

HARLAN AIRPORT COMMISSION – December 14, 2021

The Airport Commission meeting was held in person and offered electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.

The Harlan Airport Commission met on Tuesday, December 14, 2021, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Ken Hansen

Also Present: Gene Gettys, Scott Pigsley, Sharon Kroger, Cory Gaston (Kirkham Michael), Eric Johnson (Kirkham Michael) * Indicates participating via telephone

The Commission meeting was called to order by Chair McLaughlin at 7:00 AM. It was moved by Dotzler and seconded by Hansen to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by McLaughlin and seconded by Dotzler to approve the November 24, 2021, meeting minutes. Motion carried unanimously.

The financial reports for the month of November 2021 were reviewed. It was moved by Dotzler and seconded by Hansen to approve the financial reports. Motion carried unanimously.

Airport Manager November report was presented. It was moved by McLaughlin and seconded by Hansen to receive and file the manager report. Motion carried unanimously.

- Apron expansion and Taxilane projects were reviewed. 30% completion status is due to FAA in early January. Future ALP update should reflect ag/sprayer operations due to interest in ag activity.
- It was moved by McLaughlin and seconded by Dotzler to recommend to City Council the 2022/23 budget as presented. Motion carried unanimously.
- There was discussion regarding the need for a trim/smaller mower and the intent to wait until February 2022 to determine plan of action. John Deere 4230 may be an option for trade.
- Fuel Sales & Pricing report was reviewed. No action was taken.
- Hangar Summary & Seniority was reviewed. No action was taken. Hangar rental pricing will be reviewed at January meeting.
- Review of manager performance was completed. Scott Pigsley has delivered consistently on expectations as Airport Manager. It was moved by Dotzler and seconded by Hansen to approve the performance review as presented and add \$1,500 to the manager contract effective 7/1/2022 subject to City Council approval. Motion carried unanimously.

The next regular meeting is scheduled for Tuesday, January 25, 2022, 7:00 A.M. at Harlan Airport (also offered via ZOOM).

There being no further business the meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.