

HARLAN AIRPORT COMMISSION – March 23, 2021

**“Due to the COVID-19 crisis and social distancing recommendations, the Airport Commission meeting was held in person and offered electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”**

The Harlan Airport Commission met on Tuesday, March 23, 2021 at 7:00 AM.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Ken Hansen

Also Present: Gene Gettys, Sharon Kroger\*, Scott Pigsley, Rob Garber\*, Eric Johnson\*, Mayor Mike Kolbe\* (\*indicates participated electronically)

The meeting was called to order by Chair McLaughlin. It was moved by Dotzler and seconded by Hansen to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by Hansen to approve the February 23, 2021 meeting minutes. Motion carried unanimously.

The financial reports for the month of February 2021 were reviewed. It was moved by McLaughlin and seconded by Dotzler to approve the financial reports. Motion carried unanimously.

Airport Manager February report was presented. It was moved by McLaughlin and seconded by Dotzler to receive and file the manager report. Motion carried unanimously.

- Eric Johnson provided an update on apron re-hab project. An important update was recent FAA announcement that current FY AIP projects would be funded at 100%. It was moved by Dotzler, seconded by Hansen, to approve the apron re-hab plans & specifications, direct to advertise with an optional Spring 2022 start date. Motion carried unanimously. Bids will be due Thursday, April 29 at noon.
- Hangar #6 project bid was discussed and various alternatives were considered. It was moved by McLaughlin, seconded by Dotzler, to award the contract to Leinen Construction for base bid (\$54,032.26), plus concrete footer on full width of doors (\$9,708.08) and alternate 3 roll-up door (\$5,601.17). (TOTAL \$69,341.51) Motion carried unanimously.
- North taxi-lane repair and improvements were discussed. This is seen as a priority project for the Airport Commission. State funding would be an option for funding and local funds would be available from unused local match from apron re-hab. Rob Garber will update 5 Year CIP and an application for State funds for the project. Application is due May 6, 2021.
- Airport Manager Agreement was presented in Commission packet. It was moved by Dotzler, seconded by Hansen to approve the Airport Manager Agreement. Motion carried unanimously.
- It was moved by McLaughlin, seconded by Hansen to approve the FuelMaster Maintenance Agreement. Motion carried unanimously.
- Private Hangar construction was discussed. Eric Johnson stated building codes require certain setbacks for aviation if the hangar is of wood construction. McLaughlin indicated he had shared sample agreements from other communities with interest party.
- Display Jet was discussed. Discussion centered around meeting with all interested parties at the jet location at a future time to evaluate maintenance needed.
- Fuel sales report and Hangar Summary & Seniority were not reviewed as they were not available for the meeting. All hangar rents are current.

IPAA virtual conference is Wednesday, April 14 from 9 a.m. to noon. Interested parties may attend at the airport. Eric Johnson reported he will contact Kim Triggs this Spring regarding repairs to the runway as previously agreed.

The next regular meeting is scheduled for Friday, April 30, 2021, 7:00 A.M. at Harlan CITY HALL (also offered via ZOOM).

There being no further business, meeting was adjourned after a motion by Dotzler, seconded by Hansen. Motion carried unanimously.

Gene Gettys, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*