

HARLAN AIRPORT COMMISSION – July 18th, 2017

The Harlan Airport Commission held their regular monthly meeting on Tuesday, July 18th, 2017 at 7:00 AM in the City Council Chambers at City Hall.

Voting Members Present: Randy Pash (Chair), Rick Dotzler, Scott Pigsley
Also Present: Jay Christensen, Gene Gettys, Olie Pash, Rob Garber, Eric Johnson, John Cunningham

The meeting was called to order at 7:04 a.m. It was moved by Pigsley and seconded by Dotzler to approve the agenda. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Pigsley and seconded by Dotzler to approve the June 20th, 2017 meeting minutes as amended. Motion carried unanimously.

It was moved by Dotzler and seconded by Pigsley to approve the bills as attached. Motion carried unanimously.

FBO Report was presented.

- Mowing has consumed a lot of time, especially along the sides of the runway where there was new seeding and weeds. The new LED light previously reported as broken was already planning to be replaced by the contractor thus there was no cost for this new LED light. The airport is busy with spraying season starting and there are 5 turbines with 4 different companies presently on-site

General Report:

- John Cunningham and Dan King from the Iowa Concrete Paver's Association were on-site at the airport on Monday, July 17th to inspect the runway surface. John was present at the meeting to provide highlights and answer questions. They will prepare a written report of their assessment. The recommendation is to fill all holes regardless of size. In addition, we will ask for a 5 year performance guarantee from the contractor. Kirkham Michael will provide a sample agreement to request the extension.
- Eric Johnson provided a summary of the FAA kick-off call with Amy on the land easement project. Next step is a call with an FAA planner. The project is budgeted for FFY '18 which begins in October and a project of this type may take 7-8 months if all goes smoothly. There is no deadline/sunset on the project funds however regular reporting is required to the FAA. City Administrator will confirm with the City Attorney what role, if any, the City Attorney may want to take with this project.
- A copy of the agreement for removal of trees on the Lewis property was provided in the packet prior to the meeting. The cost for establishing/maintaining grasses as a part of the agreement was discussed. Gene will obtain more information on estimated cost prior to having Eric reach back out to the Lewis family with this updated version.
- Draft Resolution #2293, with contract price amended to \$226,387.56, was motioned by Pigsley and seconded by Dotzler to recommend to City Council to issue final payment for the Airport Lighting Improvement Project.
- Hangar Lease policy was discussed and the City Administrator was directed to work with the City Attorney to update the agreement and include provisions for storage of non-aircraft.

General Discussion:

- Weeds on the runway were discussed. FBO presently sprays weeds in all areas except the runway. Snow removal operations and mowing sometimes help with keeping weeds down on the runway. Future crack sealing may be considered. Rob Garber indicated he is aware of an airport which budgets X amount dollars each year to maintain and fill cracks on the runway.

The next meeting will be on August 15th, 2017 at 7:00 A.M. in the Council Chambers at City Hall.

There being no further business, meeting was adjourned.

Gene Gettys, Recording Secretary

These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.