

HARLAN AIRPORT COMMISSION – January 13, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, January 13, 2015 at 7:00 AM in the City Administrator's Office at City Hall.

Present: Randy Pash and Rob Jackson

Absent: Dan Kleinpaste

Also Present: Sharon Kroger, Olin Pash, Dave Pedersen, and Terry L. Cox

The meeting was called to order. It was moved by Rob Jackson and seconded by Randy Pash to approve the agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Rob Jackson and seconded by Randy Pash to approve the December 16, 2014 meeting minutes. Motion carried unanimously.

It was moved by Randy Pash and seconded by Rob Jackson to approve the bills as attached. Motion carried unanimously.

FBO Report was presented. (See attached)

City Administrator's Report was presented as follows:

- Kirkham Michael contract updates on project and pre-construction meeting will be February 18, 2015 at the Airport at 11:00 A.M.
- Terry stated that he received a grant for the new fuel pump.
- Terry brought up that the Farm Land Agreement has been extended to 2016 and at the July 2015 meeting there needs to be discussion on extending it another 3 years with the present farmer or go out for ads.
- Rob Jackson was asked if he would like to be appointed for additional year if asked by the mayor and he said he would due to ongoing projects.
- Terry will finalize the FBO agreement for the February meeting.
- Terry was asked if we still receive yearly allotment money and we do receive up to \$600,000 at a \$150,000 allotment per year. If the money is not utilized, the state can take it back or part of it can go to another airport.
- Brought up an email from Patricia Oakes, see attached, regarding the historical airplane at the airport. Terry asked the commission if they would still like to have the plane at the airport and they unanimously agreed that they would like to keep. Terry will complete paperwork that needs to be returned by March 31, 2015.

The next meeting will be on February 17, 2015 at 7:00 A.M.

The DTN machine was brought up regarding the weather and cost and to look at options with other PCs that will save money and do the same information. Terry will call Dede about options.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*

HARLAN AIRPORT COMMISSION – February 17, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, February 17, 2015 at 7:00 AM in the City Administrator's Office at City Hall.

Present: Randy Pash and Rob Jackson  
Absent: Dan Kleinpaste  
Also Present: Olin Pash, Dave Pedersen, and Terry L. Cox

The meeting was called to order. It was moved by Rob Jackson and seconded by Randy Pash to approve the agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Randy Pash and seconded by Rob Jackson to approve the January 13, 2015 meeting minutes. Motion carried unanimously.

It was moved by Randy Pash and seconded by Rob Jackson to approve the bills as attached. Motion carried unanimously.

FBO Report was presented. (See attached)

City Administrator's Report was presented as follows:

- Terry reviewed contract updates and a bill Kirkham Michael presented. It was moved by Randy Pash and seconded by Rob Jackson to approve the bill. Motion carried unanimously.
- There is a Pre-Construction Meeting on Wednesday, February 18, 2015 at 11:00 A.M. at the Harlan Municipal Airport to discuss procedures. Construction should start this spring, weather permitting.
- Waiting for the new fuel pump to arrive.
- Olie brought up that #3 Jet A Tank is working on and off and he believes that there is an underground broken line. Newman's Sub. will be notified to have it fixed when the weather warms up.
- We will not pay the final bill to Seneca until they fix the antenna.
- There was an email regarding the trees from the feds from Des Moines and Washington D.C. and this will be discussed at the Pre-Construction meeting and there will be an update at the April meeting.
- Terry gave the commission some Legislative Airport bill updates.

The next meeting will be on March 24, 2015 at 7:00 A.M.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

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HARLAN AIRPORT COMMISSION – March 24, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, March 24, 2015 at 7:00 AM in the City Administrator's Office at City Hall.

Present: Randy Pash and Rob Jackson

Absent: Dan Kleinpaste

Also Present: Olin Pash, Dave Pedersen, Mayor Gene Gettys, Eric Johnson from Kirkham Michael, and Terry L. Cox

The meeting was called to order. It was moved by Rob Jackson and seconded by Randy Pash to approve the agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Randy Pash and seconded by Rob Jackson to approve the February 17, 2015 meeting minutes. Motion carried unanimously.

It was moved by Rob Jackson and seconded by Randy Pash to approve the bills as attached. Motion carried unanimously.

FBO Report was presented. (See attached)

City Administrator's Report was presented as follows:

- The new pump is ordered from Joe Even, Yant Equipment. It has been resolved and the total cost is \$9,447.00.
- There is no computer yet, so Terry contacted Dede and she has the computer and it will be installed the week of March 30<sup>th</sup>.
- Terry went through the Phillips 66 Aviation Fuel Quality Assurance inspection and Olie stated that Jerry will stop by and they will take care of it.
- Terry passed out State of Iowa Legislative items and the fuel tax went up 2 cents to make it 5 cents.
- Scott Almeida from Kirkham Michael is working on the tree issues.
- Scott Almeida from Kirkham Michael sent an email regarding some other projects we could work on in the future. A new hangar was brought up as an idea and Eric Johnson from Kirkham Michael will look into this for us.
- Everyone got a copy of the pre-construction meeting minutes and there will be a copy in the Airport file.

The next meeting will be on April 28, 2015 at 7:00 A.M.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

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HARLAN AIRPORT COMMISSION – April 28, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, April 28, 2015 at 7:00 AM in the City Administrator's Office at City Hall.

Present: Rob Jackson and Dan Kleinpaste

Absent: Randy Pash

Also Present: Olin Pash, Dave Pedersen, Scott Almeida from Kirkham Michael, and Terry L. Cox

The meeting was called to order. It was moved by Rob Jackson and seconded by Dan Kleinpaste to approve the agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Rob Jackson and seconded by Dan Kleinpaste to approve the March 24, 2015 meeting minutes. Motion carried unanimously.

It was moved by Dan Kleinpaste and seconded by Rob Jackson to approve the bills as attached. Motion carried unanimously.

FBO Report was presented. (See attached)

City Administrator's Report was presented as follows:

- Dede has the new computer installed and is working with Olin to get thing running by next meeting.
- Terry Cox will be meeting with Scott Almeida from Kirkham Michael May 8, 2015 at 9:30 A.M. to work on tree obstruction issues.
- Terry stated there has been a fuel pump ordered.
- Kirkham Michael stated project will start May 15, 2015 per the contractor. The FAA has controlled the start date.
- Scott Almeida from Kirkham Michael is looking into a grant for next year to remodel the Hangers to widen a few hangers to get larger planes in there.
- Dan Kleinpaste will review the new remodel idea for the hangers and bring information to the next meeting

The next meeting will be on May 26, 2015 at 7:00 A.M. at the Airport

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

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HARLAN AIRPORT COMMISSION – May 26, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, May 26, 2015 at 7:00 AM at the Harlan Municipal Airport.

Present: Randy Pash and Dan Kleinpaste  
Absent: Rob Jackson  
Also Present: Olin Pash, Scott Almeida from Kirkham Michael, Kim Triggs Godberson-Smith Construction Co., Steve Schmitz and Dave Damon with FS, Agriland and Terry L. Cox

The meeting was called to order. It was moved by Dan Kleinpaste and seconded by Randy Pash to approve the agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dan Kleinpaste and seconded by Randy Pash to approve the April 28, 2015 meeting minutes. Motion carried unanimously.

It was moved by Randy Pash and seconded by Dan Kleinpaste to approve the bills as attached besides The Agency for \$144 (DO NOT PAY.) Motion carried unanimously.

FBO Report was presented. (See attached)

- Hasn't heard anything from Ken Scheffler regarding a hangar.
- Flight breakfast is postponed at this time.

City Administrator's Report was presented as follows:

- Went through some items from the I.D.O.T regarding the airports.
- Kirkham Michael and Kim Triggs from Godberson-Smith Construction Co. stated that they would start Monday, June 1<sup>st</sup>, 2015. September 1<sup>st</sup> was discussed as an option and Godberson-Smith Construction Co. can work with that. Scott Almeida from Kirkham Michael is working with Brian from FAA in Kansas City to see if that date would work and if the monies would be in place if they delayed the project to start on September 1<sup>st</sup> so local sprayers could do their work.
- Kim Triggs brought up that they are going to put in a temporary tube on the south end of the airport access and if we want this permanent then he would get better piping and work with County Engineer, Dan Ahart. After discussion it was agreed that we already have one and don't need another, but thanked Kim Triggs for the offer.
- We will close the runway on June 1<sup>st</sup>, 2015 and Godberson-Smith will work with Olie on this by May 30<sup>th</sup>, 2015. They hope to have it open by mid July; however it will all be based on the weather.
- Terry and Scott brought up the tree removal and the FAA doesn't agree with putting up warning lights by the trees for safety reasons. The trees need to be cut down or cropped, so Terry and Scott will go talk to the USDA, Todd Perdew after the meeting.
- Terry talked to Pat Deren and he stated that he will be back on June 17<sup>th</sup> to help review with the property owner.

The next meeting will be on June 23, 2015 at City Hall.

Dan Kleinpaste brought up a draft for the Hangar Policy with item J. He will follow up with a draft that can be sent out for the June 23, 2015 meeting.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

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HARLAN AIRPORT COMMISSION – June 23, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, June 23, 2015 at 7:00 AM in the City Administrator's Office at City Hall.

Present: Rob Jackson, Randy Pash and Dan Kleinpaste  
Absent: None  
Also Present: Mayor Gene Gettys, David H. Pedersen, Pat Deren, Olin Pash, Dan Fowler and Terry L. Cox

The meeting was called to order. It was moved by Randy Pash and seconded by Rob Jackson to approve the amended agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Rob Jackson and seconded by Randy Pash to approve the May 26, 2015 meeting minutes. Motion carried unanimously.

It was moved by Rob Jackson and seconded by Randy to approve the bills as attached. Motion carried unanimously.

FBO Report was presented. (See attached)

- There were 18 planes that flew in for the Father's Day Flight Breakfast and there used to be around 100; there were 400 people who came to eat.
- Olie has a new printer and will give Terry his email so he can utilize the computer.
- The fuel pump reader is still not working, Terry and Olie are going to call Seneca to get it completed.

City Administrator's Report was presented as follows:

- KMA had no update, however Randy Pash wants to make sure that they start the project on September 1<sup>st</sup>, 2015; Terry called and left a message stating that they don't want it to start 3 weeks later.
- Pat Deren was present to discuss trees and he believes that the Lewis family would probably prefer them to be cropped and not taken out. Pat and Terry will call Scott Almeida after the meeting. Pat will get in touch with Terry with an update a week before the July 21<sup>st</sup> Airport meeting.
- Dan Fowler was present for the Boy Scouts and for their outing, see attached map. It was moved by Randy Pash and seconded by Dan Kleinpaste to approve the July 25<sup>th</sup> outing with the Boy Scouts and there will be no rain date. Motion carried unanimously.
- Ken Scheffler stated that he has no interest in a hangar at this time.
- The Hangar Policy was discussed and Dan Kleinpaste will come back with an updated version for the July meeting.

The next meeting will be on July 21<sup>st</sup>, 2015 at 7:00 A.M. at City Hall.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

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HARLAN AIRPORT COMMISSION – July 21, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, July 21, 2015 at 7:00 AM in the City Council Chambers at City Hall.

Present: Randy Pash and Dan Kleinpaste

Absent: Rob Jackson

Also Present: David H. Pedersen, Olin Pash, Dan Fowler and Terry L. Cox

The meeting was called to order. It was moved by Randy Pash and seconded by Dan Kleinpaste to approve the amended agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Randy Pash and seconded by Dan Kleinpaste to approve the June 23, 2015 meeting minutes. Motion carried unanimously.

It was moved by Dan Kleinpaste and seconded by Randy Pash to approve the bills as attached. Motion carried unanimously.

FBO Report was presented. (See attached)

- Spraying is going on right now and will probably continue until the middle of August.

City Administrator's Report was presented as follows:

- Construction will start on September 1<sup>st</sup>, 2015 for the runway and the equipment will arrive around a week earlier. KMA and the contractor will talk with Olie on the timing of some other items.
- The hangars are being reviewed for KMA.
- The card reader from Seneca still does not work as of July 20<sup>th</sup>, 2015.
- Dan Fowler was present to discuss the Boy Scouts coming out on Saturday, July 25<sup>th</sup>, 2015 from 1:00 P.M. to 3:30 P.M. and everything is ready to go.
- Dan Kleinpaste provided some options for the policy for Ultra light and preference for large hangars.

The next meeting will be on August 18<sup>th</sup>, 2015 at 7:00 A.M. in the Council Chambers at City Hall.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

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HARLAN AIRPORT COMMISSION – August 18, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, August 18, 2015 at 7:00 AM in the City Council Chambers at City Hall.

Present: Randy Pash and Rob Jackson

Absent: Dan Kleinpaste

Also Present: David H. Pedersen, Olin Pash, Scott Almeida from Kirkham Michael and Terry L. Cox

The meeting was called to order. It was moved by Rob Jackson and seconded by Randy Pash to approve the agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Randy Pash and seconded by Rob Jackson to approve the July 21, 2015 meeting minutes. Motion carried unanimously.

It was moved by Randy Pash and seconded by Rob Jackson to approve the bills as attached. Motion carried unanimously.

FBO Report was presented. (See attached)

City Administrator's Report was presented as follows:

- The Airport will be closed on August 31, 2015 for construction. We will send out a notice to the hangar renters.
- Hangar renters will now be notified when there are new hangars available.
- The hangar policy is still being reviewed and policy #7.
- Scott Almeida asked about the Hangar Project due in March and if there was any interest in larger hangars. There are a few doctors at this time.
- Terry will be working with the FAA, Scott Almeida and Pat Deren about the trees on the Bill and Jackie Lewis property after Labor Day.
- Seneca (Aaron Miller) will be called on September 2, 2015 to come and finalize the card troll and Dede will be notified.

The next meeting will be on September 22<sup>nd</sup>, 2015 at 7:00 A.M. in the Council Chambers at City Hall.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

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HARLAN AIRPORT COMMISSION – September 22, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, September 22, 2015 at 7:00 AM in the City Council Chambers at City Hall.

Present: Dan Kleinpaste, Randy Pash and Rob Jackson  
Absent: None  
Also Present: Pat Deren, Mayor Gene Gettys, David H. Pedersen, Olin Pash, Scott Almeida from Kirkham Michael and Terry L. Cox

The meeting was called to order. It was moved by Randy Pash and seconded by Rob Jackson to approve the agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Rob Jackson and seconded by Randy Pash to approve the August 18, 2015 meeting minutes. Motion carried unanimously.

It was moved by Dan Kleinpaste and seconded by Rob Jackson to approve the bills as attached. There was discussion about Seneca and the pump and the totalizer that has been ordered. Motion carried unanimously. Terry will do a follow up on the new totalizer status.

FBO Report was presented. (See attached)

City Administrator's Report was presented as follows:

- Scott Almeida from Kirkham Michael was present to give an update on the project. There was a question about the vertical transitions on both ends of the airport. Paving should start October 1<sup>st</sup> or 2<sup>nd</sup> depending on weather and they will be done in 6 weeks. They will pour three 25' wide strips and the mix they are using for the paving is C4WRC20.
- Scott Almeida and Terry talked to Jeff Lewis on Monday, September 21, 2015 and Scott is giving him some names from the FAA as Jeff is representing his mother, Jackie Lewis.
- Scott Almeida and Terry discussed the 2015 HNR lighting project. We have \$230,000 in our bond issue and the project would only need \$202,000 and that would leave \$28,000 to go towards lights. To install the lights it would cost \$270,833.95 and if we take items 3 and 9 off which they don't feel we need, we would be covered. If we cannot take these items off, we will be covered with the airport capital. It was moved by Randy Pash and seconded by Dan Kleinpaste to approve and move forward with the lighting project which would likely be done in the budget year 2016/2017. Motion carried unanimously.
- Terry discussed the drones as he received a letter from Gordon von Ahsen and the FAA handles the policies of drones. FAA will be sending out a report on drones to do some updates in 30-60 days. Terry will be in touch with Gordon von Ahsen and let him know what he found out about drones.

The next meeting will be on October 27, 2015 at 7:00 A.M. in the Council Chambers at City Hall.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*

HARLAN AIRPORT COMMISSION – October 27, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, October 27, 2015 at 7:00 AM in the City Council Chambers at City Hall.

Present: Dan Kleinpaste, Randy Pash and Rob Jackson  
Absent: None  
Also Present: Kevin (Hoss) Krohn, David H. Pedersen, Olin Pash, Eric Johnson and Scott Almeida from Kirkham Michael and Terry L. Cox

The meeting was called to order. It was moved by Rob Jackson and seconded by Randy Pash to approve the agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Randy Pash and seconded by Dan Kleinpaste to approve the September 22, 2015 meeting minutes with one change. Motion carried unanimously.

It was moved by Randy Pash and seconded by Rob Jackson to approve the bills as attached. Motion carried unanimously.

FBO Report was presented. (See attached)

- Need to do some spraying before winter.

City Administrator's Report was presented as follows:

- Kirkham Michael gave a report on the project; paving is coming along and the total project should be done in 3-4 weeks weather permitting and the airport opening back up.
- Dan Kleinpaste is going to be gone for 5 months after the November 24, 2015 meeting.
- There will be discussion on drones at the next meeting if the state has come up with some rules/policies.
- We will discuss the 2016/2017 budget at the next meeting.
- The Hangar Policy will be discussed at the next meeting; Dan Kleinpaste has some suggestions.

The next meeting will be on November 24, 2015 at 7:00 A.M. in the Council Chambers at City Hall.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*

HARLAN AIRPORT COMMISSION – November 24, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, November 24, 2015 at 7:00 AM in the City Council Chambers at City Hall.

Present: Dan Kleinpaste, Randy Pash and Rob Jackson

Absent: None

Also Present: David H. Pedersen, Olin Pash, Scott Almeida from Kirkham Michael and Terry L. Cox

The meeting was called to order. It was moved by Randy Pash and seconded by Rob Jackson to approve the agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Dan Kleinpaste and seconded by Randy Pash to approve the October 27, 2015 meeting minutes. Motion carried unanimously.

It was moved by Rob Jackson and seconded by Randy Pash to approve the bills as attached. Motion carried unanimously. Rob asked about the totalizer and Terry stated that it is at the airport and the company will send someone out to train Olie. Terry will call the company again to make sure that it is hooked up and Rob will talk to the Atlantic FBO and see if we have the same exact thing as them.

FBO Report was presented. (See attached)

- We are branded with our Conoco dealership for airport fuel and asked the commission if that is what we really want. Terry will talk to insurance (Tom Ouren) and see if he has any comments on this topic.
- Olie asked Scott if we would still get federal grants if we did not use a branded fuel company; Scott will look into this.
- Olie was concerned on why he cannot get his checks on the 15<sup>th</sup> and last day of every month. Julie came in at the end of the meeting with two checks from Olie's tray. Julie stated that she will mail Olie's checks from now on.

City Administrator's Report was presented as follows:

- Scott Almeida from Kirkham Michael gave a report on the project; he stated that within the next 7 days the airport should be opening back up.
- Scott gave an update on the 2016 HNR Lighting Project and we will follow the FAA requirements when we go for bids. There was a pre-design meeting a few days after the last commission meeting. Scott Almeida will check to see if LED lights are mandated.
- Mead and Hunt gave an Independent Fee Estimate (IFE) for the light project and that will be \$4,500; we will be reimbursed 90%.
- Terry will check with the state to see if they have come up with anything for drones regarding rules and policies and to see what farm rent year we are on.
- We will discuss the 2016/2017 budget at the December meeting.
- The Hangar Policy will be discussed at the next meeting; Dan Kleinpaste has some suggestions that he will get turned in for the December meeting.
- Dan Kleinpaste will be in Tucson for the next 5 months.

The next meeting will be on December 22, 2015 at 7:00 A.M. in the Council Chambers at City Hall.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

*These minutes are as recorded by the secretary and are subject to Commission approval at the next regular meeting.*

HARLAN AIRPORT COMMISSION – December 22, 2015

The Harlan Airport Commission held their regular monthly meeting on Tuesday, December 22, 2015 at 7:00 AM in the City Council Chambers at City Hall.

Present: Randy Pash, Rob Jackson and Dan Kleinpaste (Phone call at 7:20 A.M.)  
Absent: None  
Also Present: David H. Pedersen, Olin Pash, Scott Almeida from Kirkham Michael and Terry L. Cox

The meeting was called to order. It was moved by Randy Pash and seconded by Rob Jackson to approve the agenda as presented. Motion carried unanimously.

Conflicts of interest are to be stated if and when applicable: None stated.

It was moved by Rob Jackson and seconded by Randy Pash to approve the November 24, 2015 meeting minutes. Motion carried unanimously.

It was moved by Randy Pash and seconded by Rob Jackson to approve the bills as attached and the Kirkham Michael and Godberson bills. Motion carried unanimously.

FBO Report was presented. (See attached)

- We will be having some new hangar renters.
- Olie talked about the runway and lighting that isn't done.
- Testing for the fuel was discussed.

City Administrator's Report was presented as follows:

- Kirkham Michael went through the AIP pre-application and it was moved by Rob Jackson and seconded by Randy Pash to approve this application. Motion carried unanimously.
- Mead and Hunt did a report on the 2016 HNR Lighting Project and that was approved to be filed.
- Terry presented the 2016/2017 budget and there were no questions. It was moved by Rob Jackson and seconded by Randy Pash to approve the draft proposed budget for the council. Motion carried unanimously.
- Scott Almeida stated that Eric Johnson with Kirkham Michael will take Jeff Lewis on a ride on the 28<sup>th</sup> to give him a view of the trees that are in question that are north of the runway.
- Terry is going to review the Hangar #9 contract with Bob Pettis.
- Email the January packets to Rob Jackson and Randy Pash.
- There have been emails going back and forth between Dan Kleinpaste and Steve Archambault regarding the unbranded/branded Phillips 66. There are 3 topics circled that need to be done in order to be branded. Randy Pash stated that he will go out and take pictures of the pump and stickers and give them to Terry.
- The Hangar Policy will be discussed at the next meeting.

The next meeting will be on January 26, 2016 at 7:00 A.M. in the Council Chambers at City Hall.

There being no further business, meeting was adjourned.

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TERRY L. COX, Recording Secretary

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