campbell:

The rollover simulator will be here on April 29<sup>th</sup>. We will do training on it that day at 1:00. If you sign up for the races and cant work it, then you have to find someone to replace you.

Submitted by,  
Kristi Pederson  
Secretary

## Meeting Night 05/21/2018

Meeting was called to order by President Tim Pederson. Minutes were read from the April 16<sup>th</sup>, 2018 meeting. Motion to approve the minutes was given by JR Campbell and 2<sup>nd</sup> by Justin Schechinger.

### Officer's Reports

Chief Roger Bissen:

Everyone should have reviewed the changes to the Bylaw's, SOP's, and Constitution. Motion was made by Chad Butler to accept the changes. Russ Lacy 2<sup>nd</sup> this motion.

The Senate has passed a firefighter cancer registry. They will collect data on firefighters with cancer.

Starting July 1<sup>st</sup>, we will get fuel at FSC. FSC got the fuel bid for the next 2 years starting July 1<sup>st</sup>.

Memorial Day services are coming up soon. The Friday before Memorial Day we will set flags at 6:00 pm. Meet at the firehall at 9:30 Memorial Day morning for the service. Then that evening we will pick up the flags at 5:30.

The City Council has passed a resolution for a social media policy. Do not put anything from calls on social media.

1<sup>st</sup> Assistant Tom Butler:

All the gas detectors are working properly.

2<sup>nd</sup> Assistant Bruce Blum:

The portable pump on unit 32 will not start.

If you use the meeting room for any parties, please clean up afterwards.

1<sup>st</sup> Captain Chad Butler:

Congratulations to Russ Lacy and Justin Schechinger for passing Instructor 1. The last firefighter 1 class is tomorrow. They will be testing May 31<sup>st</sup> and June 2<sup>nd</sup>.

2<sup>nd</sup> Captain JR Campbell:

Nothing to report.

### For the Good of the Department

Robin Butler suggested that we do a fight fighter Olympics. We could set up scenes around town and have 4-person teams.

Jason Wickizer asked if anyone would be interested in taking a kayaking class.

Submitted by,  
Kristi Pederson  
Secretary

## Meeting Night 06/18/2018

Meeting was called to order by President Tim Pederson. Minutes were read from the May 21<sup>st</sup>, 2018 meeting. Motion to approve the minutes was given by Jordon Sanders and 2<sup>nd</sup> by Justin Schechinger.

### Officer's Reports

Chief Roger Bissen:

Please get your physical done if you are due for one.

The new policy changes to the constitution and bylaws are on the city council agenda for tomorrow.

Starting July 1<sup>st</sup> we need to fill the trucks with fuel at FSC.

You are eligible for a 20% discount at the wellness center for being a volunteer firefighter for the city of Harlan. Roger has forms that need to be filled out and turned in.

The Old Mill is being torn down. We will burn the pile for them as soon as they are ready.

There will be an online calendar set up sometime that will have education, training, and extra events involving the fire department.

Exira fire department has invited us to be Grand Marshalls in their 4<sup>th</sup> of July Parade. Avoca also has a parade on the 4<sup>th</sup>. We will need some volunteers to work the fireworks on the 4<sup>th</sup> of July also.

There will be an Understanding and Fighting Basement fires in Aimes on June 30<sup>th</sup>.

1<sup>st</sup> Assistant Tom Butler and 2<sup>nd</sup> Assistant Bruce Blum:

Nothing to report.

2<sup>nd</sup> Captain JR Campbell:

If there is anyone interested in joining the Honor Guard please talk to Chad Butler.

1<sup>st</sup> Lieutenant Jordon Sanders:

Please make sure you call I Am Responding for firecalls. Also, make sure you hang up your accountability tags.

3<sup>rd</sup> Lieutenant Ryne Nelsen:

Avoca Fire Department would like help burning the grandstands on July 7<sup>th</sup>.

Submitted by,  
Kristi Pederson  
Secretary

## Meeting Night 07/16/2018

Meeting was called to order by President Tim Pederson. Minutes were read from the June 18<sup>th</sup>, 2018 meeting. Motion to approve the minutes was given by Alex Londo and 2<sup>nd</sup> by Tom Butler.

### Officer's Reports

Chief Roger Bissen:

Please get your physical done if you are due for one.

Richard Petersen and Kyle Miller have passed their FF1 testing.

The city council did talk about some board structure changes for the department, but the board declined do any changes.

Please get your form filled out and turned in to Roger if you would like to receive the 20% discount at the wellness center.

Please try to attend public function and trainings. There will be a National Night Out event on August 7<sup>th</sup>. They are wanting police, fire, and ems.

Tri County would like to make a training committee. We are trying to get some of the members from the other counties to help make a schedule and train together on the 4<sup>th</sup> Monday of every other month. The months that Tri County doesn't meet we could have an in house special training night.

1<sup>st</sup> Assistant Tom Butler:

The RIT pack from unit 28 is on unit 32 in R1.

2<sup>nd</sup> Assistant Bruce Blum:

Nothing to report.

1<sup>st</sup> Captain Chad Butler:

There will be a rope rescue class in Walnut on July 21<sup>st</sup> and 22<sup>nd</sup>.

2<sup>nd</sup> Captain JR Campbell:

Nothing to report.

Submitted by,  
Kristi Pederson  
Secretary

## Meeting Night 08/20/2018

Meeting was called to order by President Tim Pederson. Minutes were read from the July 16<sup>th</sup>, 2018 meeting. Motion to approve the minutes was given by Tom Butler and 2<sup>nd</sup> by Justin Schechinger.

Chief Roger Bissen:

Allison Taylor passed FF1.

Then the 4<sup>th</sup> Monday in September will be Tri County training.

Please get sized for wildland gear if you need it. We have money from the DNR Forestry grant for wildland gear.

MDA fill the boot will be Labor Day weekend. Please sign up for a shift to help.

September training night falls on Labor Day. We will still have training that day.

The training bureau will be doing a practical skills test at our station on September 29<sup>th</sup>.

Fire Prevention week is October 7<sup>th</sup> through the 13<sup>th</sup>. We will need volunteers to do presentations at the schools.

Russ Lacy has been appointed to Lieutenant of EMS. Jordon will now be Lieutenant in charge of equipment.

The firefighter Olympics will be October 6<sup>th</sup> 8:00 until noon. After that we will clean the station for open house on the 7<sup>th</sup>.

Panama is hosting water fights on Sunday September 16<sup>th</sup>.

1<sup>st</sup> Assistant Tom Butler:

Nothing to report.

2<sup>nd</sup> Assistant Bruce Blum:

Nothing to report.

1<sup>st</sup> Captain Chad Butler:

There will be a rope class in Griswold August 25<sup>th</sup> and 26<sup>th</sup>.

2<sup>nd</sup> Captain JR Campbell:

We will try to get someone here for racetrack training.

2<sup>nd</sup> Lieutenant Ryne Nelsen:

Nothing to report.

3<sup>rd</sup> Lieutenant Russ Lacy:

Nothing to report.

Submitted by,  
Kristi Pederson  
Secretary



## Meeting Night 09/17/2018

Meeting was called to order by President Tim Pederson. Minutes were read from the August 20<sup>th</sup>, 2018 meeting. Motion to approve the minutes was given by Ryne Nelsen and 2<sup>nd</sup> by Justin Schechinger.

### Applications & Resignations

There was one new member application to report from Jackie Cote. This application will be tabled for 30 days and an interview will be completed. There was a resignation to report from Jason Wickizer. Motion to approve Jason's resignation was given by Bruce and 2<sup>nd</sup> by Tom Butler. There was also a resignation from Mike Butler. Motion to approve Mike's resignation was given by Justin Schechinger and 2<sup>nd</sup> by Russ Lacy.

### Officer's Reports

Chief Roger Bissen:

The Iowa Community Kitchen would like a fire trucks and a couple of firefighters there on October 30<sup>th</sup>.

The Atlantic Parade is on October 13<sup>th</sup> at 6:00. The Honor Guard will march in the parade. Also on October 13<sup>th</sup> Nishna Bend is having trick or treating. We need people to sign up to do school presentations the week of October 8<sup>th</sup>.

Tri County training is September 24<sup>th</sup> in Denison.

1<sup>st</sup> Assistant Tom Butler:

Make sure all of the cameras and gas detectors get put back correctly so they charge.

2<sup>nd</sup> Assistant Bruce Blum:

The Catholic School is putting on a benefit for Gay Burgod on September 30<sup>th</sup>. If anyone could help please let Bruce know.

1<sup>st</sup> Captain Chad Butler:

Nothing to report.

2<sup>nd</sup> Captain JR Campbell:

Winter party will be February 2<sup>nd</sup>.

1<sup>st</sup> Lieutenant Jordon Sanders:

Nothing to report.

2<sup>nd</sup> Lieutenant Ryne Nelsen:

Let Ryne know what kind of classes you would like to see for training next year.

3<sup>rd</sup> Lieutenant Russ Lacy:

EMT's need to get everyones vitals.

Submitted by,  
Kristi Pederson



## Meeting Night 10/15/2018

Meeting was called to order by President Tim Pederson. Minutes were read from the September 17<sup>th</sup>, 2018 meeting. Motion to approve the minutes was given by Russ Lacy and Jordon Sanders.

### Officer's Reports

Chief Roger Bissen:

There will be Haz Mat training on October 22<sup>nd</sup> in Harlan. Let Roger know if you are interested in going to NATA fire school.

The new door access system is up and going. Roger has key fobs for everyone.

The Google calendar is still a work in progress. It should be up and going soon.

1<sup>st</sup> Assistant Tom Butler:

Please make sure you use the scene lights at a call when it is dark out.

2<sup>nd</sup> Assistant Bruce Blum:

Ladder 28 is back in service. There is a remote to run the monitor on the end of the ladder.

Congratulations to Roger for receiving the Roger Moody award for his 30 years of service. He received this award at the Chief's Conference.

1<sup>st</sup> Captain Chad Butler & 2<sup>nd</sup> Captain JR Campbell:

Nothing to report.

1<sup>st</sup> Lieutenant Jordon Sanders:

He is going through all of the equipment and pagers.

2<sup>nd</sup> Lieutenant Ryne Nelsen:

We will have Grain Bin Rescue class on November 3<sup>rd</sup> at our station. June 15<sup>th</sup> and 16<sup>th</sup> will be water rescue. September 21<sup>st</sup> and 22<sup>nd</sup> will be Big Rig Rescue class in Avoca. There will be a Haz Mat Tech Class in February on the 8<sup>th</sup> -10<sup>th</sup> and the 15<sup>th</sup>-17<sup>th</sup>.

3<sup>rd</sup> Lieutenant Russ Lacy:

We will have CPR training in February.

Submitted by,  
Kristi Pederson  
Secretary

## Meeting Night 11/19/2018

Meeting was called to order by President Tim Pederson. Minutes were read from the October 15<sup>th</sup>, 2018 meeting. Motion to approve the minutes was given by Tom Butler and 2<sup>nd</sup> by Richard Petersen.

### Applications & Resignations

There were no new applications or resignations to report.

### Officer's Reports

Chief Roger Bissen:

The Iowa Community Kitchen sent a thank you for brining the firetruck on October 30<sup>th</sup>.

There will be cards in all the trucks with guidelines for calling life net.

There will be training on 11/26 for Haz mat. Haz Mat tech course will be February 8<sup>th</sup> through 10<sup>th</sup> and February 15<sup>th</sup> though the 17<sup>th</sup>. There will be an Instructor Conference on November 30<sup>th</sup> and December 1<sup>st</sup>. Winter Fire School is February 22<sup>nd</sup> through the 24<sup>th</sup> in Aimes. There will be a Rescue Skills class in April.

The Winter Banquet will be February 2<sup>nd</sup>.

Please do not put anything on social media about calls.

There is a sign out sheet for the tables and chairs in the equipment room. Please let Roger know if you need to reserve the meeting room.

The end of fire calls for 2018 is at the end of the meeting tonight.

The December meeting will start at 6:00 for the Chief's supper.

Please vote tonight for who you think deserves the fire fighter of the year award.

1<sup>st</sup> Assistant Tom Butler:

Nothing to report.

2<sup>nd</sup> Assistant Bruce Blum:

Please put repairs on the white board.

1<sup>st</sup> Captain Chad Butler:

Make sure you wear warm clothes under your bunker gear since it is getting cold.

2<sup>nd</sup> Captain JR Campbell:

Nothing to report.

3<sup>rd</sup> Lieutenant Russ Lacy:

The EMS state inspection will be on December 17<sup>th</sup>.

Submitted by,  
Kristi Pederson  
Secretary

## Meeting Night 12/17/2018

Meeting was called to order by President Tim Pederson. 26 members were present; 1 being excused by Roger Bissen. Minutes were read by Secretary Kristi Pedersen from the 11/19/2018 Meeting. Motion to approve the minutes was given by Kyle Miller and 2<sup>nd</sup> by Allison Taylor.

### **Election for Officers:**

Meeting was handed over to the secretary for the nominations for President.

#### President:

Only name for President was Tim Pederson. Motion to cease nominations was given by Tom Butler and 2<sup>nd</sup> by Richard Petersen. Tim Pederson will be the President for 2019.

Meeting is handed back over to the President

#### Secretary:

Two names were up for Secretary: Kristi Pederson and Connie Miller. A silent written ballot was done to cast the departments votes. Connie Miller was voted Secretary for 2019.

#### Treasurer:

Only name for Treasurer was Robin Butler. Motion to cease nominations was given by Bruce Blum and 2<sup>nd</sup> by Ryne Nelson. Robin Butler will be the Treasurer for 2019

#### Board Member:

Names up for Board Member were Mike Kienast, Richard Petersen, and Justin Schechinger nominated himself. A silent written ballot was done to cast the departments votes. Mike Kienast was voted Board Member for 2019.

### **Applications and Resignations**

We received one application for Shawn Bates who works at Medivac. The application still needed two signatures. There were no Resignations

### **Chief Roger Bissen:**

Roger is having some issues with the google calendar that he wanted to create for the departments use. Getting conflicting information on if we must purchase the calendar due to us being a "business" or if we can just use the free version. He is working with IT to help get this figured out. The EMS inspection went well that was done earlier that day (12/17/2018) with Lieutenant Russ Lacy.

Important Dates to Remember: Haz Mat Tech training will be Feb. 8-10<sup>th</sup> and the 15-17<sup>th</sup>, Winter Banquet will be Feb. 2<sup>nd</sup> at Therikelsen Center, Ames Fire School is Feb 22-24<sup>th</sup>, May 15<sup>th</sup> is Conservation Days at Prairie Rose.

Reminders: When responding to an EMS lift assist for Medivac, EMTs respond first – we don't want to crowd the scene. Truck Committees make sure you are communicating with each other, for cleaning and maintenance issues.

Roger also thanked everybody for a good year and Wished everyone a Merry Christmas.

**1<sup>st</sup> Assistant Tom Butler:**

Tom check out the battery in the Thermo Imager on Engine 32 everything seems to be working fine. Just a reminder to look for both green lights when plugging in the battery. Tom also thanked everyone for a good year and wish everyone a Merry Christmas.

**2<sup>nd</sup> Assistant Bruce Blum:**

Bruce added on to battery issue in Ladder 28, give a warning about making sure we are plugging in batteries correctly so next time we use them they are good to go. Bruce also wished everyone a Merry Christmas.

**1<sup>st</sup> Captain Chad Butler:**

Chad said good job to all the Firefighters that went through Firefighter 1 training and passed their test. Reminder: there will be Tactical Medical Training on Dec. 26<sup>th</sup>-28<sup>th</sup> from 1-5 pm. Right now, it is looking like we have 3 teams on the Medical team. Chad also did a debriefing on the 12/13/2018 fire call at 1034 Quince Rd. There was an incident where a firefighter had fallen through the haybales and the team just paged out for a ladder. There was some discussion on if it should have been paged out as a MAYDAY. After talking with the firefighters and the chief it was determine that the firefighters handled it well, they kept in constant communication, but they should have been clearer about the situation when paging out for a ladder.

**2<sup>nd</sup> Captain JR Campbell:**

JR told everyone good job for a good year and Merry Christmas.

**Equipment Officer Lieutenant Jordon Sanders:**

Jordon brought up if anybody is missing or has equipment that isn't working please let him know so he can get you new or replacements. Also, a reminder when going to a call fill the truck from front to back. Jordon also wanted to thank everyone for a good year and Happy Holidays

**EMS Officer Lieutenant Russ Lacy:**

Russ wanted to say the EMS inspection went well and thank you to everyone that helped with that. Reminder: CPR training is in January.

**Other Business:**

President Tim Pederson brought up EMS Training in Crawford Feb. 16<sup>th</sup>.

A Christmas card was read by Tim from Clarinda.

Greg Bladt - Our city liaison, brought up to us that he will not be our liaison for 2019 it will be Troy Schaben.

Gene Gettys – City Administrator, thanked us for the good chili and thank us for everything we do.

**Good for the Department:**

Alex Londo brought up that through the year 2019 dispatch will start coming to Fire Department Meetings. Also, if anybody wanted to come and see the communication center they can do so.

Submitted by,

Connie Miller – Secretary

*These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting*

