

HARLAN AIRPORT COMMISSION – March 26, 2019

The Harlan Airport Commission met on Tuesday, March 26, 2019 at 7:00 AM at the Harlan Airport.

Voting Members Present: Rick Dotzler, Scott Pigsley, Scott McLaughlin

Also Present: Olie Pash, Sharon Kroger, Gene Gettys, Rob Garber, Eric Johnson (via telephone)

The meeting was called to order by Scott Pigsley. It was moved by McLaughlin and seconded by Dotzler to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by McLaughlin to approve the February 26, 2019 meeting minutes. Motion carried unanimously.

The financial reports for the month of February 2019 were reviewed. It was moved by McLaughlin and seconded by Dotzler to approve the financial reports. Motion carried unanimously.

FBO report was presented.

Lighting repair update: regulator is now installed and operational. Eric Johnson will follow-up with FAA on scheduling flight check.

Discussion was held regarding water in each of the underground fuel tanks. No fuel has been sold since this was discovered. Yant (fuel and equipment provider) has been contacted for water removal and inspection. Gettys reported that a telephone discussion with PMMIC indicated additional inspection is not needed by them to resume selling fuel. In addition, due to the nature and timing of this event the City included the repair and potential replacement of the UST as part of damage assessment estimates for disaster declaration.

Discussion was held regarding the Iowa Aviation System Plan 2010-2030. In addition, the Airport Security Plan from June 2005 was reviewed. This plan will be distributed and updated so it is current.

The future of FBO services was discussed. The Commission will begin to assemble an RFP for FBO services.

Rob Garber distributed last year's 5-year CIP plan. This needs to be updated and submitted by April 26<sup>th</sup>. Review and action will take place at the April meeting.

Quotation for de-icing material from CryoTech was reviewed. It was determined to keep this information for future reference.

The next regular meeting will be held April 23, 2019 at 7:00 A.M. at the Harlan Municipal Airport.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*