

“Due to the COVID-19 crisis and social distancing recommendations, the Airport Commission meeting was held in person and offered electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”

The Harlan Airport Commission met on Tuesday, December 15, 2020 at 7:00 AM electronically via Zoom.

Voting Members Present: Scott McLaughlin, Rick Dotzler, Ken Hansen

Also Present: Gene Gettys, Sharon Kroger, Scott Pigsley, Mike Kolbe, Rob Garber, Eric Johnson

The meeting was called to order by Dotzler. It was moved by Dotzler and seconded by Hansen to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by Hansen to approve the November 17, 2020 meeting minutes. Motion carried unanimously.

The financial reports for the month of November 2020 were reviewed. It was moved by Dotzler and seconded by Hansen to approve the financial reports. Motion carried unanimously.

(McLaughlin arrived 7:15 am) Airport Manager November report was presented. It was moved by Dotzler and seconded by McLaughlin to receive and file the manager report. Motion carried unanimously.

- Scope of hangar 6 project was reviewed. Kirkham Michael will finalize scope and bid documents with primary project scope of hangar door replacements & concrete in storage area. Additional alternate 1 - re-skin the hangar. Additional alternate 2 – roof & gutters. Additional alternate 3- roll-up storage door.
- It was moved by Dotzler and seconded by Hansen to recommend to City Council the Apron Expansion pre-application AIP and 5-year CIP. Motion carried unanimously.
- Fuel sales report was reviewed. It was moved by McLaughlin and seconded by Dotzler to temporarily adjust fuel pricing (drop 100LL \$0.50 to \$3.92, increase Jet A \$0.30 to \$2.88) until current inventory quantities are depleted/achieve re-order status. Motion carried unanimously.
- Hangar Summary & Seniority list was reviewed. No action was taken. After discussion Gettys will follow-up with Jeff Nielsen 6D regarding airworthy rent rate for his hangar space.
- There was lengthy discussion on annual operating budget and capital projects.
 - It was moved by Dotzler and seconded by Hansen to recommend to City Council 21/22 annual operating budget as presented. Motion carried unanimously.
 - It was moved by McLaughlin and seconded by Dotzler to proceed with Apron Rehab (366) and Hangar Improvement (364) projects and apply CARES Act funding most efficiently. Motion carried unanimously.

The next regular meeting is scheduled for Wednesday, January 20, 2021, 7:00 A.M. at Harlan Airport (also offered via ZOOM).

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.