

“Due to the COVID-19 crisis and social distancing recommendations, the Airport Commission meeting was made available electronically utilizing Zoom. Everyone was offered to participate by internet connection or by phone.”

The Harlan Airport Commission met on Tuesday, June 16, 2020 at 7:00 AM at Harlan Airport

Voting Members Present: Scott McLaughlin, Rick Dotzler, Ken Hansen

Also Present: Gene Gettys, Sharon Kroger*, Scott Pigsley, Rob Garber*, Eric Johnson*

* de-notes participating electronically via Zoom meeting

The meeting was called to order by Chairperson McLaughlin. It was moved by McLaughlin and seconded by Dotzler to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by Hansen to approve the June 16, 2020 meeting minutes. Motion carried unanimously.

The financial reports for the month of June 2020 were reviewed. FY is complete as of June 30 and it was noted by Dotzler the operating loss for FY was improved approximately \$14,000 because of the increase in fuel sales during spraying season. It was also noted the communications with Manager Pigsley and attentive to budget and expense have been positives. It was moved by Dotzler and seconded by McLaughlin to approve the financial reports. Motion carried unanimously.

Airport Manager May report was presented. It was moved by Dotzler and seconded by Hansen to receive and file the manager report. Motion carried unanimously.

- Eric Johnson from Kirkham Michael reported pre-construction meeting on July 6 with Weirich Welding LLC. Project is tentatively slated for late July/early August. Pigsley has had communication with tenants of impacted hangars.
- Pigsley updated on UST removal. DNR has approved one of the certified provider proposals, Unified. Pigsley will work with vendor to secure project details and timeline and propose to Commission at future meeting.
- Gettys updated on Airport Consultant Selection. Notice/advertisement will be made with deadline mid-August and committee review by end of August. No action was taken.
- Fuel sales report was reviewed. No action was taken.
- Hangar Summary and Seniority list was reviewed. Rent increases notice will be included in this months statement to take effect October 1. Gettys will ensure the notice or an e-mail will be sent to tenants expanding on the increase notice. No action was taken.

The next regular meeting is scheduled for Tuesday, August 25, 7:00 A.M. at Harlan Airport.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.