

HARLAN AIRPORT COMMISSION – May 23, 2019

The Harlan Airport Commission met on Thursday, May 23, 2019 at 7:00 AM at the Harlan Airport.

Voting Members Present: Rick Dotzler, Scott Pigsley, Scott McLaughlin

Also Present: Olie Pash, Sharon Kroger, Gene Gettys, Mayor Mike Kolbe, Rob Garber, Eric Johnson (via telephone)

The meeting was called to order by Scott Pigsley. It was moved by Dotzler and seconded by McLaughlin to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by McLaughlin and seconded by Dotzler to approve the April 23, 2019 meeting minutes. Motion carried unanimously.

The financial reports for the month of April 2019 were reviewed. There was a question regarding the MasterCard charge of \$1.45 and Gettys will research. It was moved by McLaughlin and seconded by Dotzler to approve the financial reports. Motion carried unanimously.

FBO report was presented. Fuel tanks continue to be monitored daily for water. Daily reports were made available along with manual notes on each ticket from the stick/manual reading indicating no water present. Updated mower from City has more hours than previous machine. JD tractor will need new tires in near future as they are 25 years old.

- Eric Johnson has been following up with FAA regarding flight check. It is tentatively scheduled for the week of June 10th. Rob Garber will coordinate with Voltmer to be on-site.
- A draft policy and procedure for pre-purchase of fuel for ag sprayers was reviewed. After discussion it was determined the process will be tested in the coming weeks prior to a final version for consideration.
- It is estimated \$1,500 will be available for terminal furnishings updates. Fridge, microwave, TV and oversized furniture are the priorities. It was moved by McLaughlin and seconded by Dotzler to proceed with having the City Clerk proceed with sourcing options. Motion carried unanimously.
- Mayor Kolbe informed the Commission the family of Clyde Kohl is providing a conference table and chairs for the terminal building in memory of Clyde. He also showed a plaque which can be displayed.
- Gettys updated the Commission there are 6 applicants for the airport manager position. A workgroup will begin first round of interviews on May 31st.
- Grant reimbursement application for the easement acquisition is due in June.
- Discussion for next round of appropriations funding took place and the Commission would like to proceed with another application, possibly including extending the taxiway. This item will be added for next month's agenda.

The next regular meeting will be held Tuesday June 18, 2019 at 7:00 A.M. at the Harlan Municipal Airport.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.