

HARLAN AIRPORT COMMISSION – September 21, 2021

**The Airport Commission meeting was held in person and offered electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.**

The Harlan Airport Commission met on Tuesday, September 21, 2021, at 7:00 AM at Harlan Airport.

Voting Members Present: Scott McLaughlin, \*Rick Dotzler, Ken Hansen

Also Present: Gene Gettys, Scott Pigsley, Mike Kolbe, Sharon Kroger, Eric Johnson (Kirkham Michael), Cory Gaston (Kirkham Michael)

\* Indicates participating via telephone.

The Commission meeting was called to order by Chair McLaughlin at 7:04 AM. It was moved by Dotzler and seconded by Hansen to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable. None stated.

It was moved by McLaughlin and seconded by Dotzler to approve the August 18, 2021, meeting minutes. Motion carried unanimously.

The financial reports for the month of August 2021 were reviewed. Pigsley mentioned an invoice for tractor should be coming from Titan Machinery. It was moved by McLaughlin and seconded by Hansen to approve the financial reports. Motion carried unanimously.

Airport Manager August report was presented. It was moved by Dotzler and seconded by Hansen to receive and file the manager report. Motion carried unanimously.

- Hangar #6 door project is complete. There was discussion regarding use of remaining GAVI funds for security lighting. Kirkham Michael electrical engineer will provide a sketch and then meet with City for review.
- It was moved by Dotzler and seconded by Hansen to provide a \$50 credit on future invoice for Hangar 6D due to displacement from hangar during construction. Motion carried unanimously.
- Eric Johnson introduced the Kirkham Michael engineering agreement for taxiway improvements. Services will include a lifecycle pavement analysis. Timeline for FAA submittal by April 1 was also reviewed which may require some future special Commission meetings. We received a “Go Letter” from the FAA and there is a kick-off meeting with the FAA on Friday, September 24 at 2 p.m.
- There was discussion regarding future apron layout and ag operations. This will be reviewed at a future meeting with Kirkham Michael providing a map of the sketch drawing overlaid with the ALP.
- Gettys provided an update on the No Further Action (NFA) letter from DNR. We are awaiting a response on next steps.
- Fuel Sales & Pricing report was reviewed. Gettys will provide a working Excel copy of the Fuel Sales worksheet to the Commission. No action was taken.
- Hangar Summary & Seniority was reviewed. An additional hangar was rented thus all hangars are currently occupied. No action was taken.

Eric Johnson and Scott Pigsley walked the runway on Friday, September 10 to review the condition of mudballs/cracks. Johnson presented photos and findings to the Commission which have also been sent to the contractor. Johnson will coordinate final repair work and on-site oversight during the repair process.

The next regular meeting is scheduled for Wednesday, October 27, 2021, 7:00 A.M. at Harlan Airport (also offered via ZOOM).

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*