

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, JANUARY 3, 2024, 5:45 P.M

The City Council will be meeting in the City of Harlan Council Chambers. This meeting is open to the public for in-person attendance. This meeting is also available electronically utilizing Zoom.com. The public can participate remotely via conference call by telephone or by audio on their own computer.

To participate by audio internet connection:

Join Zoom: Meeting ID: <https://us02web.zoom.us/j/85715158878>

To participate by phone: dial #1-312-626-6799 Meeting ID: 857 1515 8878

1. OPENING BUSINESS

- A. Call meeting to order
- B. Roll call
- C. Clerk presents agenda (*Roll Call Vote*)
- D. Conflict of Interest (state if applicable)

2. CONSENT AGENDA

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12/19/2023 Council meeting
- B. Claims List No. 1305 in the amount of \$308,352.64
- C. Council Committees and Liaisons for 2024/2025
- D. Fire Department Officers and Members 2024

3. OTHER BUSINESS

- A. Review First Payment for Maple Road Improvement of \$5,775 (*Roll Call Vote*)
- B. Review Updated Agreement with Shelby County for GIS Services (*Roll Call Vote*)

4. OTHER REPORTS

- A. City Administrator's Report
- B. Mayor's Report
- C. Appoint Mayor Pro-Tem (*Roll Call Vote*)
- D. Appointments of City Officers for a 2-year term to expire on 12/31/25 (*Roll Call Vote*)
 - 1. Luke Wolken, Health Officer
 - 2. Wava Bails, Treasurer
 - 3. Todd Argotsinger, Attorney
- E. Appoint Mike Burroughs to fill a vacancy on the Board of Adjustment Commission to expire 7/1/2028 (*Roll Call Vote*)
- F. Shelby County Chamber of Commerce & Industry Update
- G. Harlan Municipal Utilities Update
- H. Public Comments

5. ADJOURN

CITY OF HARLAN – HARLAN, IOWA – JANUARY 3, 2024

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:45 o'clock P.M. the 3rd day of January 2024. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Jeanna Rudolph, Troy Schaben, Sharon Kroger, Jennifer Kelly
ABSENT: Richard Petersen

The City Clerk presented the agenda. It was moved by Rudolph and seconded by Schaben to approve the agenda. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 12/19/2023 Council meeting
- B. Claims List No. 1305 in the amount of \$308,352.64
- C. Council Committees and Liaisons for 2024/2025
- D. Fire Department Officers and Members 2024

It was moved by Lindberg and seconded by Kroger that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Kroger and seconded by Schaben to approve the first payment of \$5,775 to Performance Grading for Maple Road Improvements. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

It was moved by Rudolph and seconded by Lindberg to approve the Updated Agreement with Shelby County for GIS Services. Roll call vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly. NAYS: None. Motion carried.

The City Administrator presented his report.

The Mayor presented RJ Bielenberg with a certificate of appreciation and thanked him for serving on the City Council.

It was moved by Kroger and seconded by Lindberg to appoint Troy Schaben as Mayor Pro-Tem through December 2025. Roll Call Vote: AYES: Lindberg, Rudolph, Kroger, Kelly. ABSTAIN: Schaben due to conflict of interest. NAYS: None. Motion carried.

It was moved by Rudolph and seconded by Schaben to approve the re-appointments of the following City officers for two-year terms to expire 12/31/2025: a.) City Health Officer, Luke Wolken b.) City Treasurer, Wava Bails c.) City Attorney, Todd Argotsinger. Roll Call Vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly. NAYS: None. Motion Carried.

It was moved by Kroger and seconded by Lindberg to appoint Mike Burroughs to fill a vacancy on the Board of Adjustment Commission to expire on 7/1/2028. Roll Call Vote: AYES: Lindberg, Rudolph, Schaben, Kroger, Kelly. NAYS: None. Motion Carried.

An update was presented by the Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Jane Smith, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”