

HARLAN AIRPORT COMMISSION – March 27th, 2018

The Harlan Airport Commission met on Tuesday, March 27th, 2018 at 7:00 AM in the City Council Chambers at City Hall.

Voting Members Present: Rick Dotzler, Scott Pigsley (via telephone for entire meeting)
Also Present: Olie Pash, Gene Gettys, Rob Garber, Sharon Kroger

The meeting was called to order by Rick Dotzler at 7:00 a.m. It was moved by Pigsley and seconded by Dotzler to approve the amended agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Pigsley and seconded by Dotzler to approve the February 27th, 2018 meeting minutes. Motion carried unanimously.

The financial reports for the month of February 2018 were reviewed. It was moved by Pigsley and seconded by Dotzler to approve the financial report. Motion carried unanimously.

FBO Report was presented. The FBO report was received and filed.

General Report:

- Gene Gettys updated the Commission regarding the March 2nd, 2018 request from CNA Surety for documentation relating to the runway repair performed by Godberson-Smith. Kirkham Michael and the City have prepared a binder of documentation in response. This material will be reviewed with the City Attorney prior to a response to CNA Surety.
- Gettys updated the Commission on the land easement project based upon the e-mail from Eric Johnson received Wednesday, March 21st (attached). Project is on schedule.
- It was moved by Pigsley and seconded by Dotzler to approve the engagement letter from Ahlers & Cooney, Maria Brownell, for legal assistance with the land easement project. Motion carried unanimously.
- Rob Garber distributed the 5 year CIP which needs approved to DOT by May 2018. The bi-fold doors project is considered rehabilitation and will only be funded up to \$75,000 by the DOT/State. City contribution would need to remain the same at approximately \$25,000. It was discussed splitting up the doors into 2 funding cycles to only complete 3 doors in the next FY and consider hangar #4 or hangar #6. Garber will update the CIP and distribute for review & approval prior to approval by City Council.
- Gettys distributed an updated report related to gas pricing. All monthly data is complete from July 2016 forward.
- FBO indicated historically when last purchase of gallons was near depleted is when a fuel price change occurs. New price has historically been set at \$0.60/gallon above purchase price. This would take place when tanks are near 500 gallons remaining from last purchase. FBO will monitor and new price would be set at \$3.10/gallon for Jet A and \$4.58 for 100LL.

Other Business

- IPAA conference is April 25-27 in Des Moines.

The next meeting will be on April 24th, 2018 at 7:00 A.M. at the Harlan Airport.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.