

Personnel & Finance Committee of the City of Harlan, Iowa August 16, 2022

**The public was invited to participate in the public meeting via:**

**Internet Connection:** Join Zoom Meeting <https://us02web.zoom.us/j/84480361600>

**Telephone:** Dial 1-312-626-6799; Meeting ID: 844 8036 1600

The Personnel & Finance Committee met on Tuesday, August 16, 2022, at 11:30 a.m. in the City Council Chambers, 711 Durant Street, Harlan, Iowa.

\*De-notes participating electronically via Zoom meeting

Present: Sharon Kroger

Present Electronically: Troy Schaben

Absent: None (Vacancy)

Also Present: Mayor Jay Christensen, Richard Petersen, City Administrator  
Gene Gettys, City Clerk Jane Smith, Police Chief Derrick Yamada

Also Present Electronically: Kyle Lindberg, Jeanna Rudolph

Chairman Schaben called the meeting to order.

It was moved by Kroger and seconded by Schaben to approve the agenda. The motion carried unanimously.

No conflicts of interest were stated.

James Sheehan addressed the committee with concerns of police expenditures and presented documents to review. The committee recommended the entire council take time to review the information and discuss it at a future meeting.

Discussion was held on Hotel/Motel Tax, possibly changing the fiscal agent, and reviewing the restrictions of use. Any changes would require an amended Ordinance to be passed at three separate council meetings.

A Harlan Municipal Utilities general policy update was given regarding the handling of errors in customer billing. HMU is proposing a one-year timeframe to make corrective billing adjustments.

Discussion was held on permanent part-time, time off benefits and will be discussed further during the budget process.

There being no further discussion, the Committee adjourned.

Jane Smith  
City Clerk

*“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”*