

“Due to the COVID-19 crisis and social distancing recommendations, the Airport Commission meeting was made available electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”

The Harlan Airport Commission met on Wednesday, October 28, 2020 at 7:00 AM at Harlan Airport

Voting Members Present: Scott McLaughlin, Rick Dotzler

Also Present: Gene Gettys, Sharon Kroger*, Scott Pigsley, Mike Kolbe*, Rob Garber, Eric Johnson (arrived 7:12 a.m.)

* de-notes participating electronically via Zoom meeting

The meeting was called to order by Chairperson McLaughlin. It was moved by Dotzler and seconded by McLaughlin to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by McLaughlin to approve the October 6, 2020 meeting minutes (as amended for name correction). Motion carried unanimously.

The financial reports for the month of September 2020 were reviewed. It was moved by McLaughlin and seconded by Dotzler to approve the financial reports. Motion carried unanimously.

Airport Manager September report was presented. Manager indicated he has been working with REC regarding power issues for the terminal and hangar #1. Manager also noted he continues to work on a CASE-IH tractor lease to present to Commission. It was moved by McLaughlin and seconded by Dotzler to receive and file the manager report. Motion carried unanimously.

- Gettys introduced apron re-hab project and background on independent fee estimate (IFE) for engineering services.
- Eric Johnson presented and reviewed the engineering services agreement for the apron re-hab project. It was moved by Dotzler and seconded by McLaughlin to approve the agreement as presented pending review and approval from City Attorney and Finance Director. Motion carried unanimously.
- Hangar #6 doors and re-hab was discussed. Kirkham Michael spoke with IDOT (Shane Wright) and recommended new bidding and contract. Kirkham Michael will prepare a services agreement for the project to present at the next meeting.
- Fuel sales report was reviewed. JetA inventory is low and it was discussed to hold off on purchase even though cost is less than last load. No action was taken.
- Hangar Summary & Seniority list was reviewed. No action was taken.

Rob Garber distributed the most recent Five-Year CIP submittal. Updates were discussed for new submittal by end of November. It was discussed to add a taxi lane re-hab project. Rob will update and submit.

The next regular meeting is scheduled for Tuesday, November 17, 7:00 A.M. at Harlan Airport and via ZOOM.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.