

HARLAN AIRPORT COMMISSION – January 30<sup>th</sup>, 2018

The Harlan Airport Commission met on Tuesday, January 30<sup>th</sup>, 2018 at 7:00 AM in the City Council Chambers at City Hall.

Voting Members Present: Randy Pash (Chair), Rick Dotzler, Scott Pigsley  
Also Present: Olie Pash, Gene Gettys, Eric Johnson, Rob Garber, Sharon Kroger, Mayor Mike Kolbe

The meeting was called to order at 7:00 a.m. It was moved by Pigsley and seconded by Dotzler to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by Pigsley to approve the December 19<sup>th</sup>, 2017 meeting minutes. Motion carried unanimously.

The financial reports for the month of December 2017 were reviewed. Gene Gettys distributed current hangar rental assignments and a summary of hangar revenue. It was moved by Pigsley and seconded by Dotzler to approve the financial report. Motion carried unanimously.

FBO Report was presented. It was received and filed.

DOT Statement of Completion for the Tree Removal project was reviewed. It was moved by Pigsley and seconded by Dotzler for the City Administrator to sign and file the DOT Statement. Motion carried unanimously.

The Runway Lighting Flight Inspection Agreement was reviewed and discussed. Once signed it is estimated the inspection will take place in 2 to 3 weeks. It is important for the contractor (Votmer) be on-site during the inspection and Kirkham Michael will ensure this happens. It was moved by Dotzler and seconded by Pigsley to approve the agreement. Motion carried unanimously.

General Report:

- Gene Gettys provided a letter from the City Attorney regarding formal notification to the bond company on the runway repair. Gene will provide suggested changes to the City Attorney prior to sending the letter.
- Eric Johnson from Kirkham Michael handed out the draft of land easement contract (anticipated) AIP Project No. 3-19-00420-010. Discussion took place and once implemented total project length may be 11 months. It was moved by Pigsley and seconded by Dotzler to recommend the Agreement to City Council. Motion carried unanimously.
- Gene Gettys distributed a report related to gas pricing. The report is a work in progress and will be further reviewed at the next meeting. It was determined to add 2 additional airports for comparison purposes (i.e. Carroll and Red Oak).

The next meeting will be on February 27<sup>th</sup>, 2018 at 7:00 A.M. in the Council Chambers at City Hall.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*