

HARLAN AIRPORT COMMISSION – October 22, 2019

The Harlan Airport Commission met on Tuesday, October 22, 2019 at 7:00 AM at the Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Ken Hansen

Also Present: Randy Sievert, Gene Gettys, Mayor Mike Kolbe, Rob Garber, Eric Johnson

The meeting was called to order by Chairperson McLaughlin. It was moved by Dotzler and seconded by Hansen to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by Hansen to approve the September 24 (amended to reflect posted fuel prices of \$3.34 JetA and \$4.42 LL) and October 4, 2019 meeting minutes. Motion carried unanimously.

The financial reports for the month of September 2019 were reviewed. Hangar summary spreadsheet was also distributed. It was moved by Dotzler and seconded by Hansen to approve the financial reports. Motion carried unanimously.

Airport Manager report was presented and will be filed.

- Discussion regarding CIP and Supplemental Appropriations Funding. 5 year CIP was distributed by Rob Garber and a draft is due to DOT in November and final plan in December. Above ground fuel farm will be added to CIP. No action was taken.
- It was moved by Dotzler and seconded by Hanse to recommend to City Council the Engineering Services Proposal from Kirkham Michael for the DOT bi-fold doors project for \$16,500. Motion carried unanimously. Bi-fold door project was discussed.
- Hangar lease and seniority list were reviewed. It was moved by Dotzler and seconded by Hansen to mail new airport lease agreements (unless already have an updated version on-file) and request for contact information to all hangar renters. Motion carried unanimously.
- Fuel sales report was distributed and reviewed. No change to fuel pricing.

The next regular meeting will be held Tuesday, November 19, 2019 at 7:00 A.M. at the Harlan Municipal Airport.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.