

HARLAN AIRPORT COMMISSION – October 27, 2021

The Airport Commission meeting was held in person and offered electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.

The Harlan Airport Commission met on Wednesday, October 27, 2021, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, *Rick Dotzler, Ken Hansen

Also Present: Gene Gettys, Scott Pigsley, Sharon Kroger, Eric Johnson (Kirkham Michael), Cory Gaston (Kirkham Michael)

* Indicates participating via telephone.

The Commission meeting was called to order by Chair McLaughlin at 7:04 AM. It was moved by Dotzler and seconded by Hansen to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by Dotzler and seconded by Hansen to approve the September 21, 2021, meeting minutes. Motion carried unanimously.

The financial reports for the month of September 2021 were reviewed. It was moved by McLaughlin and seconded by Hansen to approve the financial reports. Motion carried unanimously.

Airport Manager September report was presented. It was moved by Dotzler and seconded by Hansen to receive and file the manager report. Motion carried unanimously.

- ALP map was reviewed and discussed. Kirkham Michael will provide some modeling and prepare maps for future review. No action was taken.
- CIP was reviewed and changes will be made to reflect hangar doors are complete, as well as adding a future 8 T-hangar project in 2030. It was moved by Dotzler and seconded by Hansen to submit the draft CIP. Motion carried unanimously.
- 2022 Taxilane Kirkham Michael engineering agreement was reviewed. It was moved by Dotzler and seconded by McLaughlin to approve the agreement as presented. Motion carried unanimously. Agreement will be presented to City Council on November 2, 2021.
- Security lighting was discussed. Manager is still awaiting bids from electricians. No action was taken.
- UST report was reviewed. Water well plugging is complete with inspection and observation by Environmental Health. Project is complete.
- Equipment needs for a snowblower and mower were discussed. It was moved by McLaughlin and seconded by Hansen to proceed with purchase of snowblower of \$4,000. Motion carried unanimously. Mower pricing was reviewed and awaiting authorization of possible USDA funds to assist with purchase. No action was taken.
- Fuel Sales & Pricing report was reviewed. No action was taken.
- Hangar Summary & Seniority was reviewed. Hangars are 100% occupancy with a waiting list. No action was taken.

The next regular meeting is scheduled for Wednesday, November 24, 2021, 7:00 A.M. at Harlan Airport (also offered via ZOOM).

There being no further business, meeting was adjourned at 8:45 a.m.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.