

“Due to the COVID-19 crisis and social distancing recommendations, the Airport Commission meeting was held electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”

The Harlan Airport Commission met on Tuesday, November 17, 2020 at 7:00 AM electronically via Zoom.

Voting Members Present: Scott McLaughlin, Rick Dotzler

Also Present: Gene Gettys, Sharon Kroger, Scott Pigsley, Mike Kolbe, Rob Garber, Eric Johnson, Craig Maline (YANT equipment)

The meeting was called to order by Chairperson McLaughlin. It was moved by Dotzler and seconded by McLaughlin to approve the agenda, with amendment to have items from Kirkham Michael reviewed earlier in agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by McLaughlin to approve the October 28, 2020 meeting minutes. Motion carried unanimously.

The financial reports for the month of October 2020 were reviewed. It was moved by McLaughlin and seconded by Dotzler to approve the financial reports. Motion carried unanimously.

Airport Manager October report was presented. It was moved by McLaughlin and seconded by Dotzler to receive and file the manager report. Motion carried unanimously.

- Eric Johnson provided update on apron rehab project. Geotech will be taking verification cores in the next month.
- Gettys introduced the engineering services agreement for the Hangar #6 door / rehab project. It was moved by Dotzler and seconded by McLaughlin to approve the agreement with corrections noted. Motion carried unanimously.
- Five-Year CIP draft plan was reviewed. It will be submitted as presented.
- Tractor rental agreement with Titan Machinery was reviewed. Discussion was to keep the existing tractor as back-up and if approved the monthly expense will be handled through bldgs/grounds/maint. It was moved by McLaughlin and seconded Dotzler to enter into a tractor rental agreement when one becomes available. Motion carried unanimously.
- It was moved by Dotzler and seconded by McLaughlin to donate the old beacon light to Antique Airplane Association in Blakesburg. Motion carried unanimously.
- Fuel sales report was reviewed. No action was taken.
- Hangar Summary & Seniority list was reviewed. No action was taken. Hangar 5B is rented to Larry Stewart. Gettys will follow-up with Jeff Nielsen, 6D regarding request for rent consideration.

Eric Johnson reported Kim Triggs/Godberson-Smith contacted him Friday, November 13th about correcting “clayballs” on the runway. This was in response to recent communications sent to Godberson-Smith and the bonding company CNA Surety. This work will be coordinated in the Spring ‘21.

Craig Maline from YANT presented his review and proposal of the fueling terminal/systems. He recommended replacement of the existing Fuelmaster Terminals with OPW (no annual fee or maintenance is included). This system is EMV chip compliant which Fuelmaster is not. Overall estimated cost with some other replacement equipment is approximately \$40,300.

The next regular meeting, including budget planning, is scheduled for Tuesday, December 15, 7:00 A.M. at Harlan Airport and/or via ZOOM.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.