

HARLAN AIRPORT COMMISSION – June 18, 2019

The Harlan Airport Commission met on Tuesday, June 18, 2019 at 7:00 AM at the Harlan Airport.

Voting Members Present: Rick Dotzler, Scott Pigsley, Scott McLaughlin

Also Present: Olie Pash, Gene Gettys, Mayor Mike Kolbe, Eric Johnson (via telephone)

The meeting was called to order by Scott Pigsley. It was moved by Dotzler and seconded by McLaughlin to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by McLaughlin and seconded by Dotzler to approve the May 23, 2019 meeting minutes. Motion carried unanimously.

The financial reports for the month of May 2019 were reviewed. It is near the end of the fiscal year (June) and the budget is projected to be approximately \$400 in the black. If so, a flat screen TV will be purchased to replace the TV. Olie indicated the existing TV, microwave and fridge could be purchased for \$375. Gettys indicated an invoice from Yant for \$1,500 was received for removing 6 contaminated fuel barrels and it is being held pending further research. It was moved by Dotzler and seconded by McLaughlin to approve the financial reports. Motion carried unanimously.

FBO report was presented. Mowing grass has taken most of his time. He is moving most of his personal items out and sorting items. Olie indicated he is indebted and thankful to the City of Harlan for the many years of contract employment.

- Interviews and selection for manager/FBO took place on May 31. The commission and interview workgroup were pleased with the interest and quality of candidates. It was motioned by McLaughlin and seconded by Dotzler directing City Administrator to offer and secure contracts for airport manager and FBO services to Randy Sievert effective July 1, 2019. Motion carried unanimously (Pigsley abstaining).
- Flight check is complete. Eric Johnson will follow-up with Dave from FAA on receiving final e-mail/report to close out project. In addition, the easement project close-out application for funding is due end of June and Eric will have this completed.
- Application for Federal Appropriations Supplemental Funding is due in October. We will consider amending last year's application to include taxiway expansion. This item will be added for next month's agenda
- Operations for ag sprayers was discussed. A special meeting has been scheduled for Tuesday, July 2<sup>nd</sup> at 8 a.m. to focus on this topic when the new airport manager may be included.
- Gettys reported on status of pre-paying for fuel test. Updates included only 1 card can be issued per account balance and a maximum of \$5,000 can be pre-purchased per card. This topic will also be reviewed at the July 2<sup>nd</sup> meeting.

Fuel levels in underground tanks were reported as approximately 4,400 gallons of Jet A and 2,732 of Low Lead. The next regular meeting will be held Wednesday, July 24, 2019 at 7:00 A.M. at the Harlan Municipal Airport.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*