

HARLAN AIRPORT COMMISSION – February 27th, 2018

The Harlan Airport Commission met on Tuesday, January 30th, 2018 at 7:00 AM in the City Council Chambers at City Hall.

Voting Members Present: Randy Pash (Chair), Rick Dotzler, Scott Pigsley
Also Present: Olie Pash, Gene Gettys, Eric Johnson, Sharon Kroger

The meeting was called to order at 7:00 a.m. It was moved by Pigsley and seconded by Dotzler to approve the amended agenda with items #7 and #8 removed. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by Pigsley to approve the January 30th, 2018 meeting minutes. Motion carried unanimously.

The financial reports for the month of January 2018 were reviewed. Dotzler had a question regarding the 2 charges from REC for the month and Olie Pash confirmed this represents the 2 meters. It was moved by Pigsley and seconded by Dotzler to approve the financial report. Motion carried unanimously.

FBO Report was presented. The FBO report was received and filed.

General Report:

- There has been no response to the City of Harlan to the bond company since the letter was mailed on January 31st. Follow-up was done on February 23rd and a voice mail was left. The City will follow-up and make contact prior to the next meeting to update the Commission on possible next steps.
- Eric Johnson from Kirkham Michael provided an update on the land easement project. He handed out and reviewed the CATEX for the environmental assessment. It was moved by Dotzler and seconded by Pigsley to direct the City Administrator to sign the CATEX application. Motion carried unanimously. Johnson will also be attending a call on February 28th with Ahlers & Cooney law firm regarding the next step in the public information (6B) notification for the project. Gettys will attend the call.
- Gettys updated the Commission there is an annual membership for IPAA of \$150 which we have been a member of for years. It is an advocacy group for Iowa Public Airports. It was determined to continue membership.
- FBO Pash had mentioned in his report the offer from DOT for airport security signs (at no cost) should be pursued. The request for 4 additional signs will be sent to Michael Marr, DOT.
- Gettys distributed an updated report related to gas pricing. The report continues to be a work in progress and will be further reviewed at the next meeting.

Other Business

- Flight Check/Inspection application and was re-signed because the last one was preliminary only. Payment is being made. Once all the information is received they will schedule an inspection.
- Updated hangar space rental summary was distributed.
- Overhead lighting in the in the terminal building/office needs updated as lights and covers are brittle and cracked. Gettys will speak with Facilities staff regarding status of repairs/replacement.

The next meeting will be on March 27th, 2018 at 7:00 A.M. in the Council Chambers at City Hall.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.