

HARLAN AIRPORT COMMISSION – September 25, 2018

The Harlan Airport Commission met on Tuesday, September 25, 2018 at 7:00 AM at the Harlan Municipal Airport.

Voting Members Present: Rick Dotzler, Scott Pigsley, Scott McLaughlin
Also Present: Olie Pash, Eric Johnson, Sharon Kroger, Gene Gettys

The meeting was called to order by Scott Pigsley at 7:15 a.m. It was moved by Dotzler and seconded by McLaughlin to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by McLaughlin to approve the August 28, 2018 meeting minutes. Motion carried unanimously.

The financial reports for the month of August 2018 were reviewed. It was moved by McLaughlin and seconded by Dotzler to approve the financial reports. Motion carried unanimously.

FBO report was presented.

General

- Lighting System Repair (update by Eric Johnson): Lighting parts have been received and Voltmer will coordinate with FBO and engineer for installation this week or next. Once repaired, flight check will be rescheduled.
- Land Acquisition/Easement Project (update by Eric Johnson): Initial appraisal is done and review is near complete before sending to Amy at FAA. Expect this may be complete in next 30 days.
- Supplemental Appropriation Funding: after discussion and review, it was moved by McLaughlin and seconded by Dotzler to make application for supplemental appropriation funding to rehab and expand the apron area, per the ALP, inclusive to the north hangar. Motion carried unanimously.
- Gas Pricing: Gas pricing spreadsheet was reviewed. Discussion was held regarding use of Fuelmaster charge cards during the spraying season. In addition, the merchant fee of 2.24% impacts every dollar charged for fuel and impacts margin. These topics will be added to future agenda for discussion and possible action.

Other Business

- FBO indicated interest to the Commission of renewing FBO contract for 2019.
- Next meeting will provide time to walk around terminal and building to create a log of improvements for furniture & equipment to utilize for future planning and budgeting.

The next meeting will be held October 23, 2018 at 7:00 A.M. at the Harlan Municipal Airport.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.