

HARLAN AIRPORT COMMISSION – November 21, 2017

The Harlan Airport Commission met on Tuesday, November 21, 2017 at 7:00 AM in the City Council Chambers at City Hall.

Voting Members Present: Randy Pash (Chair), Rick Dotzler, Scott Pigsley  
Also Present: Jay Christensen, Gene Gettys, Olie Pash, Eric Johnson, Rob Garber, Mayor  
Kate Kohorst

The meeting was called to order at 7:00 a.m. It was moved by Pigsley and seconded by Dotzler to approve the amended agenda with the addition of “Tree Update” under General Report. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dotzler and seconded by Pigsley to approve the October 24<sup>th</sup>, 2017 meeting minutes as amended by indicating the mower blades were replaced versus sharpened. Motion carried unanimously.

The financial report for the month of October 2017 was reviewed. The Commission indicated the new format is working okay. It was moved by Pigsley and seconded by Dotzler to approve the financial report. Motion carried unanimously.

FBO Report was presented.

- Roger from Voltmer adjusted and fixed the REILs; grass has stopped growing and mower is put away for the winter; tractor bucket and blade are mounted and ready for winter along with sand in the back of the truck; recently replaced 11 taxiway lights

General Report:

- Gene Gettys provided an update on the runway repair. Kirkham Michael engineers indicated with the onset of winter and lower temperatures it is not recommended to repair the mudball areas. No response has been received from Godberson-Smith on the letter. CNA Surety, bond company, was contacted and their agent has been in contact with Goberson-Smith yet the City has received no updates. Gene will follow-up with CNA Surety and the City Attorney prior to next meeting.
- The draft CIP was reviewed. It was recommended by the Commission to replace the 2019 project from Terminal Area Pavement Improvements to Taxiway Light project. CIP final review and approval will be completed at the December meeting. It was also clarified the Hangar Construction project in 2021 would be a replacement of existing hangar versus additional hangar space.
- Gene Gettys updated the Commission that the tree removal agreement was signed by all parties. Upon speaking with Steve Boettger, cutting of the trees has started and is estimated at 30% completion. Target date for completion is December 20<sup>th</sup>. Gene will reach out to request an invoice for the work completed to date.

There was discussion regarding financial condition of the airport and specifically revenue generation from gas sales. Past practice of setting gas price has been to set the price \$0.60 above the purchase price. This item will be added to the December agenda for further discussion.

There was discussion regarding use of the airport by sprayers. There is presently no sprayer agreement or guidelines in place which may address use, spills, fuel purchase, etc. In addition, there is not a user fee. Rob Garber will provide some guidelines & information he has seen with other airports.

The next meeting will be on December 19<sup>th</sup>, 2017 at 7:00 A.M. in the Council Chambers at City Hall.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*